



## Kitsap 911 Executive Committee Meeting of December 22, 2021

The Kitsap 911 Executive Committee met via a virtual zoom meeting. Present were: Director Dusty Wiley (Chair), Director David Ellingson, Director Becky Erickson, Director Greg Wheeler, Director John Gese, Ken Bagwell Legal Counsel for Kitsap 911, Strategic Advisory Committee Chair Chief Joe Clark, Strategic Advisory Board Vice Chair Chief Jeff Faucett, Executive Director Richard Kirton, Deputy Director Maria Jameson-Owens, Finance Manager Steve Rogers, and Administrative Specialist Stephanie Browning.

Absent: Technical Systems Manager Brandon Wecker

**Call to Order.** Chair Dusty Wiley called the meeting to order at 1300.

**Public Comment:** None

**Additions:** None

### **Approval of Payment of Claims-Fund 89822:**

**Director David Ellingson moved approval of A/P 4496 through 4518 Total \$115,357.98**

**Payroll dated 10/15/2021 Total \$322,715.88.**

**Electronic Payments 09/01-09/31/2021 Total \$124.74**

**Motion was seconded by Director Dusty Wiley Motion Passed.**

### **Ratification of Executed Contract:**

None

### **Executive Director Actions Under Resolution 2020-003-**

No Actions taken

### **Finance Report-**

Finance Manager Steve Rogers reported for the month ending September 30, 2021. The year is starting to round out and things are looking as expected. 4.7 million has been received from sales tax revenues and 2 million in excise tax revenues. Fluctuations are typically related to timing differences with users' fees or MCT purchases. Revenues received are just as anticipated. With expenditures, 7.4 million have been expended. No reserves have been used to date. No specific risks to report.

### **Staffing Report-**

Deputy Director Maria Jameson-Owens reported there are 14.5 vacant positions. There is another retirement of a 30-year employee in December and another 30-year retirement in June 2022. The hiring classes have been planned and expect to have three more hiring groups in 2022. Interviews are taking place next week for the class that starts in January. Out of the 60 people that applied, 8 made it to interviews.

### **2020 and 2021 Goals and Tech Projects Update**

Executive Director Ricard Kirton reported there are no significant changes since the last meeting.

105-Draft RFP for design and build of the radio replacement – Mr. Kirton, Brandon Wecker and Mark Nelson have a follow up meeting today as they have received all of the feedback on the draft RFP. Some changes were made to the RFP that will be presented and the RFP will be out on November 15<sup>th</sup>.

### **Emerging Issues-**

Proposition 2- Mr., Kirton reported November 2<sup>nd</sup> is the vote and the Chiefs and Kitsap 911 partners continue to do presentations as requested. These are largely winding down. There is optimism at this time. The flyer went to mailboxes at the same times as the ballots did. Mayor Erickson asked how much is being spent on the election. Mr. Kirton said the educational mailer was approximately 40k and we have not received an invoice for the ballot fee from the County Office.

### **Good of the Order-**

Director Ellingson passed to Mayor Wheeler that he wishes him well next week.

### **Closed Session to discuss labor relations**

Start: 1316

End: 1357

**Adjournment 13:57**

**The next regular meeting of the Kitsap 911 Executive Committee will be November 24, 2021.**