

**Kitsap 911 Executive Committee Meeting**  
**December 13, 2023 ~ 1:00 PM to 3:00 PM**  
**Via Zoom or Public in-person at Kitsap 911**

**A G E N D A**

1. Call to Order (Chair)
2. Public Comment (limited to 2 minutes per speaker) (Chair)
3. Additions to Agenda (Chair)
4. [Approval of Minutes \(11/22/2023\)](#) (Chair)
5. Approval of Payment of Claims- Fund 89822 (Operating Fund) (Chair)
  - a. [A/P Warrant Numbers 6068 through 6134](#)  
Total \$395,084.46
  - b. [Payroll Dated: 11/21/2023 \(Paper Check\), 11/22/2023 and 12/08/2023.](#)  
Total: \$900,890.59
  - c. [Payroll Dated: 10/13/2023-Correction to Payroll Tax](#)  
Total Increase: \$124.67
6. Ratification of Executed Contracts  
None
7. Action Items
  - a. [Approval of Resolution 2023-007](#) Declaring Certain Property as Surplus (Kirton)
  - b. [Approval of Resolution 2023-010](#) Adopting Wage Ranges for Unrepresented Employees (Kirton)
8. Discussion Items
  - a. Special Board Meeting
9. Staff Reports (time-permitting)
  - a. LMR Project Update (Peabody)
  - b. [Finance Report](#) (Rogers)
  - c. Staffing Report (Jameson)
  - d. [Goals and Tech Projects Update](#) (Wecker)
  - e. Continuous Improvement Process initiatives (Kirton)
  - f. Emerging Issues (Kirton)
10. Good of the Order
11. Adjourn

Time: December 13, 2023 1:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/87067478180?pwd=L0FYWjhWk0tzcDlacUlyMll3TDlSZz09>

Meeting ID: 870 6747 8180

Passcode: 911

One tap mobile

+12532050468,,87067478180#,,, \*911# US

+12532158782,,87067478180#,,, \*911# US (Tacoma)

Dial by your location

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 444 9171 US

+1 719 359 4580 US

+1 720 707 2699 US (Denver)

+1 689 278 1000 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 558 8656 US (New York)

+1 646 931 3860 US

Meeting ID: 870 6747 8180

Passcode: 911

Find your local number: <https://us06web.zoom.us/u/kPrvKjGb>



## Kitsap 911 Executive Committee Meeting of November 22, 2023

The Kitsap 911 Executive Committee met via a virtual Zoom meeting and public in-person at Kitsap 911. Present were Director Dusty Wiley (Chair), Director David Ellingson, Director Greg Wheeler, Director John Gese, Legal Counsel for Kitsap 911 Ken Bagwell, Executive Director Richard Kirton, Deputy Director Maria Jameson-Owens, Finance Manager Steve Rogers, Radio Program Manager Scott Peabody, Technical Systems Manager Brandon Wecker, Professional Standards Manager Jennifer Andrews, and Administrative Specialist Stephanie Browning

Guests: Alex Wensil- Washington State Auditor's Office, Melinda Seibert-Washington State Auditor's Office

Absent: Director Joe Deets, Strategic Advisory Board Chair Chief Ron Harding, Strategic Advisory Vice Chair Jim Gillard, and Assistant Director of Operations Jamie Donley.

**Call to Order.** Chair Dusty Wiley called the meeting to order at 1300.

**Additions:** None

### **WA State Auditors Exit Conference for fiscal year 2022:**

Washington State Auditors Alex Wensil, the lead auditor, and Melinda Seibert, Audit Supervisor presented their audit report (presentation attached). The Auditor issued an unmodified opinion for the Financial Statements Audit for the year ended December 31, 2022. An unmodified opinion was also issued for the Accountability Audit, as the Authority operations complied, in all material respects, with applicable state laws, regulations, and its own policies, and provided adequate contracts over the safeguarding of public resources. Alex thanked Staff and Finance Manager Steve Rodgers for the audit and whose documentation was organized and detailed. The next audit will be fall of 2024. Director Kirton said this is the first time since we have become a Public Authority that we have had the same auditor two years in a row and Alex was great to work with and she did a great job for us, and we appreciate her.

Public Comment: No Public in Attendance

Approval of Minutes 10/25/2023

**Director David Ellingson made a motion to approve minutes from 10/25/2023. Motion was seconded by Director John Gese. Motion Passed.**

Approval of Payment of Claims-Fund 89822:

**Director David Ellingson moved approval of A/P 6018 through 6067 Total \$209,599.89. Payroll dated 10/27/2023 and 11/10/2023 Total \$813,434.35 Motion was seconded by Director Dusty Wiley. Motion Passed.**

Ratification of Executed Contract:

K911-074 (E24-161) Washington State Military Department-Director Richard Kirton reported this is a passthrough grant received from the federal government. The grant will provide us with \$94,000 to provide cybersecurity assessments and upgrades.

**Director David Ellingson made a motion to ratify contract K911-074 with the Washington State Military Department. Motion was seconded by Director Dusty Wiley. Motion Passed.**

K911-073 Zetron- Director Kirton stated this contract will upgrade the console equipment as a part of the Land Mobile Radio (LMR) project. Zetron is Kitsap 911's current radio and phone console vendor and an upgrade is needed to make it work with the new system.

**Director David Ellingson made a motion to ratify contract K911-073 with Zetron. Motion was seconded by Director Dusty Wiley. Motion Passed.**

Action Items:

Approval of Contract K911-061 A Amendment with RACOM Microwave Project- Director Kirton said. when the original contract was executed, it was for the core system, and this amendment adds additional towers that will require microwave in the new system.

**Director David Ellingson made a motion to approve Contract K911-061 A Amendment with RACOM Microwave Project. Motion was seconded by Director Dusty Wiley. Motion Passed.**

Approval of Resolution 2023-005 Removal of Asset No. 70083 2024 Chevy Silverado from Kitsap 911 Inventory and Declare as Surplus.

**Director David Ellingson made a motion to approve Resolution 2023-005 Removal of Asset No. 70083 2024 Chevy Silverado from Kitsap 911 Inventory and Declare as Surplus. Motion was seconded by Director Dusty Wiley. Motion Passed.**

Discussion:

### **K911-072 Contract with RACOM for Digital P25 Trunked Radio System-**

Director Kirton stated this contract is the result from the Request for Proposal (RFP) for the LMR Project and RACOM was the selected vendor. This contract will be executed by the full Board of Directors and hopes to have it executed at the December 5<sup>th</sup> meeting. The SAB had asked to review the contract and it was presented via email and they were provided with a Q&A session. Kitsap 911 did receive feedback and made some adjustments to the contract. Port Orchard's city attorney also gave feedback that was forwarded to Ken Bagwell, following which, a few changes were made. The SAB meet next week, and Mr. Kirton is asking the Executive Committee to review and advance to the Board of Directors contingent on the SAB approval. Radio Program Manager Scott Peabody provided details (presentation attached) on the contract structure with multiple task orders. The payments will be milestone based. Finance Manager Steve Rogers presented and reviewed the preliminary 2024-2028 cashflow. Legal Counsel Ken Bagwell believes the contract is in order to go to the full board.

