



## Kitsap 911 Executive Committee Meeting of September 14, 2022

The Kitsap 911 Executive Committee met via a virtual zoom meeting. Present were: Director Dusty Wiley (Chair), Director David Ellingson, Director Joe Deets, Director Greg Wheeler, Director John Gese, Strategic Advisory Committee Vice Chair Chief Joe Clark, Ken Bagwell Legal Counsel for Kitsap 911, Executive Director Richard Kirton, Deputy Director Maria Jameson, Operations Manager Jamie Donley, Technical Systems Manager Brandon Wecker, Radio Program Manager Scott Peabody, and Administrative Specialist Stephanie Browning.

Guests:

Absent: Strategic Advisory Board Chair Chief Pat McKinney, Finance Manager Steve Rogers

**Call to Order.** Chair Dusty Wiley called the meeting to order at 1300.

**Public Comment:** No Public Comment

**Additions:** None

**Approval of Payment of Claims-Fund 89822:**

**Director David Ellingson moved approval of A/P 5034 through 5144 Total \$362,142.42**

**\*Warrant #5062 through 5066 voided due to printing error**

**Payroll dated 07/08/2022, 07/22/2022, 08/05/2022 and 08/19/2022 Total \$1,458,139.55**

**Electronic Payments dated 06/01-07/31/2022 Total \$744.89**

**Motion was seconded by Director Joe Deets Motion Passed.**

**Ratification of Executed Contract:**

**K911-060 US Navy-** This contract is a renewal of tower space agreement. It includes a 3% annual increase.

**Director David Ellingson made a motion to ratify contract K911-060 with the US Navy. Motion was seconded by Director Dusty Wiley Motion Passed.**

**Action Items:**

K911-061 contract with RACOM for Microwave Systems- Executive Director Kirton stated this contract is for the microwave system and all requirement notices were completed with no protest to the awarded contractor. Recommendation is to move forward with the contract and authorize the Chair of the Executive Committee to sign.

**Director Ellingson motion to adopt K911-061 contract with RACOM and authorize the Chair of the Executive Committee to sign. Motion was seconded by Director Joe Deets. Motion passed.**

**Discussion Items:**

No Report

**Staff Reports:**

**Executive Director Actions Under Resolution 2020-003-**

No Actions taken under this Resolution. Mr. Kirton will be bringing forward a recommendation to rescind the resolution at the September 28<sup>th</sup> or October 12<sup>th</sup> Executive Meeting.

**LMR Project Update**

Scott Peabody presenting the current progress of the LMR (presentation attached,)

**2022 Goals and Tech Projects Update**

Technical Systems Manager Brandon Wecker reported on the following items:

2021-10 Closest Fire Unit Dispatch –Testing was done on the patch, and this did not resolve the issues. Kitsap 911 is continuing to work with the vendor on how to fix the issue.

2020- 15 Facilitate Discussions with Fire FMS- The new server has been added and will be working with agency IT staff.

2019-02 Alerting- Kitsap 911 is working with the CAD vendor to get a test environment. The Chiefs have asked to monitor Alerting until October 1<sup>st</sup>.

**Staffing Report**

Maria Jameson reported Kitsap 911 is 16.5 employees short on the dispatch floor. One employee is in training on the floor. The next hiring is in October with the plan to hire 6 and then 8 more employees in January. Technical System Group and Admin group are fully staffed.

**Finance Report**

Executive Director Richard Kirton reported for the month ending August 30, 2022. Revenues are 800K above year-to-date projections and 300K will balance by the end of the year. The Expenditures in operations are right in line with expectations.

**Emerging Issues-**

988- Mr. Kirton shared 988 is the new three-digit number for suicide prevention and eventually in Washington State it will expand to a variety of mental health crisis. The big disconnect with mental health patient advocates and public safety on the issue of law enforcement response particularly with the basic location information not being a part of their system. Currently we have ESI network that 911 systems use for cellular and wireline around the state. One discussion is whether 988 should build a new network or if it should be built into the existing ESI Network. This is all still in early stages but expect legislators will be called upon to answer and appropriate funds. There is adequate capacity to bring 988 to the ESI Network. No action is needed just information for now.

Certification Board- Mr. Kirton said the certification board members have been appointed and he will be serving on the Board for 2022 and 2023. The first meeting will be this month.

Governor Rescinding the Emergency Declaration- Mr. Kirton said with the governor rescinding the state’s emergency resolution and the remote meeting resolution will be expiring he will not be recommending a renewal. The plan will be to start offering a hybrid option in October. With the hybrid option, the board of directors can attend in person or remotely; most of Kitsap 911 staff will be attending remotely. The location for the Executive Committee will be the Kitsap 911 conference room. For the December Board of Directors meeting, it will be hybrid as well and the Open Public Meeting acts requires us to now provide a remote option for the public to attend. We will do a poll to the board members to see if most will be attending remotely and we may suggest to move the in-person location from Norm Dicks to the Kitsap 911 Conference room. It would be easier to manage the systems at the center.

**Good of the Order-**

Director Wheeler said to keep an open mind on how we meet so we don’t set ourselves up for too many options on the super Tuesday. Mr. Kirton said that he knows Kitsap Transit used their place for the public to attend and we will work with the other entities. Director Wheeler said he expects some kinks are we get people back on hybrid.

**Closed Session to Discuss Labor Relations**  
**Start :1400**  
**End:1430**

**Adjournment 14:30**

**The next regular meeting of the Kitsap 911 Executive Committee will be October 12, 2022.**