**>>>Delete This Box & the Contents on Letter<<<**

**Bid Proposal Format**

**Kitsap 911 Microwave Radio System RFP**

*(This format shall be used to submit proposal)*

*>>>Place on Letterhead of Proposer<<<*

Month Day, 2022

Contracts Manager

Kitsap 911

911 Carver Street

Bremerton, WA 98312-4300

Re: Proposal for

Digital Communications System Microwave Equipment & Services

The undersigned, being familiar with local conditions affecting the work and with the contract documents, including Request for Proposals (RFP), and all applicable exhibits and addenda which govern this purchase and awar­ding of contract, hereby proposes to do all the work and furnish all services which pertain to a suitable Digital Microwave Communications System (Furnished System) solution for Kitsap 911 as provided in the Request for Proposal dated November 15, 2021 and Addenda (if any) as listed below.

Except for items described as furnished “by Owner” this proposal is for a complete solution and includes all design, engineering, project management, equipment, labor, hardware, operating systems, software, interfaces, integration, services, labor, travel which are required to complete the work.

Detail of each of the Price Elements shown below is described in a Microsoft Excel workbook which is included with this proposal. The Excel workbook includes individual tabs identifying by category, descriptions, quantities and costs of all hardware, software, and services summing to the total indicated in the below “Pricing Proposal” Table to make the system, in conjunction with the proposed elements, a fully functional solution.

In submitting this proposal, the vendor acknowledges that Kitsap 911 purchases are subject to the payment of Prevailing Wages, the terms of Washington state’s Public Works laws and regulations, and taxes. <https://dor.wa.gov/taxes-rates/sales-and-use-tax-rates>

Very truly yours,

**Proposer Name**

*>>> Insert Signature<<<*

First Name Last Name

Title

(Remainder of this Page Left Blank)

**Digital Communications System Microwave Equipment & Services**

**Proposal Pricing**

| **Site Name** | **Price Elements** | **Price in US Dollars** | **Note** |
| --- | --- | --- | --- |
| 911 Carver | Equipment |  |  |
| Services |  |  |
| East 30th | Equipment |  |  |
| Services |  |  |
| Gold Mountain | Equipment |  |  |
| Services |  |  |
| Hansville Road | Equipment |  |  |
| Services |  |  |
| Kingston | Equipment |  |  |
| Services |  |  |
| Lincoln Hill | Equipment |  |  |
| Services |  |  |
| Mandus Olson | Equipment |  |  |
| Services |  |  |
| Newberry Hill | Equipment |  |  |
| Services |  |  |
| Orchard Heights | Equipment |  |  |
| Services |  |  |
| Simon Point | Equipment |  |  |
| Services |  |  |
| Suquamish | Equipment |  |  |
| Services |  |  |
| Teal Lake | Equipment |  |  |
| Services |  |  |
| View Park | Equipment |  |  |
| Services |  |  |
| System  (Not Site Specific) | Equipment |  |  |
| Services |  |  |
| Software |  |  |
|  |  |  |  |
| **Total Net of Taxes**  **All Sites** | Equipment |  |  |
| Services |  |  |
| Software |  |  |
| **Taxes – All Sites** | Equipment |  |  |
| Services |  |  |
| Software |  |  |
| **Decommissioned Equipment CREDIT** | Equipment |  |  |
| Services |  |  |
|  |  |  |  |
| Add Option |  |  |  |
| Delete Option |  |  |  |
|  |  |  |  |
| **Total Net of Taxes**  **All Sites** | Equipment |  |  |
| Services |  |  |
| Software |  |  |
|  |  |  |  |
| **Grand Total Bid**  **All Sites** | Equipment |  |  |
| Services |  |  |
| Software |  |  |

**Proposal Pricing Notes**

1. The above amounts include all travel, living and shipping charges plus all other costs which affect the amount of the Proposal.
2. The above amounts are detailed in an Excel Workbook attached to this Proposal Form and the amounts shown match.
3. Proposers offering more than a single option shall add lines to the above summary and identify each option. If a proposer offers options, the Grand Total shall be clearly noted as to whether options are or are not included.
4. The attached Excel Workbook has eight categories. The categories are assigned as follows:
   1. Equipment includes:
      1. 1 – Rack Mounted Equipment
      2. 2 – Tower Mounted Equipment
      3. 3 – Spare / Maintenance Equipment
      4. 4 – Test Equipment
      5. 5 – Right to Use Fees and Licensing
   2. Services includes:
      1. 6 – Services
      2. 7 – Risk Mitigation
   3. Category 8 – Decommissioned Equipment Credit shall not be broken down to individual sites. Rather, the total credit for the decommissioned equipment shall be shown, and the total cost for the Services shall be shown.

