

**Kitsap 911 Executive Committee Meeting**  
**November 23, 2016 ~ 1:00 PM to 3:00 PM**  
**CENCOM**

**A G E N D A**

1. Call to Order (Chair)
2. Approval of Minutes (11/9) (Chair)
3. Additions to Agenda? (Chair)
4. Public Comment (limited to 2 minutes per speaker) (Chair)
5. Governance (Kirton)
  - a. ACTION ITEMS:
    - i. Resolution 2016-015 Requesting transfer or non-represented employees and authorizing certain actions
    - ii. Resolution Authorizing Payment of Claims
  - b. Discussion Items:
    - i. Resolution 2016-009 Terminating CENCOM ILA
    - ii. Transfer of Assets, Liabilities and vehicles
    - iii. Service Agreements
    - iv. Other
6. Financial Report (King)
7. Staffing Report (Jameson-Owens)
8. Goals and Tech Project Updates (Kirton)
9. December 6 Board Meeting
10. Additional Agenda Items (*If any*)
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_
  - c. \_\_\_\_\_
11. Good of the Order
12. Adjourn



**Resolution 2016-016 Adopting a Flexible Benefits Plan-** Director Kirton presented resolution 2016-16 this resolution adopts a flexible benefits plan and there are two components of it. The first element is a cafeteria only plan under IRS code 125, this will allow the Kitsap 911 Insurance premiums and employees insurance to be taken pre-taxed. The second element is an optional Flexible Spending Account (for medical expenses).

**Director David Ellingson made a motion to adopt Resolution 2016-016 Adopting a Flexible Benefits Plan. Motion was seconded by Director Patty Lent. Motion Carried.**

**Resolution 2016-014 Authorizing Petty Cash Account-**This resolution authorizes a petty cash account at \$400.00.

**Director Gary Simpson made a motion to adopt Resolution 2016-014 Authorizing Petty Cash Account. Motion was seconded by Director Patty Lent. Motion Carried.**

**Resolution 2016-015 Requesting transfer of non-represented employees and authorizing certain actions-** This resolution will be brought back for approval at the end of November. This resolution will allow a longevity payout and transfer of leave accruals for non-represented employees of CENCOM who have been hired by Kitsap 911. The Represented employees have an MOU that is expected to be signed by the BOCC next week.

**Payroll Accounts (Appoint “Authorized Officer”)** - The paperwork for the payroll accounts are completed, currently Richard is the only authorized officer and he recommends be authorized to make changes on the account. Executive Committee decided that Director Dusty Wiley will be the other authorized officer.

**Resolution 2016-009 Terminating CENCOM ILA-** Ken Bagwell and Mr. Kirton met with Karen Goon Kitsap County’s Administrator and Attorney Jaqueline Aufderheide. It was suggested to wait and terminate the CENCOM ILA in January or February. There is no reason to terminate effective the day the service changes. This concept would allow a protection in case anything with the transition was forgotten. Then official letters will be sent in 2017 informing the users. The Executive Committee agreed to this concept.

**Transfer of Assets, Liability’s and vehicles-** Mr. Kirton reported this item is slightly behind schedule. The goal is for the resolutions to be presented to the BOCC at the December 7<sup>th</sup> work study and approved at their December 12<sup>th</sup> meeting. Our executive Committee will need to take action at either the November 23<sup>rd</sup> or December 14<sup>th</sup> meeting. The Prosecutor’s office is preparing the draft. The critical piece is transfer of our funds which needs to happen effective midnight December 31/January 1 so that we can pay bills and payroll in January. The property can be transferred later but if it doesn’t happen effective January 1 there may be additional financial reporting on the County’s side.

**Service Agreement-** A draft Service Agreement was provided and this will be presented at the Strategic Advisory Committee (SAB) meeting which takes place tomorrow. Mr. Bagwell will begin to work with attorneys as necessary and has already sent the document to City of Bremerton, City of Poulsbo, Kitsap County and Fire Districts attorneys.

**Budget Report** (reports were distributed)

Financial Analysts Robin King reviewed the budget reports for end of September. January through September revenues are continuing to be above budget and expenses below. The revenues received are at 79.7% of budget. Sales tax is 11.9% above the year to date budget. 68.5% of the total appropriations expenditures have been spent. Mrs. King reported there are no current risks and the unemployment rate in Kitsap County was at 5.9% which is up from last August.

**November 23, December 14 and December Executive Committee Meetings-**

Mr. Kirton confirmed there would be a quorum for the meetings with all of the holidays. Director Wiley said he may have to send the alternative for some meetings he cannot attend and the Sheriff will not be attending the November meeting.

**Staffing Report**

Mrs. Jameson-Owens reported the seven new hires from September are still in the training class and making progress. They took their first 911 calls last week and a week and half in the training class then 1/1 on the floor. There are still six vacancy's on the floor and one resignation has been received effective 12/25. There will be a meeting in two weeks to discuss the hiring process, training and looking at trends.

**Goal and Tech Project Update-**

Mr. Kirton reported everything is on track as we reported last time.

**December 6<sup>th</sup> Board Meeting-**

There will definitely need to be a December 6<sup>th</sup> meeting. Mr. Kirton will confirm in the next week.

**Executive Director Kirton's evaluation and step increase-** Kitsap County did a restructure on their pay scales. Mr. Kirton was a top step but with the new scale was placed at step 7 and in June was eligible for step 8.

Director Patty Lent made a motion to write a letter authorizing the step increase as Mr. Kirton's work is above expectations. Motion was seconded by Director David Ellingson. Motion carried.

**Good of the Order-**

Chief Jeff Griffin wanted to give credit to Executive Director Kirton and staff. The Fire Chiefs raised an issue and a meeting was immediately scheduled to gather information to see if there is a way to improve service.