**Director David Ellingson made a motion recommending advancing contract K911-072 with RACOM for the P25 Trunked Radio System to the Board of Directors contingent on the Strategic Advisory Board (SAB) approval. Motion was seconded by Director Greg Wheeler. Motion Passed.**

### **2024 Capital and Other Non-Operating Project Budget-**

Mr. Kirton said the budget adopted in June was primarily the operating budget and we said we would come back with a capital budget in December. Mr. Kirton said you will notice as Finance Manager Steve Rogers goes through the report that this is a placeholder budget. Kitsap 911's full capital budget reflecting the radio project only includes through the first quarter of 2024 and then in March there will be an amendment to reflect the rest of the project. Mr. Rogers reviewed the budget documents provided in the agenda packet.

**Director David Ellingson made a motion to concur with forwarding the 2024 Capital and Other Non-Operating Budget for the first quarter to the Board of Directors. Motion was seconded by Director Dusty Wiley. Motion Passed.**

### **December 5, 2023, Board of Directors Meeting-**

Mr. Kirton asked the Executive Committee if there are any other items they would like to have on the December 5<sup>th</sup> meeting. Mr. Kirton will be asking for adoption of the 2024 Meeting Schedule, approval of the 2024 Capital and Other Non-Operating Project Budget, and approval of the K911-072 RACOM contract, and other normal staffing reports. There were no additional items to add to the meeting.

### **Staff Reports:**

#### **LMR Project Update**

Radio Program Manager Scott Peabody presented on the current status of the projects. The microwave project is going well and almost done. All of the equipment has been installed and acceptance testing completed. Stability testing is currently two weeks into the 30-day testing and plans are to close out the paperwork between the holidays. The DC Power contractor has been selected and is the biggest site improvement. The vendor has been notified of selection. Three of the sites have challenges with space. The Kingston site has no space available inside, and the tower was overloaded. We are working with our neighbors in Seattle and they have taken out seven racks of equipment and eleven antennas down. Additionally, SNO911 is going to allow us to use their DC Power Plant. The View Park site has overloaded tower and space, but PCERN reached out to Kitsap 911, and they want to decommission their equipment which allows us to occupy their space on the tower. At the Cultus Bay site, Snohomish 911 has just finished their shelter and allowed us to use some of this space and power from their power plant.

## Finance Report

Finance Manager Steve Rogers reported on the financial position as of October 31, 2023 (attached in agenda packet). Both revenues and expenditures have been trending favorably. Kitsap 911 has received about 1.1M in more total revenues than budgeted. The biggest fluctuation was a \$247K back payment from a tower lease customer. The negotiation progress for this contract has been in the works since before Mr. Rogers started at Kitsap 911. Mr. Rogers said kudos to Mark Nelson and Stephanie Browning for being involved in getting this completed. Expenditures are under and we will come in right in-line with the budget at the end of the year. To date, 40% of the Radio budget has been spent and 42% has been spent on other capital projects. No reserves have been used to date, and the risks remain the same.

## Staffing Report

Deputy Director Maria Jameson-Owens reported Kitsap 911 has lost one operations employee since the last meeting. This brings staffing down to 10 short on operations. There is a hiring process taking place to hire four new employees in January. There are two laterals in the hiring process for Assistant Supervisors, one from South Sound 911 and the other Seattle. One current Assistant Supervisor was promoted to Supervisor and one dispatcher was promoted to Assistant Supervisor and these changes will take effect in January. Currently, there is one person in law enforcement training and one in call receiver training. In the Technology Division, two new technicians start December 8<sup>th</sup>. A new Executive Assistant will start in January and the new Public Records Specialist started on Monday.

## Goals Update

Technical Service Group Manager Brandon Wecker reported on the status of the 2023 Projects.

2019-1 Backup Center- Kitsap 911 is waiting on the rework of the design as there were some changes requested from the electrician. Once this comes back it will go to Mr. Kirton for approval.

2019-3 Replace UPS System- All RFP responses were received and are being evaluated for recommendation.

2023-13 CAD to CAD interface with South Sound- Most of the configuration work has been completed and planning full testing of the interface with South Sound in the CAD Testing group.

2023-14 Data Logging Software- This project is to improve our logging capabilities and migrate to a centralized logging solution, which allows for improved data analysis and troubleshooting. This project has been intentionally delayed and holding over implementation of the solution until 2024 so we can see what is being provided by the radio and microwave solutions and a better idea of the need.

2023-18 Improve redundancy of the VX-Rail infrastructure-This task adds nodes to increase the capacity and redundancy of the vx-rail infrastructure. The final reconfiguration requires a two-day outage that will effect the remote 911 systems. Kitsap 911 has chosen to delay this, as to not lose remote 911 capabilities during storm and cold and flu season. This will be scheduled for early 2024, once risk factors have been reduced.

2023-19 Offsite backup enhancements- This is the task to improving offsite backup enhancements of critical systems at both redundant locations and evaluating cold storage options. The purchase of the recommended solution has been purchased and currently working on implantation.

Cyber security grant funded projects and improvements- With the now approved contract Kitsap 911 will be able to use the funding to complete the following three objectives, obtaining training needed to achieve a certified information systems security professional certification for our network security engineer position, purchase and implement multifactor tokens for our cloud services to improve security, and engage an independent cyber security auditor to evaluate the network infrastructure and provide security improvement suggestions as well as perform remediation of deficiency's the audit reveals.

**Emerging Issues-**

No Report

**Good of the Order-**

Director Ellingson wished everyone a happy Thanksgiving.

**Adjournment 14:00**

**The next regular meeting of the Kitsap 911 Executive Committee will be December 13, 2023**

---

# Executive Committee Radio Contract Update

November 22, 2023

R. Scott Peabody, P.E.

[speabody@kitsap911.org](mailto:speabody@kitsap911.org)

360 552-8402







# Topics

- **Radio Contract Approval Calendar**
- **Explain the Radio Contract Structure**
  - Task Order 1: Stage 1 Coverage and Radio Core
  - Task Order 2: User Radios a.k.a. Terminals
  - Task Order 3: Logging Recorders
- **Total Contract Amount over 10 Years**
  - Infrastructure
  - User Radios
  - Support Costs



# November 2023

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7 *	8	9	10	11 <small>Veterans Day</small>
12	13	14 *	15	16	17	18
19	20	21	22 *	23 <small>Thanksgiving</small>	24	25
26	27	28 *	29	30		

- 11/7 Distribute Radio Contract for Chiefs Review
- 11/14 Question and Answer Zoom Call on Contract
- 11/22 Executive Committee Meeting
- 11/28 SAB Meeting – Request Recommendation

# December 2023

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5 *	6	7	8	9
10	11	12 *	13 *	14 *	15	16
17	18	19	20	21	22	23
24	25 <small>Christmas</small>	26	27	28	29	30
31						

