

Kitsap 911 Public Authority

Resolution 2017-006

Adopting the 2018 Budget and Establishing Service Fees.

WHEREAS, on April 25, 2016 the Board of County Commissioners adopted ordinance 532-2016 enacting chapter 2.110 of the Kitsap County code (the "Ordinance"), creating the Kitsap 911 Public Authority; approving a charter therefor; establishing a Board of Directors to govern the affairs of Kitsap 911; and providing how Kitsap 911 shall conduct its affairs; and

WHEREAS, Kitsap 911 (the "Authority") is a public corporation organized pursuant to RCW 35.21.730; and

WHEREAS, the Charter requires the Board of Directors adopt the budget and the Bylaws establishes the Service Fee Formula for certain agencies; and

WHEREAS, on July 14, 2017 the Board of Directors adopted "Resolution 2017-003 Adopting the Operating Budget and Establishing Service Fees for 2018" the elements of which are now incorporated herein;

NOW, THEREFORE, BE IT RESOLVED by the Kitsap 911 Board of Directors as follows:

Section 1. Resolution 2017-003 repealed. Resolution 2017-003 is repealed effective upon execution of this resolution.

Section 2. Operating Budget Adopted. The Board of Directors hereby adopts the 2018 Budget as attached in exhibits 1, 2, and 3.

Section 3. Service Fees Adopted. The Board of Directors hereby adopts the 2018 Service fees as attached in exhibit 4.

Section 4. Severability. If any provision of this Resolution or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Resolution which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this Resolution are declared to be severable.

Section 5. Effective Date. This resolution shall become effective immediately upon adoption and signature as provided by law.

MOVED AND PASSED at a regular meeting of the Kitsap 911 Board of Directors on December 5, 2017 of which all Directors were notified and a quorum was present.

KITSAP 911 BOARD OF DIRECTORS



DAVID ELLINGSON, CHAIR

ATTEST:



Richard A. Kirton, Executive Director

Revenues

Account Description		Adopted 2018
	Estimated Beginning Fund Balance	3,966,956.00
337.16.00.00	Emergency Communications Sales Tax	4,633,004
337.63.64.65	Telephone Excise Taxes (Wireline, Wireless, and VoIP)	2,426,167
342.80.50.01	User Fees (County, Cities, Fire Districts, Tribes)	2,191,645
342.80.50.02	Contract Revenues (Navy, BIAA and Humane Society)	50,020
362.50.00.00	Tower Leases	290,178
342.80.40.02	Emergency Management Facility Maintenance Chrgs	58,698
334.01.84.00	State E911 CPD Contract KC (Wa State Military)	46,000
361.11.00.00	Investment Interest	33,586
	Sub-Total	9,729,298
369.91.00.00	Grants and Other One-Time Revenues	
342.10.50.00	MCT NPRV Surcharges	15,000
	Alerting Surcharge	250,003
	Total Revenue	9,994,301
	Total Revenue + Beginning Fund Balance	13,961,257

Operating Appropriation

Account Description	2018 Adopted
591.28.00.0000 LTGO Repayment - Principal	351,874
591.28.00.0000 LTGO Repayment - Interest	92,242
Debt Service SubTotal	444,116
528.32.10.00 Regular Salaries	5,029,680
528.32.10.01 Overtime Pay	388,348
528.32.10.02 Longevity Pay	-
528.32.10.03 Sick Leave Payout	5,300
528.32.10.04 Annual Leave Payout	14,000
528.32.10.05 Shift Differential Pay	3,200
528.32.10.06 Extra Help	19,742
528.32.10.07 Out of Class Pay	30,920
528.32.10.08 Miscellaneous Pay	69,555
528.32.20.00 Industrial Insurance	34,527
528.32.20.01 Social Security	423,907
528.32.20.02 PERS Retirement	703,739
528.32.20.03 Medical Insurance	999,505
528.32.20.04 Dental Insurance	68,687
528.32.20.05 Life Insurance	8,217
528.32.20.08 Unemployment Compensation	67,972
528.32.10.0009 Salary/Benefit Attrition	(393,365)
Wages, Salaries, and Benefits SubTotal	7,473,934
528.32.31 Office/Operating Supplies	37,902
528.32.32 Fuel Consumed	7,557
528.32.35.00 Small Tools & Equipment	15,982
528.32.35.01 Computer Software	59,992
528.32.35.02 Small Computer Equipment	12,715
528.32.35.03 Small Telephone Equipment	1,600
528.32.41.00 Engineering & Architectural	-
528.32.41.01 Applicant Medical Screening	7,688
528.32.41.02 Management Consulting	31,476
528.32.41.03 Special Legal Services	50,000
528.32.41.04 Other Professional Service	49,185
528.32.42.00 Telephone	33,474
528.32.42.01 Cellular Telephone	10,328
528.32.42.02 Postage	2,290
528.32.43.00 Mileage	4,543
528.32.43.01 Travel	25,364
528.32.43.02 Per Diem	10,223
528.32.43.03 Non-Employee Mileage	451
528.32.43.04 Non Employee Travel	1,444
528.32.41.05 Advertising	3,588
528.32.45.00 Operating Rentals & Leases	211,285
528.32.46.00 Insurance	92,112
528.32.47.01 Water	2,112

