

Kitsap 911 Public Authority

Resolution 2018-010

Adopting the 2019 Budget and Establishing 2019 Service Fees.

WHEREAS, on April 25, 2016 the Board of County Commissioners adopted ordinance 532-2016 enacting chapter 2.110 of the Kitsap County code (the "Ordinance"), creating the Kitsap 911 Public Authority; approving a charter therefor; establishing a Board of Directors to govern the affairs of Kitsap 911; and providing how Kitsap 911 shall conduct its affairs; and

WHEREAS, Kitsap 911 (the "Authority") is a public corporation organized pursuant to RCW 35.21.730; and

WHEREAS, the Charter requires the Board of Directors adopt the budget and the Bylaws establishes the Service Fee Formula for certain agencies; and

WHEREAS, on September 4, 2018 the Board of Directors adopted the 2019 Operating Budget and established Service Fees for 2019, the elements of which are now incorporated herein;

NOW, THEREFORE, BE IT RESOLVED by the Kitsap 911 Board of Directors as follows:

Section 1. 2019 Budget Adopted. The Board of Directors hereby adopts the 2019 Budget (including Revenues, Debt Service Payments, Operating Budget, and Technical Enhancement/Projects Budget) as attached in exhibits 1 (Revenues) and 2 (Appropriations).

Section 2. Service Fees Adopted. The Board of Directors hereby adopts the 2019 Service Fees as attached in exhibit 3.

Section 3. Severability. If any provision of this Resolution or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Resolution which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this Resolution are declared to be severable.

Section 4. Effective Date. This resolution shall become effective immediately upon adoption and signature as provided by law.

MOVED AND PASSED at a regular meeting of the Kitsap 911 Board of Directors on December 4, 2018 of which all Directors were notified and a quorum was present.

KITSAP 911 BOARD OF DIRECTORS



DAVID ELLINGSON, CHAIR

ATTEST:



Richard A. Kirton, Executive Director

Revenues

| Account Description | Adopted 2019 |
|--|-------------------------|
| Estimated Beginning Fund Balance | 5,148,345 |
| 337.16.00.00 Emergency Communications Sales Tax | 4,915,154 |
| 337.63,64,65 Telephone Excise Taxes (Wireline, Wireless, and VoIP) | 2,499,491 |
| 342.80.50.01 Service Fees (County, Cities, Fire Districts, Tribes) | 2,054,666 |
| 342.80.50.04 Service Fees (I/Leads Surcharge) | 145,322 |
| 342.80.50.02 Contract Revenues (Navy, BIAA and Humane Society) | 50,020 |
| 362.50.00.00 Tower Leases | 307,425 |
| 342.80.40.02 Emergency Management Facility Maintenance Chrgs | 62,159 |
| 334.01.84.00 State E911 CPD Contract KC (Wa State Military) | 46,000 |
| 361.11.00.00 Investment Interest | 22,920 |
| Sub-Total (Operating Revenues) | 10,103,157 |
| 369.91.00.00 Grants and Other One-Time Revenues | |
| 342.10.50.00 MCT NPRV Surcharges | 15,000 |
| 342.80.50.03 Alerting Surcharges | 250,000 |
| 342.80.50.05 Emphasis Surcharges | 5,000 |
| Sub-Total (Special and One-Time Revenues) | 270,000 |

Appropriations

| Account Description | | Adopted 2019 |
|---|-----------------------------|------------------|
| 591.28.00.0000 | LTGO Repayment - Principal | 401,865 |
| 591.28.00.0000 | LTGO Repayment - Interest | 40,690 |
| Total - Debt Service | | 442,555 |
| 528.32.10.00 | Regular Salaries | 5,307,476 |
| 528.32.10.01 | Overtime Pay | 420,662 |
| 528.32.10.03 | Sick Leave Payout | - |
| 528.32.10.04 | Annual Leave Payout | 13,187 |
| 528.32.10.05 | Shift Differential Pay | 2,382 |
| 528.32.10.06 | Extra Help | 49,853 |
| 528.32.10.07 | Out of Class Pay | 26,814 |
| 528.32.10.08 | Miscellaneous Pay | 74,815 |
| 528.32.20.00 | Industrial Insurance | 41,113 |
| 528.32.20.01 | Social Security | 445,346 |
| 528.32.20.02 | PERS Retirement | 783,566 |
| 528.32.20.03 | Medical Insurance | 1,039,052 |
| 528.32.20.04 | Dental Insurance | 76,387 |
| 528.32.20.05 | Life Insurance | 8,329 |
| 528.32.20.08 | Unemployment Compensation | 71,943 |
| 528.32.10.0009 | Salary/Benefit Attrition | (376,907) |
| Operating Wages, Salaries, and Benefits SubTotal | | 7,984,018 |
| 528.32.31 | Office/Operating Supplies | 42,279 |
| 528.32.32 | Fuel Consumed | 8,464 |
| 528.32.35.00 | Small Tools & Equipment | 21,380 |
| 528.32.35.01 | Computer Software | 64,577 |
| 528.32.35.02 | Small Computer Equipment | 39,976 |
| 528.32.35.03 | Small Telephone Equipment | 1,250 |
| 528.32.41.00 | Engineering & Architectural | 2,104 |
| 528.32.41.01 | Applicant Medical Screening | 6,871 |
| 528.32.41.02 | Management Consulting | 19,638 |
| 528.32.41.03 | Special Legal Services | 14,162 |
| 528.32.41.04 | Other Professional Service | 49,960 |
| 528.32.42.00 | Telephone | 33,472 |
| 528.32.42.01 | Cellular Telephone | 10,181 |
| 528.32.42.02 | Postage | 2,213 |
| 528.32.43.00 | Mileage | 5,327 |
| 528.32.43.01 | Travel | 28,672 |
| 528.32.43.02 | Per Diem | 10,319 |
| 528.32.43.03 | Non-Employee Mileage | 518 |
| 528.32.43.04 | Non Employee Travel | 1,459 |
| 528.32.41.05 | Advertising | 5,995 |
| 528.32.45.00 | Operating Rentals & Leases | 222,385 |
| 528.32.46.00 | Insurance | 113,307 |
| 528.32.47.01 | Water | 2,088 |
| 528.32.47.02 | Sewer | 3,686 |
| 528.32.47 | Electricity | 113,584 |