- 12/5 Board of Directors Meeting
- 12/12 – 12/14 Tentative In-Person Project Kickoff Dates

# Radio Contract with Task Orders

## Radio Contract:

- Stage 1 Instructure
- Logging Recorders



## Radio Contract:

- User Radios

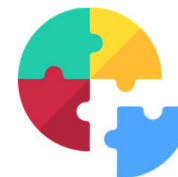
# Radio Contract with Task Orders

## Radio Contract:

- Stage 1 Instructure
- User Radios
- Logging Recorders



# Radio Contract Structure<sup>1</sup>



Item	Exhibit	Purpose
<b>Contract</b>	-	Summary and Signature Page
<b>Summary of Contract Total over 10 Years</b>	-	High Level Breakdown of Contract Pricing over 10 Years
<b>Task Order 1: Stage 1 Infrastructure</b>	Exhibit 1	Contract Terms and Conditions
	Exhibit 2	System Description
	Exhibit 3	Statement of Work with Payment Milestones and Pricing
	Exhibit 4	Responsibility Matrix
	Exhibit 5	Warranty and Support
<b>Task Order 2: User Radios a.k.a Terminals</b>	Exhibit 2A	System Description
	Exhibit 3A	Statement of Work with Payment Milestones and Pricing
	Exhibit 4A	Responsibility Matrix
	Exhibit 5A	Warranty and Support
<b>Task Order 3: Logging Recorders</b>	Exhibit 2B	System Description
	Exhibit 2B	Statement of Work with Payment Milestones and Pricing
	Exhibit 3B	Responsibility Matrix
	Exhibit 4B	Warranty and Support

<sup>1</sup> Stage 2 and Stage 3 task orders have prices established and forecasted in cashflow model with the number and mix of sites determined in design after contract execution.

# 3 Stage Coverage Rollout



## Stage 1 – 16 Sites

Bremeton City Hall	BCH
CENCOM	CC
Cultus Bay	CB
East 30th	E30
Gold Mountain	GM
Hansville Road	HR
Kingston	KG
Lincoln Hill	LH
Mandus Olson	MO
Newberry Hill	NH
Orchard Heights	OH
Purdy - Shared	PU
Simon Point	SP
Suquamish	SU
Teal Lake	TL
View Park - Existing	VP

### Coverage:

- P25 ~ On-street
- Broadband (LTE & Wi-Fi)
- Existing VHF

## Stage 2 – 22 Sites

Bremeton City Hall	BCH
CENCOM	CC
Cultus Bay	CB
East 30th	E30
Gold Mountain	GM
Hansville Road	HR
Kingston	KG
Lincoln Hill	LH
Mandus Olson	MO
Newberry Hill	NH
Orchard Heights	OH
Purdy - Shared	PU
Simon Point	SP
Suquamish	SU
Teal Lake	TL
View Park - Existing	VP
Bainbridge Island Cell Tower	BICT
KCJV Water Tank - Cell Tower	KCJV-WT
Kingston Pope - AT	KP-AT
Poulsbo FD77	PFD77
SKFR-Station 16	SKFR16
St Michael Medical	SM

### Better Coverage :

- New Sites based on Stage 1 Predictions
- Site Locations and Number TBD

## Stage 3 – 31 Sites

Bremeton City Hall	BCH
CENCOM	CC
Cultus Bay	CB
East 30th	E30
Gold Mountain	GM
Hansville Road	HR
Kingston	KG
Lincoln Hill	LH
Mandus Olson	MO
Newberry Hill	NH
Orchard Heights	OH
Purdy - Shared	PU
Simon Point	SP
Suquamish	SU
Teal Lake	TL
View Park - Existing	VP
Bainbridge Island Cell Tower	BICT
KCJV Water Tank - Cell Tower	KCJV-WT
Kingston Pope - AT	KP-AT
Poulsbo FD77	PFD77
SKFR-Station 16	SKFR16
St Michael Medical	SM
Bremerton Raceway - Airport	BRA
Central Kitsap FR Station 41	CKFR41
Island Lake Community Fire Station	STA-42
Kitsap County Courthouse	KCC
Naval Base - Tower Rd	NB-T
Quilcene SBBA	SBA-Q
SKFR-Station 11	SKFR-S11
Sunny Slope - AT	SS-AT
Water Tank HW 305	HW305

### Better Coverage:

- Based on Stage 1 Coverage Experience
- Site Locations and Number TBD

# Total Contract Amount Over 10 Years

Summary of Total Contract Amount Over 10 Years	
Total for System Equipment and Licenses	\$ 12,935,019
Total for Terminals with 5 Years Support <sup>1</sup>	\$ 15,828,796
Total One Time Discount (System and Terminals)	\$ (8,823,334)
10 Years Broadband and Device Management Terminals <sup>2</sup>	\$ 3,871,680
10 Year System Support	\$ 5,126,385
Years 6 to 10 Terminal Support	\$ 697,600
<b>Max Total for Project Over 10 Years (31 Sites &amp; 1,744 Terminals)</b>	<b>\$29,636,146</b>

<sup>1</sup>Includes \$2,500 RACOM discount on mobiles and fire portables and \$1,500 RACOM discount on law portables

<sup>2</sup>Assumes \$5/month for cloud management and pooled data (2GB per device)

# System Support

## 3. Appendix B Pricing

SERVICES	
RACOM Infrastructure Managed Services Packages	
Premium Technical Support (PTS) - TAC	
Extended Warranty Standard Repair Services – Depot	
Security Update Management Services (SUMS+)	
Software Managed Services (SMS)	
Premium Technical Support (PTS) – Renewal Support	
TERM (Period of Performance)	ANNUAL SUPPORT FEES
YEARS 1 TO 5	
Year 1	
Infrastructure Services	\$432,095.00
Premium Technical Support (PTS) - TAC	\$81,334.00
Extended Warranty/Standard Repair Services – Depot	\$26,752.00
Security Update Management Services (SUMS+)	\$81,158.00
Software Managed Services (SMS)	\$106,005.00
Premium Technical Support (PTS) – Renewal Support (Year 1)	\$63,895.00
Quarterly SUMS+ and Annual SMS Installation Support	\$72,951.00
Year 2	
Infrastructure Services	\$432,095.00
Year 3	
Infrastructure Services	\$432,095.00
Year 4	
Infrastructure Services	\$432,095.00
Year 5	
Infrastructure Services	\$432,095.00
YEARS 6 TO 10	
Year 6	
Infrastructure Services	\$ 593,182.00
Premium Technical Support (PTS) - TAC	\$111,971.00
Extended Warranty/Standard Repair Services – Depot	\$37,764.00
Security Update Management Services (SUMS+)	\$94,355.00
Software Managed Services (SMS)	\$121,530.00
Premium Technical Support (PTS) – Renewal Support (Year 6 & 9)	\$140,919.00
Quarterly SUMS+ and Annual SMS Installation Support	\$86,643.00
Year 7	
Infrastructure Services	\$ 593,182.00
Year 8	
Infrastructure Services	\$ 593,182.00
Year 9	
Infrastructure Services	\$ 593,182.00
Year 10	
Infrastructure Services	\$ 593,182.00
<b>TOTAL ANNUAL SUPPORT FEES (YEARS 10)</b>	<b>\$5,126,385.00</b>
Sales Tax is not included in this price	