Operating Appropriation

528.32.47.02	Sewer	3,637
528.32.47	Electricity	113,066
528.32.47.05	Waste Disposal	3,259
528.32.47.06	Cable TV	542
528.32.48.00	Repairs & Maint-Building	95,210
528.32.48.02	Repairs & Maint-Equipment	82,292
528.32.48.03	Repairs & Maint-Comp Equip	422,728
528.32.49.00	Dues/Subscriptions/Members	5,372
528.32.49.01	Bank & Credit Card	1,250
528.32.49.03	Registration & Tuition	13,776
528.32.49.04	Other Miscellaneous	42,000
528.32.41.16	KCIS Charges (GIS)	140,361
528.32.41.13	KCIS Charges (Network & Security)	67,679
528.33.35.00	Small Tools and Equipment	1,559
528.33.35.01	Computer Software	2,750
528.33.35.02	Small Computer Equipment	9,075
528.33.42.01	Cellular Telephone	157,270
528.33.48.02	Repairs & Maint- Equipment	1,203
528.33.48.03	Repairs & Maint-Comp Equip	36,273
528.33.41.11	KCIS Charges (I/Leads)	141,089
Sub Total - Supplies and Services		2,011,702
Total Operating Budget Appropriation Request		9,929,752

Technical Projects Appropriation

Account Description	2018 Adopted
Systems Technician (Project)	106,418
NG911 (Geospatial Routing) Systems Technician (Project)	53,209
Sub Total - Wages, Salaries, and Benefits	159,627
1 Backup Center (Complete Phase 1)	149,269
2 Technical Planning	50,000
3 Multi-Factor Authentication	10,000
4 Alerting*	1,000,000
5 ASAP to PSAP	150,000
6 NG911 Geospatial Routing	120,000
7 Closest Fire Unit Dispatching	80,000
8 Virtual Desktops for Dispatch Floor	25,000
9 Equipment Room Cooling	300,000
10 Backup Center (Phase 2)	180,000
11 Technology Monitoring System	75,000
12 Facility AV System	80,000
13 Vehicle Replacement	32,000
14 Instant Recorder/Playback Replacement	35,000
15 Tower Site Upgrades	95,000
16 MCT NPRVs	15,000
Sub Total - Supplies and Services	2,396,269
Total Technical Projects Appropriation Request	2,555,896
Estimated Ending Fund Balance*	1,475,609

Note: Estimated Ending Fund Balance includes \$1,103,000 Stabilization Fund and 85,000 Gold Mtn Lease

Service Fees

Service Fees (Agency Allocations)	
	2018 Allocations
Kitsap County	\$ 622,876
Kitsap Coroner	\$ 7,699
Poulsbo PD	\$ 93,692
Bainbridge Island PD	\$ 114,757
Port Orchard PD	\$ 162,881
Suquamish PD	\$ 54,941
Pt. Gamble PD	\$ 19,882
Bremerton PD	\$ 377,860
Bremerton Fire	\$ 232,540
North Kitsap F&R	\$ 75,396
Port Gamble Fire	\$ 4,821
Central Kitsap F&R	\$ 215,264
South Kitsap F&R	\$ 272,951
Poulsbo Fire/FD18	\$ 103,428
Bainbridge Island Fire	\$ 82,661