**Adjournment 14:10**

**The next regular meeting of the Kitsap 911 Executive Committee is scheduled on November 23, 2016 from 13:00-15:00 at the CENCOM facility.**

# **Kitsap 911 Public Authority**

## **Resolution 2016-015**

### **Requesting Transfer of Non-Represented Employees and Authorizing Certain Employment Actions.**

**WHEREAS**, since 1991 certain governmental entities in Kitsap County have been parties to an Interlocal Agreement pursuant to chapter 39.34 RCW, establishing a joint board, known as “CENCOM,” to provide county-wide 911 emergency communications services to citizens within Kitsap County; and

**WHEREAS**, since 1991, the County has served as the administrator for CENCOM, and has served as an umbrella organization for all employees of CENCOM, such that all CENCOM employees have been employees of Kitsap County (hereinafter “CENCOM employees”), with the County administering CENCOM employees’ wages, hours, and working conditions; and

**WHEREAS**, CENCOM determined that a separate legal entity should assume the function of providing county-wide 911 emergency communications services, the activities and operations conducted by CENCOM should be transferred to the separate legal entity, and all CENCOM employees, CENCOM employees’ existing wages, benefits, working conditions, and all duties, obligations, and liabilities in connection with CENCOM employees should be transferred to the separate legal entity; and

**WHEREAS**, on April 25, 2016 the Board of County Commissioners adopted ordinance 532-2016 enacting chapter 2.110 of the Kitsap County code (the “Ordinance”), creating the Kitsap 911 Public Authority; approving a charter therefor; establishing a Board of Directors to govern the affairs of Kitsap 911; and providing how Kitsap 911 shall conduct its affairs; and

**WHEREAS**, Kitsap 911 (the “Authority”) is a public corporation organized pursuant to RCW 35.21.730; and

**WHEREAS**, the Board of Directors has appointed an Executive Committee and delegated certain powers and authority to the Executive Committee in accordance with article VI of the Bylaws; and

**WHEREAS**, CENCOM has authorized the transfer of all CENCOM assets, liabilities, and administrative functions heretofore performed by Kitsap County to Kitsap 911, including but not limited to all CENCOM employees and their existing wages, benefits, and working conditions, and all duties, obligations, and liabilities in connection with CENCOM employees; and

**WHEREAS**, Kitsap 911 has authorized the transfer of all CENCOM assets, liabilities, and administrative functions heretofore performed by Kitsap County to Kitsap 911, including but

not limited to all CENCOM employees and their existing wages, benefits, and working conditions, and all duties, obligations, and liabilities in connection with CENCOM employees; and

**WHEREAS**, effective at 4:59 a.m. on December 26, 2016, all CENCOM employees will be terminated from employment with the County and will no longer be legally employed by Kitsap County; and

**WHEREAS**, effective at 5:00 a.m. on December 26, 2016, all CENCOM employees whose employment was terminated at 4:59 a.m. on December 26, 2016, and who accepted an offer of employment made by Kitsap 911, will be employees of Kitsap 911, which will thereafter be the employer of employees previously employed as CENCOM employees; and

**WHEREAS**, the Authority desires a successful transition for CENCOM employees with as few disruptions as possible; and

**WHEREAS**, agreement KC-456-16 describes the terms and conditions relating to the above described transition for represented employees; and

**WHEREAS**, CENCOM Director Richard Kirton, Assistant Director Maria Jameson-Owens, Financial Analyst Robin King, and Office Supervisor Stephanie Browning are not represented and are therefore not included in KC-456-16; and

**WHEREAS**, the Authority has adopted Resolution 2016-012- Approving the Kitsap 911 Employee Manual which includes wages, benefits, and working conditions for non-represented employees.

**NOW, THEREFORE, BE IT RESOLVED** by the Kitsap 911 Executive Committee as follows:

**Section 1. Termination of Kitsap County Employment.** The Authority requests Kitsap County terminate the above named CENCOM employees effective 4:59 a.m. on December 26, 2016 without using the layoff article, or annual or sick leave cash out provisions of the Kitsap County Personnel Manual and that the County transfer all personnel files and/or other pertinent documents to Kitsap 911 as soon as practical after the transition. The Authority also requests Kitsap County include the balance of an employee's longevity pay accrued prior to 5:00 a.m. on December 26, 2016 in the employee's final County paycheck.

**Section 2. Kitsap 911 Employment.** Prior to December 25, 2016, Kitsap 911 will extend an offer of employment to each of the above-named employees. If the employee accepts the offer of employment they will be employed by Kitsap 911 effective at 5:00 a.m. on December 26, 2016 and their employment status, seniority, and annual and sick leave balances will be as they existed at 4:59 a.m. on December 26, 2016. Their employment with Kitsap 911 will be subject to the terms and conditions contained in the Kitsap 911 Employee Manual.

**Section 3. Severability.** If any provision of this Resolution or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other

provisions of this Resolution which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this Resolution are declared to be severable.

**Section 4. Effective Date.** This resolution shall become effective immediately upon adoption and signature as provided by law.

**MOVED AND PASSED** at a special meeting of the Kitsap 911 Executive Committee on November 9, 2016 of which all Directors were notified and a quorum was present.

**KITSAP 911 BOARD OF DIRECTORS**

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DAVID ELLINGSON, CHAIR

**KITSAP 911 EXECUTIVE COMMITTEE  
OF THE BOARD OF DIRECTORS**

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DUSTY WILEY, CHAIR

ATTEST:

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Ken Bagwell, General Counsel

# Information Paper

## CENCOM Policy Board

**Subject: Budget Report (actuals as of October 31, 2016)**

**Summary:** For the period of January through October 2016 revenues were above budget except for MCT replacement revenue, and expenses were below budget, with no significant outliers.

**Revenues:** We have received 87.6% (\$9.1M) of budgeted revenues through October 2016, with a goal of 84.9%.

Our sales tax revenue is above projection for 2016, with our YTD total 12.7% above the YTD budget. We have received 93.2% of the total budgeted sales tax revenue (goal is 82.7%).

Our telephone excise tax revenues are just below budget with 80% received of the 83.1% expected.

As of October, we have received 101% of our State grant money.

Other revenues are tracking below projection with 87% received of the 88% expected, however, with the balance of the MCT payments, we are above budget. As of the end of October we are still expecting \$95,294 in lump sum and installment MCT payments.

**Expenditures:** We have expended 75.3% (\$8.7M of \$11.6M) of our **total** appropriation with a goal of 86%. We have expended 76.9% (\$6.9M of \$9M) of our **operating** appropriation with a goal of 83.1% through October 2016.

Within the operating expenditures, Salaries and Benefits are 6.4% below the YTD budget. We have expended 78% of the total Salaries and Benefits budget (\$5.1M of \$6.6M) with a goal of 84.4%. Operating Supplies and Services (excluding Inter-fund and Bond Payments) are 5% below the YTD budget. We have expended 74.1% of the total Operating Supplies, Services, Inter-fund, and Bond budget (\$1.8M of \$2.4M) with a goal of 79.7%.

