

Kitsap 911 Public Authority

Resolution 2016-014

Authorizing Petty Cash Account, Appointing Custodian, and Establishing Financial Controls.

WHEREAS, on April 25, 2016 the Board of County Commissioners adopted ordinance 532-2016 enacting chapter 2.110 of the Kitsap County code (the “Ordinance”), creating the Kitsap 911 Public Authority; approving a charter therefor; establishing a Board of Directors to govern the affairs of Kitsap 911; and providing how Kitsap 911 shall conduct its affairs; and

WHEREAS, Kitsap 911 (the “Authority”) is a public corporation organized pursuant to RCW 35.21.730; and

WHEREAS, the Board of Directors has appointed an Executive Committee and delegated certain powers and authority to the Executive Committee in accordance with article VI of the Bylaws; and

WHEREAS, the system of accounting mandated by the State of Washington Auditor’s Office prescribes minimum requirements for the establishment of Petty Cash Accounts; and

WHEREAS, a Petty Cash Account is defined as any sub of money set aside for such specific purposes as minor disbursements, making change, and similar uses; and

NOW, THEREFORE, BE IT RESOLVED by the Kitsap 911 Executive Committee as follows:

Section 1. Authorization. A Petty Cash Account is hereby authorized in the amount of \$400.00.

Section 2. Custodian. The Executive Director shall appoint in writing a custodian for the Petty Cash Account. The custodian must meet the requirements established by the Washington State Auditor’s Office (BARS Manual) and shall be personally responsible for the value of the fund and for ensuring that all policies and procedures are adhered to.

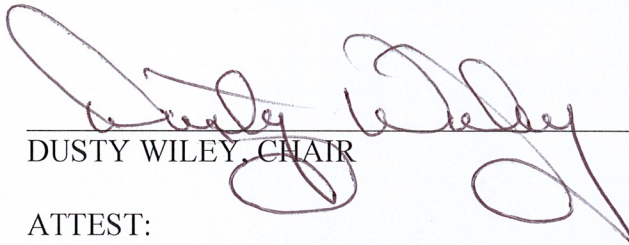
Section 3. Financial Controls. The Executive Director shall adopt such procedures and financial controls as may be necessary to implement the provisions of this resolution.

Section 4. Severability. If any provision of this Resolution or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Resolution which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this Resolution are declared to be severable.

Section 5. Effective Date. This resolution shall become effective January 1, 2017.

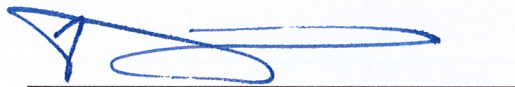
MOVED AND PASSED at a special meeting of the Kitsap 911 Executive Committee on November 9, 2016 of which all Directors were notified and a quorum was present.

**KITSAP 911 EXECUTIVE COMMITTEE
OF THE BOARD OF DIRECTORS**



DUSTY WILEY, CHAIR

ATTEST:



Richard A. Kirton, Executive Director