



Kitsap 911 Executive Committee Meeting of June 28, 2023

The Kitsap 911 Executive Committee met via a virtual Zoom meeting and in-person at Kitsap 911. Present were Director Dusty Wiley (Chair), Director David Ellingson, Director John Gese, Legal Counsel for Kitsap 911 Ken Bagwell Executive Director Richard Kirton, Assistant Director of Operations Jamie Donley, Finance Manager Steve Rogers, Technical Systems Manager Brandon Wecker, and Radio Program Manager Scott Peabody.

Guests: Eric Olson- RACOM

Absent: Director Joe Deets, Director Greg Wheeler, Strategic Advisory Board Chair Chief Ron Harding, Strategic Advisory Vice Chair Jim Gillard, Deputy Director Maria Jameson-Owens, Administrative Specialist Stephanie Browning

Call to Order. Chair Dusty Wiley called the meeting to order at 1300.

Public Comment: None

Additions: None

Approval of Minutes 05/24/2023:

Director David Ellingson made a motion to approve minutes from 05/24/2023. Motion was seconded by Director Dusty Wiley. Motion Passed.

Approval of Payment of Claims-Fund 89822:

Director David Ellingson moved approval of A/P 5690 through 5773 Total \$990,276.30 (Warrants #5744-5750 \$182,241.59 cancelled)

Payroll dated 05/26/2023, 06/09/2023 and 06/23/2023 Total \$1,322,165.27

Use Tax 05/01/2023-05/31/2023 Total \$140.76

Motion was seconded by Director Dusty Wiley. Motion Passed.

Ratification of Executed Contract:

None

Action Items:

None

Staff Reports:**LMR Project Update**

Scott Peabody presented the current progress. There have been unanimous recommendations for the vendor selection from the Radio Steering Committee and the Strategic Advisory Board (SAB). The next step will be to present the decision package to Executive Committee and B

Finance Report

Finance Manager Steve Rogers reported our financial position as of May 31, 2023 (attached in agenda packet). Sales tax continues to trend slightly above expectations. For operating expenditures 6.3 of 6.5M has been expended YTD. Majority is from operating supplies and services. For the Radio LMR and Radio projects 3.3M has been expended. No reserves used to date.

Staffing Report

Richard Kirton reported there have been no changes since the last meeting.

Goals Update

Technical Systems Manager Brandon Wecker reported on the status of the 2023 Projects.

2019-2 Support RMS/JMS replacement- Kitsap 911 has been working with Kitsap County on their Hexagon statement of work. Kitsap 911 has cut COPLOGIC over to the new portal and the COPLOGIC service will be ending in July. Kitsap County is marking this project as complete but there are still a few punch items left. We will have a representative from Kitsap County at the next Board of Directors meeting to report on the progress.

2019-3 Replace UPS System-This replaces the building UPS system here at Kitsap 911. The RFP has been opened and proposals are due on the 18th of July.

2022-9 Replace Security System- This is for the CCTV system and card access for the building. All doors have been cut over to the new door readers and the team is working on the punch list.

2022-12 MCT Replacement- This project is to replace all MCTs. All MCTs have been imaged and 260 MCTs have been distributed to agencies. The agencies still have to install them and continue to distribute.

2022-13 CAD to CAD Interface with South Sound- Connectivity is completed between the two systems and testing will start within the next month.

2023-14 Data Logging Software- This task will improve our logging capabilities, migrate to a centralized logging solution, allow for improved data analysis, and enhanced troubleshooting. Currently Kitsap 911 is evaluating vendors to determine the best solution.

2023-15 Office and MDM- This replaces the mobile device software on all phones and laptops. This project is now complete.

Emerging Issues-

No Report

Discussion Items:

July and August Meeting Schedule- Director Richard Kirton the regular Executive Committee meetings are July 12th and 26th. As Mr. Peabody stated in his report, he will present his recommendation and seek authorization to award and begin contract negotiations. Mr. Kirton proposed that we try to schedule a full Board meeting as a special meeting in conjunction with the regular Executive Committee meeting on July 26th. The alternative to this would be to schedule a meeting in conjunction with the Super Tuesday meetings, but sometimes these do not take place in August. The meeting on the 26th will have a virtual and in-person option at Kitsap 911.

Good of the Order-

None

Adjournment 13:15

The next regular meeting of the Kitsap 911 Executive Committee will be July 26, 2023