**Technical System Enhancements:** We have expended 69.6% (\$1.8M of \$2.6M) through October 2016, with a goal of 95.9% (budget includes Acom of \$500K).

**Reserves:** We have not had to use any of our reserve funds so far this year.

**Risks:**

No risks identified. The unemployment rate in Kitsap County as of August 31, 2016 was 5.9%, up from last August .5%. Washington State's unemployment rate was 5.4%, and the national unemployment rate was 5.5%. While this is a little higher than the national average and Washington State, it is still well below the February 2012 unemployment rate of 8.4%.



# FINANCIALS

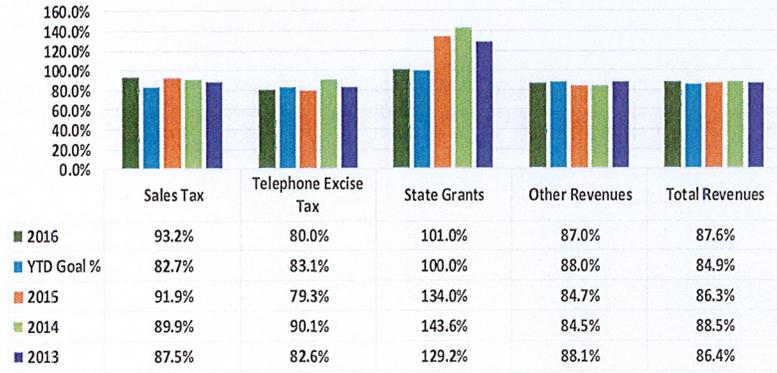
## October 2016



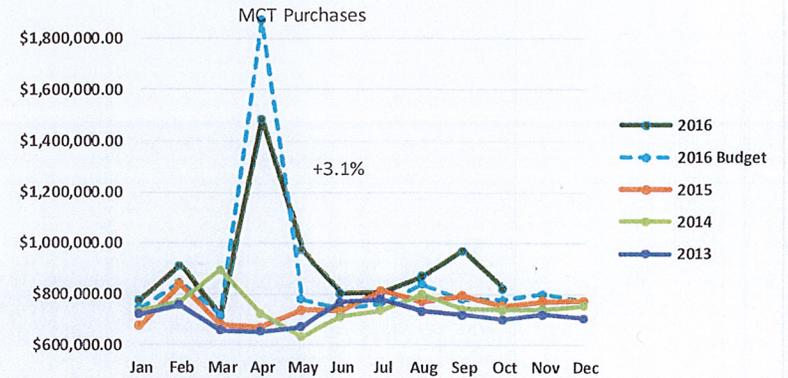
# REVENUES

## October 2016

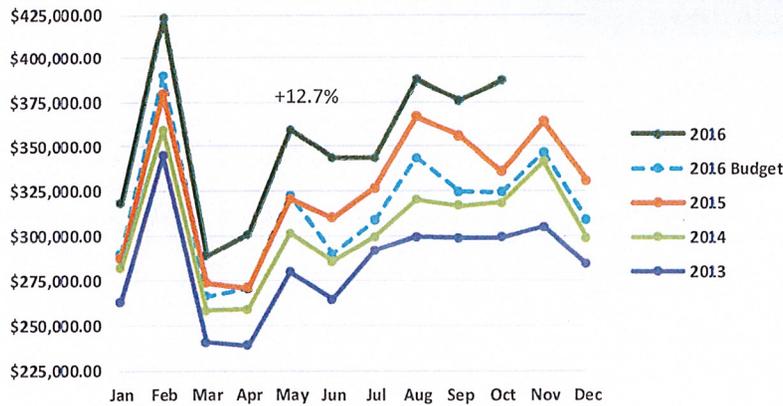
YTD REVENUE TO YTD BUDGET %



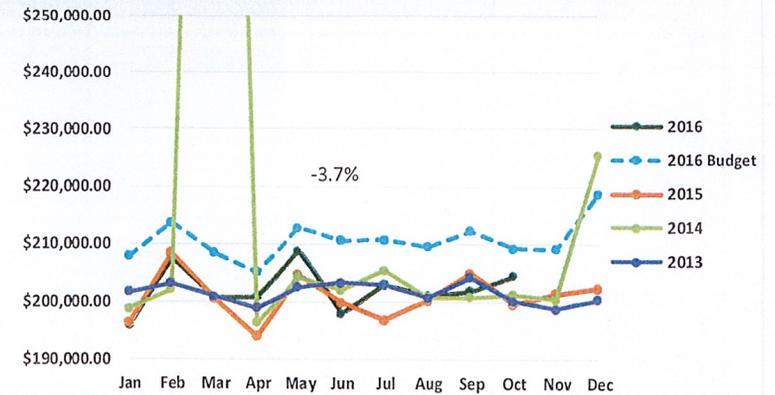
CENCOM REVENUE

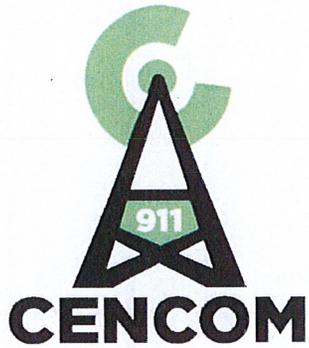


CENCOM SALES TAX REVENUE



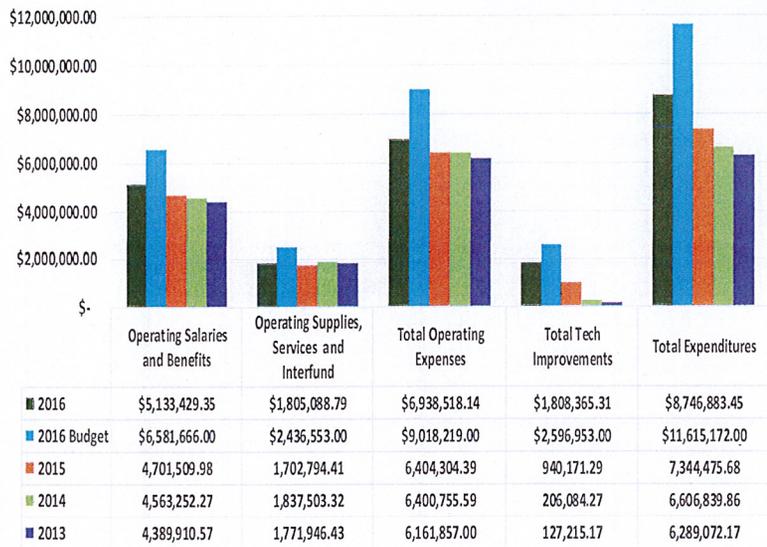
CENCOM TELEPHONE EXCISE TAX



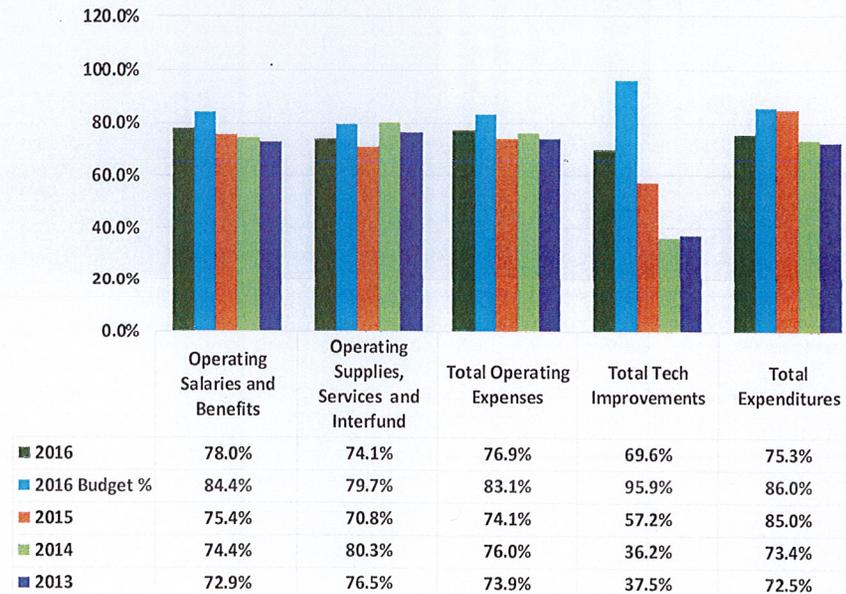


# EXPENDITURES October 2016

YTD ACTUAL TO ANNUAL BUDGET \$

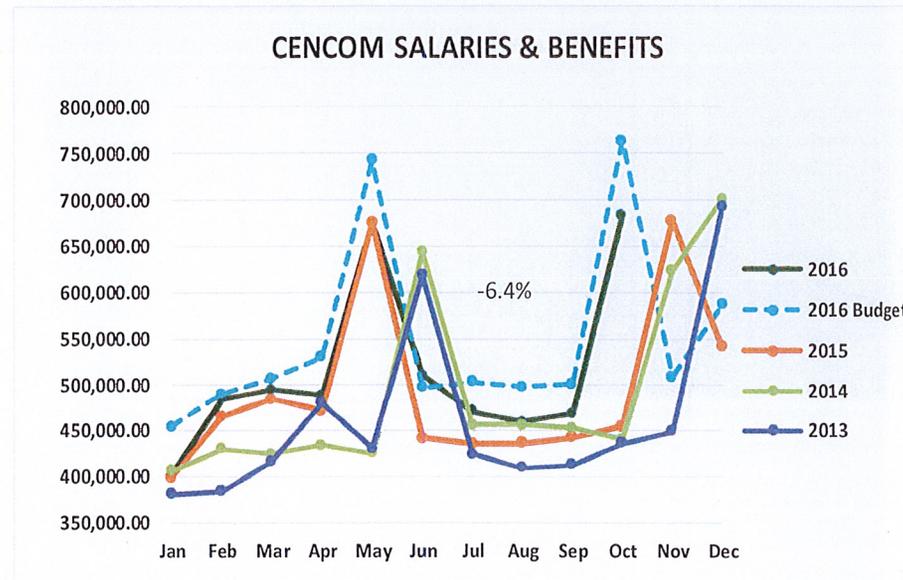


YTD ACTUAL TO YTD GOAL %





# SALARIES & BENEFITS October 2016

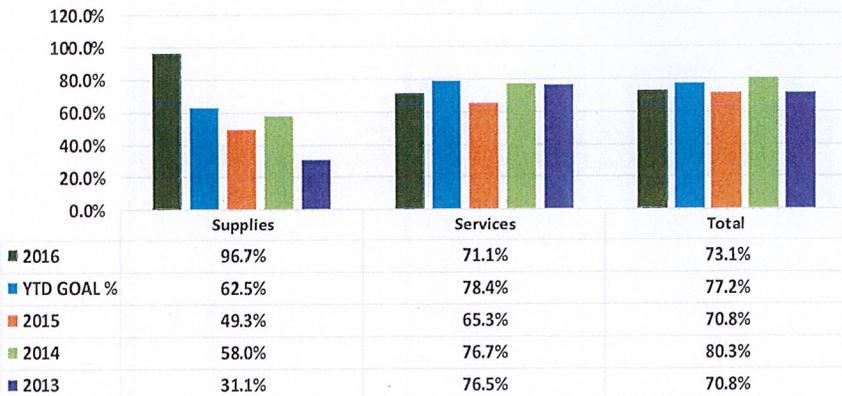




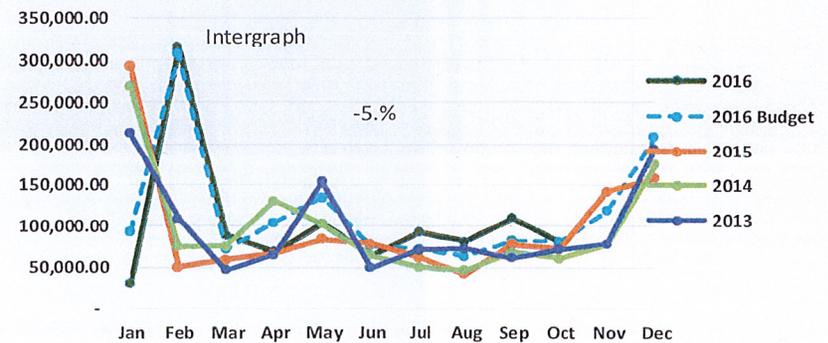
# OPERATING SUPPLIES & SERVICES

## October 2016

YTD ACTUAL TO YTD GOAL %



CENCOM OPERATING SUPPLIES & SERVICES  
1032, 1033

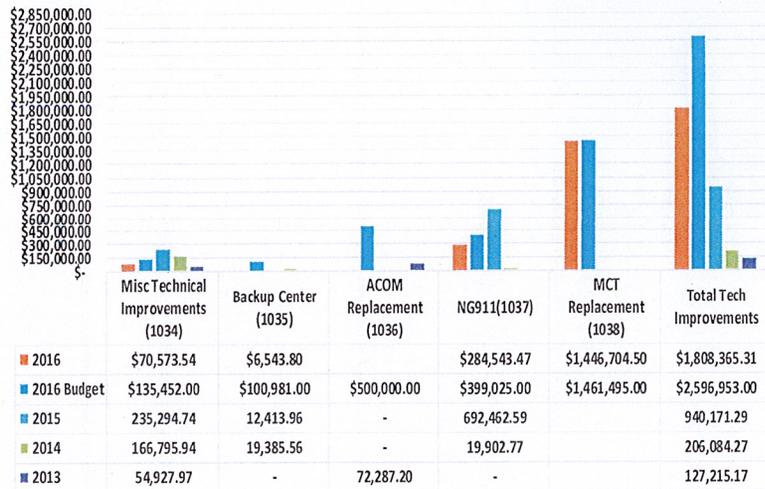




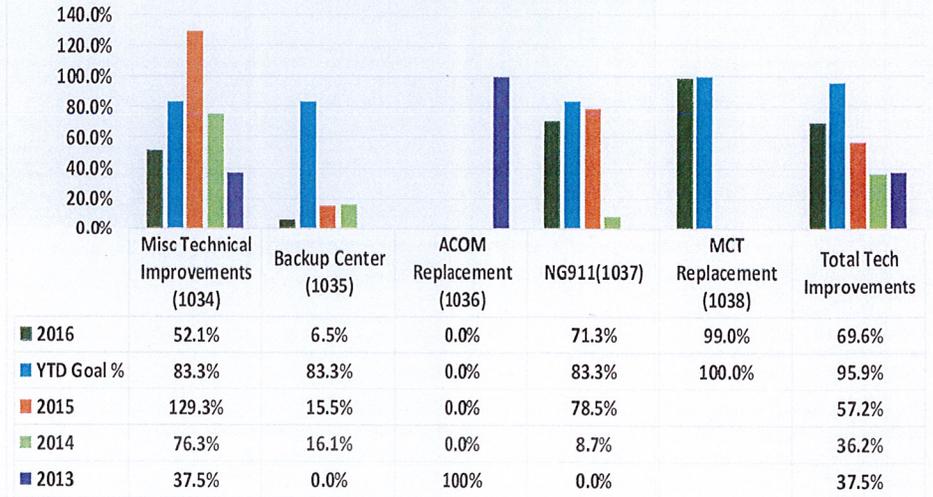