**Digital Communications System Microwave Equipment & Services**

**Proposal Attachment**

The undersigned acknowledges receipt of the following addenda to the specifications. (Give number and date of each, respectively.)

|  |  |
| --- | --- |
| **Addendum Number** | **Addendum Issue Date** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

The complete system will be ready to ship calendar days after the contract is fully executed.

Accompanying this proposal is a *(check one):*

Certified check for five percent (5%) of the Grand Total of the Proposal payable to Kitsap 911, Bremerton, Washington, in the amount of $

*–or–*

Proposal bond in the amount of five percent (5%) of the Grand Total issued by a surety authorized to do business in the State of Washington.

By submitting this Proposal, the undersigned warrants that:

1. The vendor and its subcontractors, if any, have carefully and thoroughly reviewed the Contract Documents and have found them complete, free of ambiguities, and sufficient for the purpose intended; further that,
2. The vendor and all workers, employees, and subcontractors it intends to use are skilled and experienced in the type of work represented by the Contract Documents; further that,
3. The vendor has carefully examined the sites of the work and from its own investiga­tions is satisfied as to the nature and location of work, the character, quality, quanti­ties of materials and difficulties to be encountered, the kind and extent of equipment and other facilities needed to per­for­­m the work, the general and local conditions, and other items which may, in any way, affect the work or its per­for­mance; further that,
4. This proposal is based solely upon the Contract Documents and prop­erly issued Addenda and not upon any verbal or written representation allegedly authorized or unauthorized from the Owner, Owner’s employees, agents, or representatives, in assembling the Proposal amount; further that,
5. The vendor hereby agrees, if awarded the contract, to furnish a performance bond, equal to one hundred percent (100%) of the contract sum as security for the faithful per­formance of the contract and to furnish said bond and required certificates of insurance within ten (10) days of date of acceptance of this proposal by the Owner, and further agrees to promptly complete all work after issuance of Notice to Proceed; further that,
6. It is hereby agreed that in case of failure of the undersigned either to execute the contract or to furnish bonds or certifi­cates of insurance which are satisfactory to the Owner within ten (10) days after issuance of Notice of Award, the amount of this proposal guaranty shall be forfeited to the Owner as liquidated damages arising out of the failure of the under­signed to either execute the contract or to furnish bonds or certificates of insurance as proposed. It is under­stood that in case the undersigned is not awarded the work, the proposal guaranty will be returned as provided in the contract docu­ments; further that,
7. The Bid Proposal to be submitted in a sealed envelope marked "Bid Enclosed for Microwave Radio System”; further that,
8. The vendor shall pay Washington State Sales Tax; further that,
9. The undersigned, being duly sworn, deposes and says that the Bid Proposal submitted herewith is a genuine and not a collusive or sham bid or made in the interest or on behalf of any person herein named and that the person, firm, association, joint venture, co-partnership, or corporation herein named, has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in the preparation and submission of a bid for consideration in the award of a contract for the project described on the first page of this Proposal Form; further that,
10. The contract is a Public Works as described in RCW 39.04; further that,
11. The prevailing rate of wages shall be paid to all workers, laborer, or mechanics per Chapter 39.12 RCW; further that,
12. The required Bonds are described in Exhibits to the Request for Proposal and the Bond forms have been completed and are included in the sealed envelope with this Proposal; further that
13. The undersigned vendor certifies that vendor is, at the time of bidding, a licensed contractor in a state in the United States, and shall be, throughout the period of the contract, licensed by the State of Washington to do the type of work required under the terms of the Plans and Specifications. Vendor further certifies the vendor is skilled and regularly engaged in the general class and type of work called for in the Request for Proposal; further that,
14. Vendor certifies that Vendor is competent and knowledgeable of the nature, extent, and inherent conditions of the work to be performed. Vendor further acknowledges that there are certain peculiar and inherent conditions existent in the construction of the particular facilities which may create, during the construction program, unusual or peculiar unsafe conditions hazardous to persons and property. Vendor expressly acknowledges that Bidder is aware of such peculiar risks and certifies that vendor has the skill and experience to foresee and to adopt protective measures to adequately and safely perform the construction work with respect to such unusual and peculiar hazards.

If awarded the contract, vendor’s surety will be (name, address, and telephone):

|  |
| --- |
| Name: |
| Address |
| City: |
| Telephone: |

By submitting this Proposal, it is understood that all rights set forth in the Request for Proposal and associated specifications are reserved for Kitsap 911 including the right to reject any and/or all Proposals, to waive all infor­mal­i­ties, and to negotiate with any vendor or with multiple vendors as determined to be in the best interest of Kitsap 911.

|  |  |
| --- | --- |
| Vendor Name: | Signature: |
| Business Address: | Name Printed: |
| City: | Title: |
| State, Zip: | State of Incorporation: |
| Federal Tax ID: | Telephone Number: |
| e-mail of  Person Signing: | FAX Number: |

The above signature was witnessed by me:

On this date:

My Notary stamp is shown here:

>>>End of PROPOSAL FORM<<<