



Kitsap 911 Executive Committee Meeting of April 28, 2021

The Kitsap 911 Executive Committee met via a Virtual meeting. Present were: Director Dusty Wiley (Chair), Director David Ellingson, Director Becky Erickson, Director Greg Wheeler, Director Gary Simpson. Ken Bagwell Legal Counsel for Kitsap 911, Strategic Advisory Committee Chair Chief Joe Clark, Strategic Advisory Board Vice Chair Chief Jeff Faucett, Executive Director Richard Kirton, Deputy Director Maria Jameson, Finance Manager Steve Rogers, Technical Systems Manager Brandon Wecker and Administrative Specialist Stephanie Browning.

Guest: Chris Law Kitsap 911

Absent: None

Call to Order. Chair Dusty Wiley called the meeting to order at 1300.

Public Comment: None

Additions: None

Approval of minutes from January 27, 2021

Director David Ellingson made a motion to approve the Executive Committee minutes from January 27, 2021. Motion was seconded by Director Greg Wheeler. Director Gary Simson Abstained. Motion passed

Approval of Payment of Claims-Fund 89822:

Director David Ellingson moved approval of A/P 4106 through 4177 Total \$317,791.52. Payroll dated 04/02/2021, and 04/16/2021 Total \$615,927.42 Motion was seconded by Director Greg Wheeler. Motion Passed.

Ratification of Executed Contract:

None

Resolution 2021-002 -Requesting the Board of County Commissioners Place a Proposition on the November 2, 2021, Ballot to Increase the Sales and Use Tax for Emergency Communications Systems and Facilities to 2/10ths of 1 percent.

- Deputy Director Maria Jameson presented a preview of the presentation that will go to the Board of Directors on the May 4th meeting and requested any feedback from the Executive Committee. Director Gary Simpson asked if the radios imply MCT as well. Finance Manger Steve Rogers informed the 14 million is just the radios. Director Erickson said no, we expect this to take care of MCT and ILEADS. This is a comprehensive capital replacement. The MCT replacements are scheduled for 2022/2023. Mr. Kirton said if this is the direction of the Executive committee he will put the numbers into the presentation. Discussions took place regarding the MCT and ILEADS. Director Gary Simpson stated I/Leads is an independent system and they ask the vendor to have a link with MCT. Director Erickson asked why we do we need MCT. Director Simpson said its effective for dispatch.

Director David Ellingson made a motion to approve Resolution 2021-002. Motion was seconded by Director Gary Simpson.

Comment: Director Erickson support the resolution, but we need to have a real conversation about what happens with the funding as the county and cities have a hard time absorbing large amounts in the budget. This needs to be more compressive in nature.

Motion Passed.

Engagement of Bond Counsel and Advisor-

Director Kirton said as things move forward with election we need to move forward with finance and how much to bond and when. Legal Counsel Ken Bagwell said Cynthia Weed with KNL Gates is very responsive and works with Jim Nelson. Director Simpsons expressed this is uncharted territory and following blueprint on how its done is in the past practice is common process.

Director Becky Erickson made a motion authorizing staff to sign engagement letters with Bond Counsel and a Bond Advisor. Motion was seconded by Director Simpson. Motion Passed.

Executive Director Actions Under Resolution 2020-003

No Actions Taken

Staffing Report-

Deputy Director Maria Jameson reported six employees were hired and in training. Kitsap 911 has fourteen vacant positions. One previous employee has returned to full time and an extra help employee has come back part time. Currently there are 87 applications in the hiring process.

Finance Report-

Finance Manager Steve Rogers reported that revenues received were approx. 2.9 million. Operations expenditures have expended approximately 1.9M of total salaries and benefits. The ongoing economic impact of COVID continues to pose the greatest risk to revenues. The outlooks have improved but not returned to normal levels. This will continue to be monitored.

2021 Goals and Tech Projects Update

Technical Systems Manager Brandon Wecker updated on the following projects.

2019-03 Rapid SOS- This project integrates more precise GPS location into the phone system. Kitsap 911 is working with the vendor on changes on their end of the system

2019-05 ASAP to PSAP- This project allows alarm companies to automatically generate messages through the state that switch into Kitsap 911 CAD system. Currently waiting on the state vendors as Kitsap 911 vendors are ready to go.

2019-20 Alerting Project- This is for digital alerting at all fire stations and includes a text to speech component. Currently all agencies but Bainbridge Island are complete.

2020-27 Evaluate Replacement Helpdesk Software- The evaluation technician has been assigned and has completed the research. The next steps being worked on is how to proceed.

2020-28 Replacement Inventory Control Software-This project is currently reviewing options.

101-Simocast Tuning-Testing has been completed and now reviewing results.

Backup Center- This project is being reassess due to the remote 911 capabilities and how to integrate remote 911. The property owner is moving forward with development. Mr. Kirton will check on an updated timeline on the courthouse being torn down.

Emerging Issues-

There are no issue to discuss

Good of the Order-

Maria Jameson introduced Chris Law who is an Assistant Supervisor for Kitsap 911. She has been awarded APCO International Trainer of the Year.

Executive Session to Discuss Litigation

Start 1:48 PM

End 1:52 PM

Adjournment 13:52

The next regular meeting of the Kitsap 911 Executive Committee will be May 12, 2021