- Technical Support
- Extended Warranty Repair Services 10 Years
- Quarterly Security Updates
- Annual Software Updates
- Technology Refresh at 3, 6, and 9 Years



**ACCOUNTS PAYABLE**

Kitsap 911

Warrants# 6068-6087

Time: 13:57:17 Date: 11/16/2023

As Of: 11/20/2023


Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
7220	11/14/2023	11/20/2023	231774 ANDREWS , JENNIFER S	232.26	Travel reimbursement for CALEA Conference
7221	11/09/2023	11/20/2023	573 BAGWELL LAW PLLC	1,443.00	10.01.23-10.31.23
7222	11/13/2023	11/20/2023	164 BUILDER'S HARDWARE & SUPPLY CO	2,129.42	2023-1027
7224	11/10/2023	11/20/2023	322 CENTURYLINK, BUSINESS SERVICES	84.38	10.04-11.03.2023
7223	11/13/2023	11/20/2023	600 CENTURYLINK	69.41	11.02-12.02.23 206-780-8056 131B
7225	11/13/2023	11/20/2023	470 COMCAST	1,065.56	10.18-12.17.2023
7226	11/15/2023	11/20/2023	188 DATEC INCORPORATED	67,026.96	2023-0831C 100% Reimbursable by KSCO
7227	11/07/2023	11/20/2023	190 DELL MARKETING L.P.	3,106.67	2023-1013B
7228	11/07/2023	11/20/2023	190 DELL MARKETING L.P.	10,695.73	2023-1009A
7243	11/06/2023	11/20/2023	191 DEPARTMENT OF NATURAL RESOURCES	18,364.93	12.01.23-11.30.24 Simon Point
7229	11/09/2023	11/20/2023	599 FONEMED LLC	644.95	October 2023
7230	11/09/2023	11/20/2023	367 GOOD TO GO!	9.75	Lisence D3440C (Trailer)
7231	09/27/2023	11/20/2023	576 HERMANSON COMPANY, LLP	871.69	Suquamish Tower
7232	11/13/2023	11/20/2023	576 HERMANSON COMPANY, LLP	1,369.37	Newberry Hill
7233	11/13/2023	11/20/2023	576 HERMANSON COMPANY, LLP	1,390.17	Purdy Tower
7234	11/13/2023	11/20/2023	576 HERMANSON COMPANY, LLP	1,377.01	Simon Pt
7235	11/13/2023	11/20/2023	576 HERMANSON COMPANY, LLP	1,375.75	Teal Lake
7236	11/13/2023	11/20/2023	576 HERMANSON COMPANY, LLP	891.07	View Park
7237	11/15/2023	11/20/2023	216 LANGUAGE LINE SERVICES, INC.	1,016.42	10.01-10.31.2023
7238	11/06/2023	11/20/2023	561 LUMEN, LEVEL3 COMMUNICATIONS LLC	1,376.15	11.01-11.30.2023
7239	11/06/2023	11/20/2023	233 PENINSULA SERVICES	20.00	CD#106627 (10.06.23)
7240	11/06/2023	11/20/2023	241 PUGET SOUND ENERGY	12,588.40	November 2023 Electrical
7241	11/09/2023	11/20/2023	447 STAR MICROWAVE	1,840.00	2023-1107
7242	11/09/2023	11/20/2023	273 TPSC	98,784.67	December 2023 Medical
7245	11/03/2023	11/20/2023	263 US BANK	7,452.60	10.25.2023 Statement
7244	11/15/2023	11/20/2023	425 WASHINGTON STATE AUDITORS OFFICE	7,814.10	Accountability and Finacial Audit 22
Report Total:				243,040.42	

STATE OF WASHINGTON - COUNTY OF KITSAP

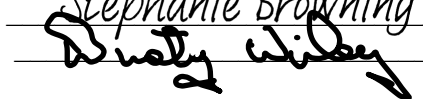
I, the undersigned, do hereby certify under penalty or perjury that the materials have been furnished, the services rendered, the labor performed as described herein, and that the claims are just, due and unpaid obligations against Kitsap 911, and that I am authorized to authenticate and certify said claims.

APPROVED BY  
AUDITING OFFICER

  
Stan Rog

11/17/23  
11/17/2023

ATTACHED DOCUMENTS ARE ORIGINALS  
AND CERTIFIED BY  
EXECUTIVE COMMITTEE CHAIR

Stephanie Browning  
  
Dusty Wiley

11/16/  
12-8-23

**ACCOUNTS PAYABLE**

Warrant 6088-6098

As Of: 11/22/2023

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
7253	11/17/2023	11/22/2023	157	ADCOMM ENGINEERING LLC	142.50 FCC Licensing Services November 2023 Billing
7264	11/20/2023	11/22/2023	174	CITY OF BREMERTON UTILITY BILLING	609.94 10.09-11.06.2023
7256	11/20/2023	11/22/2023	603	FURNITURE, NW MODULAR SYSTEMS	3,349.71 50% down for new table
7254	11/20/2023	11/22/2023	411118	GRAHAM, KATY J	645.78 Reimbursement for Travel
7255	11/14/2023	11/22/2023	290	NORTH KITSAP FIRE & RESCUE	331.97 CPR Cards
7257	11/20/2023	11/22/2023	231	PAUL KIRCHOFF	11,221.70 Background Investigations
7258	10/23/2023	11/22/2023	598	PROVIDENCE HEALTH & SERVICES - WA	601.69 CPR Cards
7259	11/20/2023	11/22/2023	241	PUGET SOUND ENERGY	212.66 10.09-11.07 Mandus Olsen Account 220032356507
7260	11/20/2023	11/22/2023	289	SOUTH KITSAP FIRE & RESCUE	1,404.12 TMobile Split Novemeber 2023
7261	11/20/2023	11/22/2023	289	SOUTH KITSAP FIRE & RESCUE	14,041.20 TMobile Split (KC-175-07
7262	11/20/2023	11/22/2023	246267	UNGREN , TERESE L	680.73 Travel Reimbursement
7263	11/20/2023	11/22/2023	264	VERIZON WIRELESS	16,977.01 10.11-11.10.2023
				Report Total:	50,219.01

STATE OF WASHINGTON - COUNTY OF KITSAP

I, the undersigned, do hereby certify under penalty or perjury that the materials have been furnished, the services rendered, the labor performed as described herein, and that the claims are just, due and unpaid obligations against Kitsap 911, and that I am authorized to authenticate and certify said claims.