# TECHNICAL EXPENSES

## October 2016

YTD ACTUAL TO ANNUAL BUDGET \$



YTD ACTUAL TO YTD GOAL %



# Summary

(As of 10/31/2016)

| Description                                | Goal         | Adopted 2016 Budget     | Year-To-Date Actuals 2016 | Delta                    |              |
|--|--------------|-------------------------|---------------------------|--------------------------|--------------|
| <b>Total Revenues</b>                      | <b>84.9%</b> | <b>\$ 10,423,731.00</b> | <b>\$ 9,130,566.57</b>    | <b>\$ (1,293,164.43)</b> | <b>87.6%</b> |
| Operating Salaries and Benefits            | 84.4%        | \$ 6,581,666.00         | \$ 5,133,429.35           | \$ 1,448,236.65          | 78.0%        |
| Operating Supplies, Services and Interfund | 79.7%        | \$ 2,436,553.00         | \$ 1,805,088.79           | \$ 631,464.21            | 74.1%        |
| <b>Total Operating Expenses</b>            | <b>83.1%</b> | <b>\$ 9,018,219.00</b>  | <b>\$ 6,938,518.14</b>    | <b>\$ 2,079,700.86</b>   | <b>76.9%</b> |
| Misc Technical Improvements (1034)         | 83.3%        | \$ 135,452.00           | \$ 70,573.54              | \$ 64,878.46             | 52.1%        |
| Backup Center (1035)                       | 83.3%        | \$ 100,981.00           | \$ 6,543.80               | \$ 94,437.20             | 6.5%         |
| ACOM Replacement (1036)                    | 0.0%         | \$ 500,000.00           |                           |                          | 0.0%         |
