

# **Kitsap 911 Public Authority**

## **Resolution 2017-001**

### **Establishing a Small Public Works Roster Process to Award Public Works Contracts, A Consulting Services Roster for Architectural, Engineering, and Other Professional Services, and a Vendor Roster for Goods and Services Not Related to Public Works Contracts.**

**WHEREAS**, on April 25, 2016 the Board of County Commissioners adopted ordinance 532-2016 enacting chapter 2.110 of the Kitsap County code (the “Ordinance”), creating the Kitsap 911 Public Authority; approving a charter therefor; establishing a Board of Directors to govern the affairs of Kitsap 911; and providing how Kitsap 911 shall conduct its affairs; and

**WHEREAS**, Kitsap 911 (the “Authority”) is a public corporation organized pursuant to RCW 35.21.730; and

**WHEREAS**, the Board of Directors has appointed an Executive Committee and delegated certain powers and authority to the Executive Committee in accordance with article VI of the Bylaws; and

**WHEREAS**, RCW 39.04.155 and other laws regarding contracting for public works by municipalities, allow certain contracts to be awarded by a small works roster process; and

**WHEREAS**, Ch. 39.80 RCW and other laws regarding contracting for consulting services by municipalities allow certain contracts to be awarded by a consultant roster process; and

**WHEREAS**, RCW 39.04.190, regarding purchase of materials, supplies, or equipment not connected to a public works project, allows certain purchasing contracts to be awarded by a vendor roster process;

**NOW, THEREFORE, BE IT RESOLVED** by the Kitsap 911 Executive Committee as follows:

**Section 1. MRSC Rosters.** The authority wishes to contract with the Municipal Research and Services Center of Washington (MRSC) to have their official rosters hosted in the online database for authority use for small public works contracts, consulting services, and vendor services developed and maintained by MRSC through MRSC Rosters and authorizes the Executive Director to sign that contract.

**Section 2. Purchasing Policies.** Upon the effective date of the contract between MRSC and Kitsap 911, Governing Directive 30- Purchasing and Contracting adopted 2016-09-08 is replaced with the revision dated 2017-04-26 which is attached and incorporated to this resolution.

**Section 3. Executive Director Authority.** The Executive Director is authorized to award any bid, sign any contract, purchase, or rental agreement approved in the adopted budget or amendments thereto, as well as any contract, purchase, or rental agreement for less than \$50,000 awarded in accordance with this policy and the Kitsap 911 General Fiscal Policy. Other Bids and Contracts shall not be awarded or authorized before action by the Executive Committee.

**Section 4. Severability.** If any provision of this Resolution or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Resolution which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this Resolution are declared to be severable.

**Section 5. Effective Date.** This resolution shall become effective upon execution of a contract with MSRC which will be attached to this resolution.

**MOVED AND PASSED** at a special meeting of the Kitsap 911 Executive Committee on April 26, 2017 of which all Directors were notified and a quorum was present.

**KITSAP 911 EXECUTIVE COMMITTEE  
OF THE BOARD OF DIRECTORS**



DUSTY WILEY, CHAIR

ATTEST:



Richard A. Kirton, Executive Director