APPROVED BY  
AUDITING OFFICER  
ATTACHED DOCUMENTS ARE ORIGINALS  
AND CERTIFIED BY  
EXECUTIVE COMMITTEE CHAIR

Stephanie Browning

11/21/23

11/21/2023

11/21/2023

# ACCOUNTS PAYABLE

Kitsap 911

Warrant #6099-6134

Time: 09:58:20 Date: 12/07/2023

As Of: 12/08/2023

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
7267	11/29/2023	12/08/2023	154	ABM JANITORIAL SERVICES	1,517.26 November 2023 Janitorial Services
7268	11/28/2023	12/08/2023	412	ALL ABOUT TRANSMISSIONS & AUTO	361.82 Work on Ford Explorer 2023-1128A and 2023-1128B
7269	10/23/2023	12/08/2023	167	CDW GOVERNMENT	1,733.00 2023-1020 SonicWall
7270	12/04/2023	12/08/2023	172	CENTURYLINK	3,268.91 11.16-12.16.2023
7271	11/22/2023	12/08/2023	551	CH2O, INC.	270.27 November 2023 Labor for Glycol Installation
7272	11/30/2023	12/08/2023	483	CONNECTWISE	2,194.92 12.01-12.31.2023
7273	11/30/2023	12/08/2023	180	COOPER FUEL	1,536.68 2023-1128 Kitsap 911 Generator Fuel
7274	11/30/2023	12/08/2023	564	DOORDASH INC	372.00 November 2023 DashPass
7275	11/30/2023	12/08/2023	564	DOORDASH INC	700.00 November 2023 Expensed Meals
7276	12/01/2023	12/08/2023	579	EADIE KALTENBACHER	12,750.00 November 2023
7277	12/01/2023	12/08/2023	198	FEDEX	3.14 November 24, 2023 Statement
7278	11/28/2023	12/08/2023	586	FOUND THERAPY SERVICES, PLLC	960.00 Wellness Presentations at Training Days
7279	12/01/2023	12/08/2023	201	GTP ACQUISITION PARTNERS I LLC	4,852.14 View Park Tower Rental
7304	12/04/2023	12/08/2023	570	HIS HANDS MAINTENANCE	993.72 December 2023 Landscaping services
7280	11/29/2023	12/08/2023	204	HOLADAY PARKS, INC.	3,647.28 HVAC Maintenance
7281	11/29/2023	12/08/2023	240	JEFFERSON COUNTY PUD #1	243.38 10.06-11.06.23
7282	12/04/2023	12/08/2023	411073	JIMERSON , JESSICA N	208.86 Travel Reimburment for CTO Training
7305	12/05/2023	12/08/2023	534	LIONBRIDGE TECHNOLOGIES, LLC	35.30 Nov 2023 Telephonic
7284	12/01/2023	12/08/2023	218	LOWE'S BUSINESS ACCOUNT	443.14 December Statement
7283	12/01/2023	12/08/2023	561	LUMEN, LEVEL3 COMMUNICATIONS LLC	1,376.15 12.01-12.31.2023
7285	11/28/2023	12/08/2023	224	NILSSON AUDIOLOGY	68.00 Audiogram for applicant testing
7286	11/30/2023	12/08/2023	507	NORTHWEST OPEN ACCESS NETWORK	312.00 November 2023
7287	11/30/2023	12/08/2023	225	OFFICE DEPOT	200.84 Wall Calendars
7288	11/30/2023	12/08/2023	225	OFFICE DEPOT	405.55 Office Supplies
7289	11/30/2023	12/08/2023	524	PDQ.COM CORPORATION	1,392.31 2023-0901A PDQ Renewal
7290	11/30/2023	12/08/2023	232	PENINSULA LIGHT CO.	78.99 10.15-11.15-2023
7306	11/30/2023	12/08/2023	598	PROVIDENCE HEALTH & SERVICES - WA	352.72 CPR Cards
7291	11/30/2023	12/08/2023	241	PUGET SOUND ENERGY	64.91 Account 220032356507 Madus Olson 11/7-11/14/2023
7292	11/22/2023	12/08/2023	244	SCGI CONSULTING GROUP	30,650.00 Strategic Positioning Project
7293	12/01/2023	12/08/2023	249	SPOK, INC.	29.91 12.01-12.31.2023
7307	12/04/2023	12/08/2023	311	T-MOBILE	10.65 10.21-11.20.2023
7294	11/15/2023	12/08/2023	259	THE DOCTORS CLINIC	55.00 Applicant Medical Testing
7295	11/21/2023	12/08/2023	405	THOMAS MOTORS INC	432.38 2023-1121B
7308	12/04/2023	12/08/2023	264	VERIZON WIRELESS	1,193.41 10.11-11.10.2023
7309	11/28/2023	12/08/2023	388	WESTBAY AUTO PARTS, INC	564.03 2023-1128A
7310	11/30/2023	12/08/2023	596	WEX BANK	142.89 November 2023 Fuel Purchases
7311	12/04/2023	12/08/2023	163	WM CORPORTATE SERVICES INC	545.95 11/01-11/30/2023
7312	12/04/2023	12/08/2023	478	ZONES, LLC	27,857.52 2023-1117 Wasabi

**ACCOUNTS PAYABLE**

Kitsap 911

Time: 09:58:20 Date: 12/07/2023

As Of: 12/08/2023

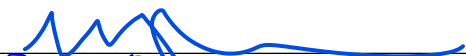
Page: 2

Accts	Pay #	Received	Date Due	Vendor	Amount	Memo
Report Total:					101,825.03	

STATE OF WASHINGTON - COUNTY OF KITSAP

I, the undersigned, do hereby certify under penalty or perjury that the materials have been furnished, the services rendered, the labor performed as described herein, and that the claims are just, due and unpaid obligations against Kitsap 911, and that I am authorized to authenticate and certify said claims.

APPROVED BY  
AUDITING OFFICER  
ATTACHED DOCUMENTS ARE ORIGINALS  
AND CERTIFIED BY  
EXECUTIVE COMMITTEE CHAIR

	12/07/2023
<i>Stephanie Browning</i>	12/07/2023
<i>Dusty Wilby</i>	12-10-23



# Kitsap 911

## AFFIDAVIT FOR PAYROLL ISSUE

**Pay Date:** 11/21/2023  
**Pay Period:** 11/06/2023 to 11/19/2023

**\*Out-of-cycle manual paycheck to process a deduction correction - Check 1031**

Pay Detail - FD00822	
Item	Amount
Net Payroll	\$ 401.04
941 Tax (Withholding, Social Security & Medicare)	65.88
Unemployment	-
Labor & Industries	-
PFML Premiums	-
Long-Term Care Act Premiums	-
PERS 2 & PERS 3	-
Washington State Deferred Comp	-
Mission Square Deferred Comp and Roth IRA	-
AFLAC	-
Guild Dues	-
<b>Total Payroll</b>	<b>\$ 466.92</b>

Healthcare & Other Benefits/Deductions - Paid from Accounts Payable or by EFT			
Item	Employee Portion	Kitsap 911 Portion	Total
Health Insurance	\$ -	\$ -	\$ -
Dental Insurance	-	-	-
Life Insurance	-	-	-
<b>Total Health Care &amp; Other Benefits/Deductions</b>			<b>\$ -</b>

I, the undersigned, do hereby certify that the payroll for the period listed above is just, true and correct; that the persons whose names appear thereon actually performed labor; that the amounts are actually due and unpaid, and the salary warrants and related benefits warrant shall be issued.