| NG911(1037)                                | 83.3%        | \$ 399,025.00           | \$ 284,543.47             | \$ 114,481.53            | 71.3%        |
| MCT Replacement (1038)                     | 100.0%       | \$ 1,461,495.00         | \$ 1,446,704.50           | \$ 14,790.50             | 99.0%        |
| <b>Total Tech Improvements</b>             | <b>95.9%</b> | <b>\$ 2,596,953.00</b>  | <b>\$ 1,808,365.31</b>    | <b>\$ 788,587.69</b>     | <b>69.6%</b> |
| <b>Total Expenditures</b>                  | <b>86.0%</b> | <b>\$ 11,615,172.00</b> | <b>\$ 8,746,883.45</b>    | <b>\$ 2,868,288.55</b>   | <b>75.3%</b> |

# Revenues

(As of 10/31/2016)

| Description           | Goal         | Adopted 2016 Budget     | Year-To-Date Actuals 2016 | Delta                    |              |
|-----------------------|--------------|-------------------------|---------------------------|--------------------------|--------------|
| Sales Tax             | 82.7%        | \$ 3,785,184.00         | \$ 3,527,920.30           | \$ (257,263.70)          | 93.2%        |
| Telephone Excise Tax  | 83.1%        | \$ 2,527,074.00         | \$ 2,021,510.15           | \$ (505,563.85)          | 80.0%        |
| State Grants          | 100.0%       | \$ 42,000.00            | \$ 42,435.28              | \$ 435.28                | 101.0%       |
| Other Revenues        | 88.0%        | \$ 4,069,473.00         | \$ 3,538,700.84           | \$ (530,772.16)          | 87.0%        |
| <b>Total Revenues</b> | <b>84.9%</b> | <b>\$ 10,423,731.00</b> | <b>\$ 9,130,566.57</b>    | <b>\$ (1,293,164.43)</b> | <b>87.6%</b> |