Appropriations

| | | |
|--|--|---------------------|
| 528.32.47.05 | Waste Disposal | 3,284 |
| 528.32.47.06 | Cable TV | 546 |
| 528.32.48.00 | Repairs & Maint-Building | 100,268 |
| 528.32.48.02 | Repairs & Maint-Equipment | 86,100 |
| 528.32.48.03 | Repairs & Maint-Comp Equip | 382,354 |
| 528.32.49.00 | Dues/Subscriptions/Members | 5,227 |
| 528.32.49.01 | Bank & Credit Card | 1,226 |
| 528.32.49.03 | Registration & Tuition | 17,640 |
| 528.32.49.04 | Other Miscellaneous | 31,590 |
| 528.32.41.16 | KCIS Charges (GIS) | 130,994 |
| 528.32.41.13 | KCIS Charges (Network & Security) | 103,060 |
| 528.33.35.00 | Small Tools and Equipment | 1,008 |
| 528.33.35.01 | Computer Software | 309 |
| 528.33.35.02 | Small Computer Equipment | 11,720 |
| 528.33.42.01 | Cellular Telephone | 157,816 |
| 528.33.48.02 | Repairs & Maint- Equipment | 919 |
| 528.33.48.03 | Repairs & Maint-Comp Equip | 77,577 |
| 528.33.41.11 | KCIS Charges (I/Leads) | 145,322 |
| Operating Supplies and Services Subtotal | | 2,080,827 |
| Total - Operating Budget Appropriation | | 10,064,845 |
| Technical Enhancements/Projects | | 2019 Adopted |
| | Systems Technician (Project) | 89,177 |
| Sub Total - Wages, Salaries, and Benefits | | 89,177 |
| 1 | MCT NPRVs | 15,000 |
| 2 | Backup Center (Complete Phase 1) | 140,000 |
| 3 | Multi-Factor Authentication | 10,000 |
| 4 | Alerting* | 1,000,000 |
| 5 | ASAP to PSAP | 150,000 |
| 6 | NG911 Geospatial Routing | 15,000 |
| 7 | Closest Fire Unit Dispatching | 15,000 |
| 8 | Virtual Desktops for Dispatch Floor | 25,000 |
| 9 | Backup Center (Phase 2) | 140,000 |
| 10 | Technology Monitoring System | 70,000 |
| 11 | Tower Site Upgrades | 46,000 |
| 12 | ACOM Replacement | 575,000 |
| 13 | Replace DC Plant at all sites except Carver and Gold | 140,000 |
| 14 | Furnishings upgrades/replacements | 10,000 |
| 15 | Data Interoperability, Phase 1 | 200,000 |
| 16 | Radio Interoperability- Mason County | 20,000 |
| 17 | Equipment Room Cooling | 300,000 |
| Sub Total - Supplies and Services | | 2,871,000 |
| Total Technical Projects Appropriation | | 2,960,177 |
| Total Appropriation | | 13,467,577 |
| | Estimated Ending Fund Balance* | 2,053,925 |

Service Fees

| Service Fees (Agency Allocations) | |
|-----------------------------------|------------------|
| | 2019 Allocations |
| Kitsap County | \$ 614,938 |
| Kitsap Coroner | \$ 7,804 |
| Poulsbo PD | \$ 97,476 |
| Bainbridge Island PD | \$ 131,642 |
| Port Orchard PD | \$ 165,150 |
| Suquamish PD | \$ 53,783 |
| Pt. Gamble PD | \$ 20,482 |
| Bremerton PD | \$ 370,187 |
| Bremerton Fire | \$ 235,731 |
| North Kitsap F&R | \$ 74,319 |
| Port Gamble Fire | \$ 5,113 |
| Central Kitsap F&R | \$ 213,395 |
| South Kitsap F&R | \$ 273,734 |
| Poulsbo Fire/FD18 | \$ 102,397 |
| Bainbridge Island Fire | \$ 83,836 |