<b>Payroll Amount Approved:</b>	\$ 466.92
<b>Transferred to Payroll Account</b>	\$ -

\_\_\_\_\_  
**Prepared By (Kitsap 911)**

11/21/2023  
 \_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**Authorized Signature (Kitsap 911)**

11/21/23  
 \_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**Executive Committee Chair**

12-10-23  
 \_\_\_\_\_  
**DATE**



# Kitsap 911

## AFFIDAVIT FOR PAYROLL ISSUE

**Pay Date:** 11/22/2023  
**Pay Period:** 11/06/2023 to 11/19/2023  
 \*Paydate 11/22/2023 Holiday

Pay Detail - FD00822	
Item	Amount
Net Payroll	\$ 227,120.55
941 Tax (Withholding, Social Security & Medicare)	76,967.66
Unemployment	631.72
Labor & Industries	1,321.12
PFML Premiums	1,815.75
Long-Term Care Act Premiums	1,606.86
PERS 2 & PERS 3	50,558.97
Washington State Deferred Comp	1,948.49
Mission Square Deferred Comp and Roth IRA	3,508.29
AFLAC	1,012.59
Guild Dues	1,650.00
<b>Total Payroll</b>	<b>\$ 368,142.00</b>

Healthcare & Other Benefits/Deductions - Paid from Accounts Payable or by EFT			
Item	Employee Portion	Kitsap 911 Portion	Total
Health Insurance	\$ 2,061.83	\$ 43,125.11	\$ 45,186.94
Dental Insurance	140.27	3,220.81	3,361.08
Life Insurance	178.62	314.23	492.85
<b>Total Health Care &amp; Other Benefits/Deductions</b>			<b>\$ 49,040.87</b>

I, the undersigned, do hereby certify that the payroll for the period listed above is just, true and correct; that the persons whose names appear thereon actually performed labor; that the amounts are actually due and unpaid, and the salary warrants and related benefits warrant shall be issued.

<b>Payroll Amount Approved:</b>	<b>\$ 417,182.87</b>
<b>Transferred to Payroll Account</b>	<b>\$ 368,142.00</b>

Stephanie Browning  
Prepared By (Kitsap 911)

11/20/2023  
DATE

Authorized Signature (Kitsap 911)

11/20/23  
DATE

Executive Committee Chair

12-10-23  
DATE



# Kitsap 911

## AFFIDAVIT FOR PAYROLL ISSUE


**Pay Date:** 12/08/2023  
**Pay Period:** 11/20/2023 to 12/03/2023

Pay Detail - FD00822	
Item	Amount
Net Payroll	\$ 272,613.70
941 Tax (Withholding, Social Security & Medicare)	98,126.67
Unemployment	708.25
Labor & Industries	1,235.80
PFML Premiums	2,117.96
Long-Term Care Act Premiums	1,937.83
PERS 2 & PERS 3	50,244.04
Washington State Deferred Comp	1,964.78
Mission Square Deferred Comp and Roth IRA	3,761.80
AFLAC	578.61
Guild Dues	1,530.00
<b>Total Payroll</b>	<b>\$ 434,819.44</b>


Healthcare & Other Benefits/Deductions - Paid from Accounts Payable or by EFT			
Item	Employee Portion	Kitsap 911 Portion	Total
Health Insurance	\$ 2,065.62	\$ 42,555.02	\$ 44,620.64
Dental Insurance	140.48	3,167.38	3,307.86
Life Insurance	178.63	314.23	492.86
<b>Total Health Care &amp; Other Benefits/Deductions</b>			<b>\$ 48,421.36</b>

I, the undersigned, do hereby certify that the payroll for the period listed above is just, true and correct; that the persons whose names appear thereon actually performed labor; that the amounts are actually due and unpaid, and the salary warrants and related benefits warrant shall be issued.

<b>Payroll Amount Approved:</b>	<b>\$ 483,240.80</b>
<b>Transferred to Payroll Account</b>	<b>\$ 434,819.44</b>

  
 \_\_\_\_\_  
 Prepared By (Kitsap 911)

12/05/2023  
 \_\_\_\_\_  
 DATE

  
 \_\_\_\_\_  
 Authorized Signature (Kitsap 911)  
 Executive Committee Chair

12/5/23  
 \_\_\_\_\_  
 DATE  
 12-10-23  
 \_\_\_\_\_  
 DATE



# Kitsap 911

## AFFIDAVIT FOR PAYROLL ISSUE

**Pay Date:** 10/13/2023  
**Pay Period:** 09/25/2023 to 10/08/2023

Pay Detail - FD00822	
Item	Amount
Net Payroll	\$ 221,797.92
941 Tax (Withholding, Social Security & Medicare)	80,588.14
Unemployment	612.41
Labor & Industries	1,328.46
PFML Premiums	2,191.82
Long-Term Care Act Premiums	1,580.69
PERS 2 & PERS 3	50,358.85
Washington State Deferred Comp	1,946.80
Mission Square Deferred Comp and Roth IRA	3,726.92
AFLAC	687.95
Guild Dues	1,680.00
<b>Total Payroll</b>	<b>\$ 366,499.96</b>

Healthcare & Other Benefits/Deductions - Paid from Accounts Payable or by EFT			
Item	Employee Portion	Kitsap 911 Portion	Total
Health Insurance	\$ 2,125.94	\$ 43,061.66	\$ 45,187.60
Dental Insurance	145.84	3,216.20	3,362.04
Life Insurance	178.63	314.23	492.86
<b>Total Health Care &amp; Other Benefits/Deductions</b>			<b>\$ 49,042.50</b>

I, the undersigned, do hereby certify that the payroll for the period listed above is just, true and correct; that the persons whose names appear thereon actually performed labor; that the amounts are actually due and unpaid, and the salary warrants and related benefits warrant shall be issued.

**Payroll Amount Approved:** \$ 415,542.46  
**Transferred to Payroll Account** \$ 366,499.96

*Stephanie Browning*  
 Prepared By (Kitsap 911)

10/11/2023  
 DATE

12/11/23  
 DATE

Authorized Signature (Kitsap 911)

DATE

Executive Committee Chair

12-10-23  
 DATE



# Kitsap 911 Public Authority

## Resolution 2023-007

### **Declaring Certain Personal Property as Surplus to the Needs of Kitsap 911 and Removing Said Property from Inventory.**

**WHEREAS**, on April 25, 2016 the Board of County Commissioners adopted ordinance 532-2016 enacting chapter 2.110 of the Kitsap County code (the “Ordinance”), creating the Kitsap 911 Public Authority; approving a charter therefor; establishing a Board of Directors to govern the affairs of Kitsap 911; and providing how Kitsap 911 shall conduct its affairs; and

**WHEREAS**, Kitsap 911 (the “Authority”) is a public corporation organized pursuant to RCW 35.21.730; and

**WHEREAS**, the Board of Directors has appointed an Executive Committee and delegated certain powers and authority to the Executive Committee in accordance with article VI of the Bylaws; and

**WHEREAS**, Kitsap 911 Governing Directive 60 requires the Executive Committee to authorize the removal of surplus personal property/capital equipment from the inventory prior to disposal; and

**WHEREAS**, the Authority has determined that the personal property/capital equipment listed in Exhibit 1 is surplus to the needs of the Authority.