# Salaries & Benefits

(As of 10/31/2016)

| Object Account | Account Description          | Adopted 2016 Budget    | Year-To-Date Actuals 2016 | Delta                  |              |
|----------------|------------------------------|------------------------|---------------------------|------------------------|--------------|
| 5101           | REGULAR SALARIES             | \$ 4,360,613.00        | \$ 3,044,512.59           | \$ 1,316,100.41        | 69.8%        |
| 5102           | OVERTIME PAY                 | \$ 308,359.00          | \$ 306,122.78             | \$ 2,236.22            | 99.3%        |
| 5103           | LONGEVITY PAY                | \$ 51,109.00           | \$ 41,614.92              | \$ 9,494.08            | 81.4%        |
| 5104           | SICK LEAVE PAYOUT            | \$ 4,365.00            | \$ -                      | \$ 4,365.00            | 0.0%         |
| 5106           | ANNUAL LEAVE PAYOUT          | \$ 12,720.00           | \$ 12,444.49              | \$ 275.51              | 97.8%        |
| 5108           | SHIFT DIFFERENTIAL PAY       | \$ 3,000.00            | \$ 512.65                 | \$ 2,487.35            | 17.1%        |
| 5109           | EXTRA HELP                   | \$ 57,375.00           | \$ 196,448.38             | \$ (139,073.38)        | 342.4%       |
| 5110           | OUT OF CLASS PAY             | \$ 45,505.00           | \$ 47,005.95              | \$ (1,500.95)          | 103.3%       |
| 5190           | MISCELLANEOUS PAY            | \$ 68,914.00           | \$ 49,996.93              | \$ 18,917.07           | 72.5%        |
| 5201           | INDUSTRIAL INSURANCE         | \$ 81,469.00           | \$ 59,696.99              | \$ 21,772.01           | 73.3%        |
| 5202           | SOCIAL SECURITY              | \$ 367,609.00          | \$ 275,505.18             | \$ 92,103.82           | 74.9%        |
| 5203           | PERS RETIREMENT              | \$ 537,185.00          | \$ 404,838.25             | \$ 132,346.75          | 75.4%        |
| 5206           | LEOFF RETIREMENT             | \$ -                   | \$ 100.31                 | \$ (100.31)            |              |
| 5215           | DISABILITY INSURANCE         |                        | \$ 2.01                   |                        |              |
| 5216           | DEPENDENT BENEFITS           | \$ -                   | \$ -                      | \$ -                   |              |
| 5220           | UNEMPLOYMENT COMPENSATION    | \$ 29,680.00           | \$ 1,627.92               | \$ 28,052.08           | 5.5%         |
| 5229           | BENEFITS BUCKET              | \$ 831,600.00          | \$ 693,000.00             | \$ 138,600.00          | 83.3%        |
| 5299           | Budgeted Attrition           | \$ (177,837.00)        |                           | \$ (177,837.00)        |              |
| <b>84.4%</b>   | <b>Salaries and Benefits</b> | <b>\$ 6,581,666.00</b> | <b>\$ 5,133,429.35</b>    | <b>\$ 1,448,236.65</b> | <b>78.0%</b> |

