

Kitsap 911 Public Authority

Resolution 2016-017

Authorizing the Payment of Claims Prior to Approval by the Executive Committee.

WHEREAS, on April 25, 2016 the Board of County Commissioners adopted ordinance 532-2016 enacting chapter 2.110 of the Kitsap County code (the “Ordinance”), creating the Kitsap 911 Public Authority; approving a charter therefor; establishing a Board of Directors to govern the affairs of Kitsap 911; and providing how Kitsap 911 shall conduct its affairs; and

WHEREAS, Kitsap 911 (the “Authority”) is a public corporation organized pursuant to RCW 35.21.730; and

WHEREAS, the Board of Directors has appointed an Executive Committee and delegated certain powers and authority to the Executive Committee in accordance with article VI of the Bylaws; and

WHEREAS, pursuant to RCW 42.24.180, the Executive Committee may authorize payment of claims for goods and services provided to the Authority (“claims”) prior to approval of the claims by the Committee.

NOW, THEREFORE, BE IT RESOLVED by the Kitsap 911 Executive Committee as follows:

Section 1. Auditing Officer. The Executive Director shall serve as the auditing officer of the Authority for the purposes of approving claims. The Executive Director may designate alternates to serve as the auditing officer in the Executive Director’s absence. The auditing officer is authorized to approve vouchers and other forms of payment, either individually or collectively, for the payment of claims.

Section 2. Signature Authority. The Executive Director is authorized to sign checks for claims approved pursuant to this resolution. Signature may be electronic in accordance with RCW 19.34 or facsimile in accordance with RCW 39.62.

Section 3. Checks and Electronic Payments. The Finance Manager is authorized to issue checks and initiate electronic payments for claims approved pursuant to this resolution.

Section 4. Bond. The Executive Director, Assistant Director and Finance Manager shall each file fidelity bonds in the amount of \$50,000.

Section 5. Executive Committee Approval. The claims paid pursuant to this resolution, together with all supporting documents, shall be presented to the Executive Committee for review at their next regular meeting. After review, the Executive Committee shall either approve

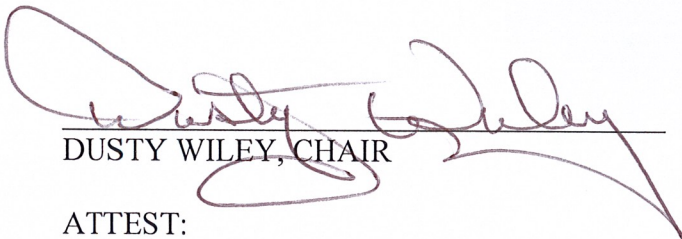
or disapprove such claims. If the Executive Committee disapproves the claims, they shall become receivables of the Authority and the Executive Director shall diligently pursue their collection.

Section 6. Severability. If any provision of this Resolution or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Resolution which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this Resolution are declared to be severable.

Section 7. Effective Date. This resolution shall become effective immediately upon adoption and signature as provided by law.

MOVED AND PASSED at a special meeting of the Kitsap 911 Executive Committee on November 23, 2016 of which all Directors were notified and a quorum was present.

**KITSAP 911 EXECUTIVE COMMITTEE
OF THE BOARD OF DIRECTORS**



DUSTY WILEY, CHAIR

ATTEST:



Richard A. Kirton, Executive Director