**NOW, THEREFORE, BE IT RESOLVED** by the Kitsap 911 Executive Committee as follows:

**Section 1. Declaring Surplus Property.** The Personal Property/Capital Equipment described in Exhibit 1 is no longer needed or necessary for the Authority’s purposes and is declared surplus.

**Section 2. Authorizing Disposal.** The Executive Director is authorized to dispose of said property in accordance with Governing Directive 60.

**Section 3. Severability.** If any provision of this Resolution or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Resolution which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this Resolution are declared to be severable.

**Section 4. Effective Date.** This resolution shall become effective immediately upon adoption and signature as provided by law.

**MOVED AND PASSED** at a regular meeting of the Kitsap 911 Executive Committee on November 22, 2023, of which all Directors were notified, and a quorum was present.

**KITSAP 911 EXECUTIVE COMMITTEE  
OF THE BOARD OF DIRECTORS**

---

DUSTY WILEY, CHAIR

ATTEST:

---

Richard A. Kirton, Executive Director

<b>Asset Number</b>	<b>Description</b>	<b>Serial #</b>
60290	FREEDOM ECDM (Custom Data Monitor)Spare	261932
60291	FREEDOM ECDM (Custom Data Monitors)	261933
70065	NORTEL PBX SYSTEM	20041015
70302	Freedom Telecom Block#6	317587
70303	FREEDOM Telecom Block#4	262357
70304	FREEDOM Telecom Block#2	262356
70305	FREEDOM RECORDERS	261822
70417	Zetron MAX Media Server A	3128XK2
70252	Computer, Desktop (SUPFREEDOM)	236RCZ1
61233	TABLET, RUGGED F110, MCT (NKFR-0001)	RFA39F2354
61236	TABLET, RUGGED F110, MCT	RFA39F2356
61237	TABLET, RUGGED F110, MCT	RFA39F2355
61242	Tablet for MCT testing	GF21RF72
61247	TABLET, RUGGED F110, MCT (NKFR-0002)	RG139F1666
61248	TABLET, RUGGED F110, MCT (was SKFR-0001)	RG239F0201
61262	Tablet, Rugged F110, MCT	RG339F1466
61263	Tablet, Rugged F110, MCT	RG339F1468
61266	Tablet, Rugged F110, MCT	RG339F1467
61267	Tablet, Rugged F110, MCT	RG339F1480
61270	Tablet, Rugged F110, MCT(wasSKFR-0002)	RG339F1464
61271	Tablet, NonRugged, MCT	5774Q72
61312	Tablet, Rugged F110, MCT	RG339F1460
61313	Tablet, Rugged F110, MCT	RG339F1465
61315	Tablet, Rugged F110, MCT	RG339F1479
61318	Tablet, Rugged F110, MCT	RG339F1463
61322	Tablet, Rugged F110, MCT	RG339F1483
61328	Tablet, Rugged F110, MCT	RG339F1486
61330	Tablet, Rugged F110, MCT(CENCOM-0014)	RG339F1491
61331	Tablet, Rugged F110, MCT	RG339F1488
61431	Laptop, Toughbook CF31, MCT	6DKSA68904
61530	Laptop, Toughbook CF31, MCT	6DKSA68262
70137	Computer, Desktop (CLSRM)	843B4J1
70142	Printer, HP, Fax, Copier, Black	CND8F2PD6X
70717	TABLET, RUGGED F110, MCT, BCode	RH503F0130
70724	Laptop, Toughbook CF-19, MCT	6KKSA77769
70574	ST79 Fire Station Alerting Equipment*	2CB8ED46C70

60636	BAR CODE SCANNER SYSTEM	626452000000
61145	Computer, Laptop (Was PACKY)	2CE3321B79
61319	Tablet, Rugged F110, MCT	RG339F1493
61321	Tablet, Rugged F110, MCT	RG339F1482
61323	Tablet, Rugged F110, MCT	RG339F1485
61324	Tablet, Rugged F110, MCT	RG339F1490
61325	Tablet, Rugged F110, MCT	RG339F1484
61327	Tablet, Rugged F110, MCT	RG339F1494
61329	Tablet, Rugged F110, MCT	RG339F1492
61493	Laptop, Toughbook CF31, MCT(CENCOM-0003)	6DKSA68669
61519	Laptop, Toughbook CF31, MCT	6DKSA68121
61523	Laptop, Toughbook CF31, MCT	6DKSA68280
61529	Laptop, Toughbook CF31, MCT	6DKSA68249
61531	Laptop, Toughbook CF31, MCT	6DKSA68226
61539	Laptop, Toughbook CF19, MCT (PPD-0020)	6JKSA75162
61540	Laptop, Toughbook CF19, MCT (PPD-0021)	6JKSA75166
70116	Computer, Laptop, Silver (OLD PSS)	SCND0181JN4
70117	Computer, Laptop, HP8560P (OLD TIMS)	5CB2141CMY
70129	Computer, Laptop, HP8560P ,Kens Old ADM3	5CB2141CML
70144	COMPUTER, LAPTOP (OLD MValerio PC)	CND04817R2
70149	Computer, Laptop, (OLD OpsLaptop OS1)	2CE933HTFH
70194	COMPUTER LAPTOP (OLD CDD)	CND04817JY
70226	Computer, Laptop, HP (Traininglaptop2)	2CE3351S6J
70258	Laptop,HP, Black/Silver (New PSS)	5CG5375KSX
70260	UPS, MINI, BLACK (& BATTERY)	AS0940230833
70261	Linux web proxy	USE619N5CT
70268	PROLIANT DL380 G4 SERVER (Archiver)	USE552N3NB
70288	Computer, Desktop, (TRAINER)	FL730R1
70405	Computer, Desktop Minitower (TECHS7)	FL890R1
70476	Laptop, Toughbook CF-33, MCT (BPD-0044)	8LTTC60952
70491	Tablet, 2-in-1, Win10, XIDU, Silver (09)	XT133A6128GMY191012146
70499	Tablet, 2-in-1, Win10, XIDU, Silver (17)	XT133A6128GMY191012153
70718	TABLET, RUGGED F110, MCT	RH503F0131
70719	TABLET, RUGGED F110, MCT (CENCOM-0009)	RH503F0132
61326	Tablet, Rugged F110, MCT	RG339F1481
61355	Laptop, Toughbook CF31, MCT	6DKSA68653
70803	Toughbook, MCT, FZ-55 (PPD-001)	0FTTA40236