# Operating Expenditures (As of 10/31/2016)

| Object Account | Account Description               | Adopted 2016 Budget | Year-To-Date Actuals 2016 | Delta          |        |
|----------------|-----------------------------------|---------------------|---------------------------|----------------|--------|
| 6971           | LTGO Bond 2005 Refdg              | \$ 470,733.00       | \$ 385,189.00             | \$ 85,544.00   | 81.8%  |
| 5311           | OFFICE/OPERATING SUPPLIES         | \$ 37,624.00        | \$ 29,985.69              | \$ 7,638.31    | 79.7%  |
| 5321           | FUEL CONSUMED                     | \$ 9,924.00         | \$ 3,101.57               | \$ 6,822.43    | 31.3%  |
| 5351           | SMALL TOOLS & EQUIPMENT           | \$ 10,354.00        | \$ 11,566.21              | \$ (1,212.21)  | 111.7% |
| 5352           | COMPUTER SOFTWARE                 | \$ 16,385.00        | \$ 40,270.19              | \$ (23,885.19) | 245.8% |
| 5353           | SMALL COMPUTER EQUIPMENT          | \$ 8,800.00         | \$ 12,569.11              | \$ (3,769.11)  | 142.8% |
| 5354           | TELEPHONE EQUIPMENT               | \$ 1,087.00         | \$ 51.76                  | \$ 1,035.24    | 4.8%   |
| 5412           | ENGINEERING & ARCHITECTURAL       | \$ -                | \$ (28.39)                | \$ 28.39       |        |
| 5413           | PRE-EMPLOYMENT SCREENING          | \$ 5,000.00         | \$ 7,483.00               | \$ (2,483.00)  |        |
| 5415           | MANAGEMENT CONSULTING             | \$ 33,500.00        | \$ 6,560.00               | \$ 26,940.00   | 19.6%  |
| 5416           | COURT REPORTERS/legal svcs        | \$ 2,460.00         | \$ 1,482.00               | \$ 978.00      |        |
| 5419           | OTHER PROFESSIONAL SERVICES       | \$ 21,448.00        | \$ 24,041.86              | \$ (2,593.86)  | 112.1% |
| 5421           | TELEPHONE                         | \$ 34,175.00        | \$ 30,237.87              | \$ 3,937.13    | 88.5%  |
| 5422           | CELLULAR TELEPHONES               | \$ 14,211.00        | \$ 7,582.96               | \$ 6,628.04    | 53.4%  |
| 5425           | POSTAGE                           | \$ 2,397.00         | \$ 1,317.94               | \$ 1,079.06    | 55.0%  |
| 5431           | MILEAGE                           | \$ 4,543.00         | \$ 4,119.97               | \$ 423.03      | 90.7%  |
| 5432           | TRAVEL                            | \$ 26,591.00        | \$ 13,566.57              | \$ 13,024.43   | 51.0%  |
| 5433           | PER DIEM                          | \$ 8,809.00         | \$ 4,308.28               | \$ 4,500.72    | 48.9%  |
| 5438           | NON-EMPLOYEE MILEAGE              | \$ 106.00           | \$ -                      | \$ 106.00      |        |
| 5439           | NON-EMPLOYEE TRAVEL               | \$ 500.00           | \$ 1,915.44               | \$ (1,415.44)  | 383.1% |
| 5441           | ADVERTISING                       | \$ 2,000.00         | \$ 3,775.86               | \$ (1,775.86)  | 188.8% |
| 5451           | OPERATING RENTAL/LEASES           | \$ 196,430.00       | \$ 88,714.58              | \$ 107,715.42  | 45.2%  |
| 5461           | INSURANCE                         | \$ -                | \$ 5,000.00               | \$ (5,000.00)  |        |
| 5472           | WATER                             | \$ 2,150.00         | \$ 2,502.27               | \$ (352.27)    | 116.4% |
| 5473           | SEWER                             | \$ 3,461.00         | \$ 2,077.95               | \$ 1,383.05    | 60.0%  |
| 5474           | ELECTRICITY                       | \$ 121,077.00       | \$ 85,756.42              | \$ 35,320.58   | 70.8%  |
| 5475           | WASTE DISPOSAL                    | \$ 3,216.00         | \$ 2,509.04               | \$ 706.96      | 78.0%  |
| 5476           | CABLE TV                          | \$ 936.00           | \$ -                      | \$ 936.00      |        |
| 5481           | REPAIRS & MAINT-BUILDINGS         | \$ 90,670.00        | \$ 64,477.78              | \$ 26,192.22   | 71.1%  |
| 5482           | REPAIRS & MAINT-IMPROVEMENTS      | \$ -                | \$ -                      | \$ -           |        |
| 5483           | REPAIRS & MAINT-EQUIPMENT         | \$ 70,647.00        | \$ 68,645.08              | \$ 2,001.92    | 97.2%  |
| 5484           | REPAIRS & MAINT-COMPUTER EQUIP    | \$ 328,923.00       | \$ 326,565.55             | \$ 2,357.45    | 99.3%  |
| 5492           | DUES/SUBSCRIPTIONS/MEMBERSHIPS    | \$ 7,772.00         | \$ 4,000.98               | \$ 3,771.02    | 51.5%  |
| 5493           | BANK & CREDIT CARD SVC            | \$ -                | \$ -                      | \$ -           |        |
| 5496           | PRINTING & BINDING                | \$ -                | \$ -                      | \$ -           |        |
| 5497           | REGISTRATION & TUITION            | \$ 12,553.00        | \$ 7,573.11               | \$ 4,979.89    | 60.3%  |
| 5499           | OTHER                             | \$ 8,458.00         | \$ 7,136.98               | \$ 1,321.02    | 84.4%  |
| 5840           | DEBT ISSUE COSTS                  | \$ -                | \$ -                      | \$ -           |        |
| 5912           | I/F I.S. SERVICE CHARGES          | \$ 10,705.00        | \$ 8,028.72               | \$ 2,676.28    | 75.0%  |
| 5913           | I/F I.S. PROG MAINT & DEV CHGS    | \$ -                | \$ -                      | \$ -           |        |
| 5917           | I/F GIS SERVICE CHARGES           | \$ 3,130.00         | \$ 2,347.47               | \$ 782.53      |        |
| 5918           | I/F GIS MAPPING SVS.              | \$ 48,794.00        | \$ 24,397.00              | \$ 24,397.00   | 50.0%  |
| 5921           | I/F COMMUNICATION                 | \$ 417.00           | \$ 89.60                  | \$ 327.40      | 21.5%  |
| 5922           | I/F I.S. PROJECTS                 | \$ 1,011.00         | \$ 744.57                 | \$ 266.43      |        |
| 5931           | I/F SUPPLIES                      | \$ -                | \$ 1,131.97               | \$ (1,131.97)  |        |
| 5951           | I/F OPER RENTAL & LEASES          | \$ 5,880.00         | \$ 3,920.00               | \$ 1,960.00    | 66.7%  |
| 5961           | I/F INSURANCE SERVICES            | \$ 21,567.00        | \$ 10,783.66              | \$ 10,783.34   | 50.0%  |
| 5981           | I/F REPAIRS & MAINTENANCE         | \$ -                | \$ 1,489.63               | \$ (1,489.63)  |        |
| 5993           | I/F TRAINING                      | \$ -                | \$ -                      | \$ -           |        |
| 5996           | INDIRECT COST ALLOCATIONS         | \$ 221,483.00       | \$ 166,112.25             | \$ 55,370.75   | 75.0%  |
| 1033           |                                   |                     |                           |                |        |
| 5311           | OFFICE SUPPLIES                   | \$ -                | \$ -                      | \$ -           |        |
| 5351           | OFFICE EQUIPMENT                  | \$ 1,500.00         | \$ -                      | \$ 1,500.00    | 0.0%   |
| 5352           | COMPUTER SOFTWARE                 | \$ 2,670.00         | \$ 1,963.51               | \$ 706.49      | 73.5%  |
| 5353           | COMPUTER EQUIPMENT                | \$ 20,000.00        | \$ 5,259.78               | \$ 14,740.22   | 26.3%  |
| 5354           | TELEPHONE EQUIPMENT               | \$ -                | \$ -                      | \$ -           |        |
| 5422           | CELLULAR TELEPHONES               | \$ 155,000.00       | \$ 129,775.92             | \$ 25,224.08   | 83.7%  |
| 5483           | REPAIRS & MAINT-EQUIPMENT         | \$ 20,000.00        | \$ 358.71                 | \$ 19,641.29   | 1.8%   |
| 5484           | REPAIRS & MAINT-COMPUTER EQUIP    | \$ 125,674.00       | \$ 24,931.15              | \$ 100,742.85  | 19.8%  |
| 5913           | I/F I.S. PROG MAINT & DEV CHGS    | \$ 82,497.00        | \$ 61,872.75              | \$ 20,624.25   | 75.0%  |
| 5915           | I/F MANAGEMENT CONSULTING         | \$ 137,032.00       | \$ 96,363.72              | \$ 40,668.28   | 70.3%  |
| 5917           | I/F GIS SERVICE CHARGES           | \$ 1,341.00         | \$ 1,005.75               | \$ 335.25      |        |
| 5918           | I/F GIS MAPPING SVS.              | \$ 20,912.00        | \$ 10,456.00              | \$ 10,456.00   | 50.0%  |
| 79.7%          | Op. Supplies and Svcs (1031-1033) | \$ 2,436,553.00     | \$ 1,805,088.79           | \$ 631,464.21  | 74.1%  |

