

# Kitsap 911 Public Authority

## Resolution 2017-003

### Adopting the Operating Budget and Establishing Service Fees for 2018.

**WHEREAS**, on April 25, 2016 the Board of County Commissioners adopted ordinance 532-2016 enacting chapter 2.110 of the Kitsap County code (the "Ordinance"), creating the Kitsap 911 Public Authority; approving a charter therefor; establishing a Board of Directors to govern the affairs of Kitsap 911; and providing how Kitsap 911 shall conduct its affairs; and

**WHEREAS**, Kitsap 911 (the "Authority") is a public corporation organized pursuant to RCW 35.21.730; and

**WHEREAS**, the Charter requires the Board of Directors adopt the budget and the Bylaws establishes the Service Fee Formula for certain agencies;

**NOW, THEREFORE, BE IT RESOLVED** by the Kitsap 911 Board of Directors as follows:

**Section 1. Operating Budget Adopted.** The Board of Directors hereby adopts the 2018 Operating Budget as attached in exhibits 1 and 2.

**Section 2. Service Fees Adopted.** The Board of Directors hereby adopts the 2018 Service fees as attached in exhibit 3.

**Section 3. Severability.** If any provision of this Resolution or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Resolution which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this Resolution are declared to be severable.

**Section 4. Effective Date.** This resolution shall become effective immediately upon adoption and signature as provided by law.

**MOVED AND PASSED** at a regular meeting of the Kitsap 911 Board of Directors on July 14, 2017 of which all Directors were notified and a quorum was present.

**KITSAP 911 BOARD OF DIRECTORS**

  
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DAVID ELLINGSON, CHAIR

ATTEST:

  
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Richard A. Kirton, Executive Director

# Revenues

<b>Account Description</b>		<b>Adopted 2018</b>
337.16.00.00	Emergency Communications Sales Tax	4,633,004
337.63,64,65	Telephone Excise Taxes (Wireline, Wireless, and VoIP)	2,426,167
342.80.50.01	User Fees (County, Cities, Fire Districts, Tribes)	2,191,645
342.80.50.02	Contract Revenues (Navy, BIAA and Humane Society)	50,020
362.50.00.00	Tower Leases	290,178
342.80.40.02	Emergency Management Facility Maintenance Chrgs	58,698
334.01.84.00	State E911 CPD Contract KC (Wa State Military)	46,000
361.11.00.00	Investment Interest	33,586
	Sub-Total	9,729,298
	Operating Transfer	200,454
369.91.00.00	Grants and Other One-Time Revenues	
342.10.50.00	MCT NPRV Surcharges	-
	Alerting Surcharge	250,003
	Total Revenue	10,179,755

# Operating Appropriation

Account Description		2018 Adopted
591.28.00.0000	LTGO Repayment - Principal	351,874
591.28.00.0000	LTGO Repayment - Interest	92,242
<b>Debt Service SubTotal</b>		<b>444,116</b>
528.32.10.00	Regular Salaries	5,029,680
528.32.10.01	Overtime Pay	388,348
528.32.10.02	Longevity Pay	-
528.32.10.03	Sick Leave Payout	5,300
528.32.10.04	Annual Leave Payout	14,000
528.32.10.05	Shift Differential Pay	3,200
528.32.10.06	Extra Help	19,742
528.32.10.07	Out of Class Pay	30,920
528.32.10.08	Miscellaneous Pay	69,555
528.32.20.00	Industrial Insurance	34,527
528.32.20.01	Social Security	423,907
528.32.20.02	PERS Retirement	703,739
528.32.20.03	Medical Insurance	999,505
528.32.20.04	Dental Insurance	68,687
528.32.20.05	Life Insurance	8,217
528.32.20.08	Unemployment Compensation	67,972
	Insurance Benefits	
528.32.10.0009	Salary/Benefit Attrition	(393,365)
<b>Wages, Salaries, and Benefits SubTotal</b>		<b>7,473,934</b>
528.32.31	Office/Operating Supplies	37,902
528.32.32	Fuel Consumed	7,557
528.32.35.00	Small Tools & Equipment	15,982
528.32.35.01	Computer Software	59,992
528.32.35.02	Small Computer Equipment	12,715
528.32.35.03	Small Telephone Equipment	1,600
528.32.41.00	Engineering & Architectural	-
528.32.41.01	Applicant Medical Screening	7,688
528.32.41.02	Management Consulting	31,476
528.32.41.03	Special Legal Services	50,000
528.32.41.04	Other Professional Service	49,185
528.32.42.00	Telephone	33,474
528.32.42.01	Cellular Telephone	10,328
528.32.42.02	Postage	2,290
528.32.43.00	Mileage	4,543
528.32.43.01	Travel	25,364
528.32.43.02	Per Diem	10,223
528.32.43.03	Non-Employee Mileage	451
528.32.43.04	Non Employee Travel	1,444
528.32.41.05	Advertising	3,588
528.32.45.00	Operating Rentals & Leases	211,285
528.32.46.00	Insurance	92,112
528.32.47.01	Water	2,112

# Operating Appropriation

528.32.47.02	Sewer	3,637
528.32.47	Electricity	113,066
528.32.47.05	Waste Disposal	3,259
528.32.47.06	Cable TV	542
528.32.48.00	Repairs & Maint-Building	95,210
528.32.48.02	Repairs & Maint-Equipment	82,292
528.32.48.03	Repairs & Maint-Comp Equip	422,728
528.32.49.00	Dues/Subscriptions/Members	5,372
528.32.49.01	Bank & Credit Card	1,250
528.32.49.03	Registration & Tuition	13,776
528.32.49.04	Other Miscellaneous	42,000
528.32.41.16	KCIS Charges (GIS)	140,361
528.32.41.13	KCIS Charges (Network & Security)	67,679
528.33.35.00	Small Tools and Equipment	1,559
528.33.35.01	Computer Software	2,750
528.33.35.02	Small Computer Equipment	9,075
528.33.42.01	Cellular Telephone	157,270
528.33.48.02	Repairs & Maint- Equipment	1,203
528.33.48.03	Repairs & Maint-Comp Equip	36,273
528.33.41.11	KCIS Charges (I/Leads)	141,089
<b>Sub Total - Supplies and Services</b>		<b>2,011,702</b>
<b>Total Operating Budget Appropriation Request</b>		<b>9,929,752</b>
	Alerting Reserve	250,003
<b>Total Appropriation Request</b>		<b>10,179,755</b>

# Service Fees

Service Fees (Agency Allocations)	
	2018 Allocations
Kitsap County	\$ 622,876
Kitsap Coroner	\$ 7,699
Poulsbo PD	\$ 93,692
Bainbridge Island PD	\$ 114,757
Port Orchard PD	\$ 162,881
Suquamish PD	\$ 54,941
Pt. Gamble PD	\$ 19,882
Bremerton PD	\$ 377,860
Bremerton Fire	\$ 232,540
North Kitsap F&R	\$ 75,396
Port Gamble Fire	\$ 4,821
Central Kitsap F&R	\$ 215,264
South Kitsap F&R	\$ 272,951
Poulsbo Fire/FD18	\$ 103,428
Bainbridge Island Fire	\$ 82,661