# Tech Expenditures (As of 10/31/2016)

| Object Account                       | Account Description            | Adopted 2016 Budget    | Year-To-Date Actuals 2016 | Delta                |              |
|--------------------------------------|--------------------------------|------------------------|---------------------------|----------------------|--------------|
| 5311                                 | OFFICE SUPPLIES                |                        | \$ -                      | \$ -                 |              |
| 5351                                 | OFFICE EQUIPMENT               | \$ 5,846.00            | \$ -                      | \$ 5,846.00          |              |
| 5352                                 | COMPUTER SOFTWARE              | \$ -                   |                           |                      |              |
| 5353                                 | COMPUTER EQUIPMENT             | \$ 35,000.00           | \$ 20,926.45              | \$ 14,073.55         | 59.8%        |
| 5412                                 | ENGINEERING & ARCHITECTURAL    | \$ 5,000.00            | \$ 4,244.48               | \$ 755.52            | 84.9%        |
| 5415                                 | MANAGEMENT CONSULTING          |                        | \$ -                      | \$ -                 |              |
| 5419                                 | OTHER PROFESSIONAL SERVICES    |                        | \$ -                      | \$ -                 |              |
| 5432                                 | TRAVEL                         | \$ -                   | \$ -                      |                      |              |
| 5433                                 | PER DIEM                       |                        | \$ -                      |                      |              |
|                                      | OPERATING RENTAL/LEASES        |                        |                           |                      |              |
| 5481                                 | REPAIRS & MAINT-BUILDINGS      | \$ 5,500.00            | \$ 12,271.69              | \$ (6,771.69)        | 223.1%       |
| 5483                                 | REPAIRS & MAINT-EQUIPMENT      | \$ 10,000.00           | \$ 2,216.39               | \$ 7,783.61          |              |
| 5484                                 | REPAIRS & MAINT-COMPUTER EQUIP | \$ 10,000.00           | \$ 129.36                 | \$ 9,870.64          |              |
| 5499                                 | OTHER                          | \$ 25,000.00           | \$ -                      | \$ 25,000.00         | 0.0%         |
| 5641                                 | COMPUTER EQUIPMENT             | \$ 4,500.00            | \$ -                      | \$ 4,500.00          | 0.0%         |
| 5642                                 | OTHER MACHINERY & EQUIPMENT    |                        | \$ -                      | \$ -                 |              |
| 5918                                 | I/F GIS MAPPING SVS.           | \$ 34,606.00           | \$ 30,785.17              | \$ 3,820.83          | 89.0%        |
| <b>Misc Tech Improvements (1034)</b> |                                | <b>\$ 135,452.00</b>   | <b>\$ 70,573.54</b>       | <b>\$ 64,878.46</b>  | <b>52.1%</b> |
| 5412                                 | ENGINEERING & ARCHITECTURAL    | \$ -                   | \$ 6,543.80               | \$ (6,543.80)        |              |
| 5419                                 | OTHER PROFESSIONAL SERVICES    | \$ -                   | \$ -                      | \$ -                 |              |
| 5642                                 | OTHER MACHINERY & EQUIPMENT    | \$ 100,981.00          | \$ -                      | \$ 100,981.00        | 0.0%         |
| 5919                                 | OTHER I/F PROFESSIONAL SERVICE |                        | \$ -                      | \$ -                 |              |
| <b>Backup Center (1035)</b>          |                                | <b>\$ 100,981.00</b>   | <b>\$ 6,543.80</b>        | <b>\$ 94,437.20</b>  | <b>6.5%</b>  |
| 5641                                 | COMPUTER EQUIPMENT             | \$ 500,000.00          | \$ -                      |                      |              |
| <b>Acom Replacement (1036)</b>       |                                | <b>\$ 500,000.00</b>   | <b>\$ -</b>               | <b>\$ 500,000.00</b> | <b>0.0%</b>  |
| 5101                                 | REGULAR SALARIES               | 62,975.00              | 52,290.88                 |                      |              |
| 5102                                 | OVERTIME PAY                   |                        | 321.57                    |                      |              |
| 5103                                 | LONGEVITY                      | 945.00                 | 944.54                    |                      |              |
| 5190                                 | MISC PAY                       |                        | 2,000.00                  |                      |              |
| 5201                                 | INDUSTRIAL INSURANCE           | 963.00                 | 756.53                    |                      |              |
| 5202                                 | SOCIAL SECURITY                | 4,890.00               | 4,119.37                  |                      |              |
| 5203                                 | PERS RETIREMENT                | 7,146.00               | 6,211.30                  |                      |              |
| 5229                                 | BENEFITS BUCKET                | 11,550.00              | 9,625.00                  |                      |              |
| 5351                                 | SMALL TOOLS & EQUIPMENT        |                        | 1,489.15                  |                      |              |
| 5352                                 | COMPUTER SOFTWARE              | 2,871.00               | 4,307.02                  | \$ (1,436.02)        |              |
| 5353                                 | SMALL COMPUTER EQUIPMENT       |                        | 221.62                    |                      |              |
| 5354                                 | SMALL TELEPHONE EQUIPMENT      |                        | 780.43                    |                      |              |
| 5412                                 | ENGINEERING & ARCHITECTURAL    |                        | 18,731.89                 |                      |              |
| 5415                                 | MANAGEMENT CONSULTING          |                        | 120,850.00                |                      |              |
| 5419                                 | OTHER PROFESSIONAL SERVICES    | 24,985.00              | 46,187.02                 | \$ (21,202.02)       | 184.9%       |
| 5484                                 | REPAIRS & MAINT-COMPUTER EQUIP |                        | 15,707.15                 |                      |              |
| 5641                                 | COMPUTER EQUIPMENT             | 282,700.00             | -                         | \$ 282,700.00        | 0.0%         |
|                                      |                                |                        | \$ -                      |                      |              |
| <b>Next Generation 911 (1037)</b>    |                                | <b>\$ 399,025.00</b>   | <b>\$ 284,543.47</b>      | <b>\$ 114,481.53</b> | <b>71.3%</b> |
| 5353                                 | SMALL COMPUTER EQUIPMENT       | 1,461,495.00           | 1,446,704.50              | \$ 14,790.50         | 99.0%        |
| <b>MCT Replacement (1038)</b>        |                                | <b>\$ 1,461,495.00</b> | <b>\$ 1,446,704.50</b>    | <b>\$ 14,790.50</b>  | <b>99.0%</b> |