70804	Toughbook, MCT, FZ-55 (PPD-002)	0FTTA43864
70805	Toughbook, MCT, FZ-55 (PPD-003)	0FTTA40417
70806	Toughbook, MCT, FZ-55 (PPD-004)	0FTTA35773
70807	Toughbook, MCT, FZ-55 (PPD-005)	0FTTA40302
70808	Toughbook, MCT, FZ-55 (PPD-006)	0FTTA40258
70809	Toughbook, MCT, FZ-55 (PPD-007)	0FTTA40276
70810	Toughbook, MCT, FZ-55 (PPD-008)	0FTTA40304
70811	Toughbook, MCT, FZ-55 (PPD-009)	0FTTA40577
70812	Toughbook, MCT, FZ-55 (PPD-010)	0FTTA43753
70813	Toughbook, MCT, FZ-55 (PPD-011)	0FTTA40244
70814	Toughbook, MCT, FZ-55 (PPD-012)	0FTTA43735
70815	Toughbook, MCT, FZ-55 (PPD-013)	0FTTA40470
70816	Toughbook, MCT, FZ-55 (PPD-014)	0FTTA40237
70817	Toughbook, MCT, FZ-55 (PPD-015)	0JTTA78675
70818	Toughbook, MCT, FZ-55 (PPD-016)	0JTTA78676
70819	Toughbook, MCT, FZ-55 (PPD-017)	0JTTA78660
70820	Toughbook, MCT, FZ-55 (PPD-018)	0FTTA40257
70821	Toughbook, MCT, FZ-55 (PPD-019)	0JTTA76879
70822	Toughbook, MCT, FZ-55 (PPD-020)	0FTTA43787

# **Kitsap 911 Public Authority**

## **Resolution 2023-010**

### **Adopting Wage and Salary Ranges for Unrepresented Administrative and Management Employees.**

**WHEREAS**, on April 25, 2016 the Board of County Commissioners adopted ordinance 532-2016 enacting chapter 2.110 of the Kitsap County code (the “Ordinance”), creating the Kitsap 911 Public Authority; approving a charter therefor; establishing a Board of Directors to govern the affairs of Kitsap 911; and providing how Kitsap 911 shall conduct its affairs; and

**WHEREAS**, Kitsap 911 (the “Authority”) is a public corporation organized pursuant to RCW 35.21.730; and

**WHEREAS**, the Board of Directors has appointed an Executive Committee and delegated certain powers and authority to the Executive Committee in accordance with article VI of the Bylaws; and

**WHEREAS**, The Kitsap 911 Board of Directors recognizes the need to establish fair and competitive wages and salaries for unrepresented employees.

**NOW, THEREFORE, BE IT RESOLVED** by the Kitsap 911 Executive Committee as follows:

**Section 1. Wage Scales.** The salary and wage scales in Attachment 1 from Resolution 2022-011 is repealed and the salary and wage scales in Attachment 1 of this resolution are adopted. All wage and salary compensation of Kitsap 911 unrepresented Administrative and Management employees shall be in accordance with this Salary and Wage Scale Schedule and any future amendments thereto.

**Section 2.** Wages for extra help employees, whose wages are not tied to the wage scales in Attachment 1, shall increase by 4.8%.

**Section 3. Severability.** If any provision of this Resolution or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Resolution which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this Resolution are declared to be severable.

**Section 4. Effective Date.** This resolution shall become effective January 1, 2024.

**MOVED AND PASSED** at a regular meeting of the Kitsap 911 Executive Committee on December 13, 2023, of which all Directors were notified, and a quorum was present.

**KITSAP 911 EXECUTIVE COMMITTEE  
OF THE BOARD OF DIRECTORS**

---

Dusty Wiley, Executive Committee CHAIR

ATTEST:

---

Ken Bagwell, General Counsel

# Resolution 2023-010

## Attachment 1

<b>Management Annual Salary Scales Effective 01/01/2024</b>		
	<b>Minimum</b>	<b>Maximum</b>
<b>E.D.</b>	\$ 257,674.20	\$ 257,674.20
<b>M4</b>	167,429.78	226,030.20
<b>M3</b>	156,964.61	211,902.22
<b>M2</b>	149,490.57	201,812.27
<b>M1</b>	133,473.84	180,189.68

<b>Administrative and Extra Help Hourly Wage Scales - Effective 01/01/2024</b>							
	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>
<b>Admin 2</b>	\$ 43.01	\$ 45.16	\$ 47.38	\$ 49.78	\$ 52.27	\$ 54.87	\$ 57.63
<b>Admin 1</b>	36.07	37.87	39.74	41.76	43.85	46.03	48.34
<b>PRS</b>	30.28	31.79	33.38	35.05	36.80	38.64	40.57



# Executive Summary

## Kitsap 911 Board of Directors

**Summary:** For the year-to-date period ended November 30, 2023 (91.67% of the year elapsed), revenues were above, and operating expenditures were below expectations.

**Revenues:** As of November 2023, we have received approximately \$18.5M (98.28%) of projected annual revenues, exceeding our year-to-date forecast of \$17.3M (91.90%) by approximately \$1.2M (6.83%).

Revenues	Expected	Actual	Variance	
<b>Sales Tax 1</b>	\$6.07 M	\$6.42 M	\$0.35 M	●
	91.73%	97.04%	5.31%	
<b>Sales Tax 2</b>	\$6.07 M	\$6.42 M	\$0.35 M	●
	91.73%	97.04%	5.31%	
<b>Excise Tax</b>	\$2.41 M	\$2.46 M	\$0.05 M	●
	92.31%	94.21%	1.90%	
<b>Other Revenues</b>	\$2.75 M	\$3.19 M	\$0.45 M	●
	92.31%	107.38%	15.07%	
<b>Total Revenue</b>	<b>\$17.29 M</b>	<b>\$18.49 M</b>	<b>\$1.20 M</b>	●
	<b>91.90%</b>	<b>98.28%</b>	<b>6.38%</b>	

We have received approximately \$12.8M (97.07%) in total sales tax revenues, which was above our year-to-date forecast of \$12.1M (91.73%) by approximately \$703K (5.79%). Total sales tax revenues are divided evenly on the table above between our two 1/10<sup>th</sup> of 1% allocations, each receiving approximately \$6.4M year-to-date.

We have received approximately \$2.5M (94.21%) of the total projected excise tax revenues, which was above our year-to-date forecast of \$2.4M (92.31%) by approximately \$50K (1.9%).

Other revenues received were \$3.2M (107.38%), which was above our year-to-date forecast of \$3.0M (92.31%) by approximately \$448K (15.07%). For November 2023, the variance from budget was primarily due to normal timing differences in the receipt of tower lease and user agency payments.

**Operating Expenditures:** As of November 2023, we have expended approximately \$12.6M (91.72%) of our total operating expenditures appropriation, which was under our year-to-date expectation of \$13.7M (92.78%), under budget by approximately \$145K (1.06%).

Operating Expenditures	Expected	Actual	Variance	
Operating Salaries & Benefits	\$10.35 M 93.00%	\$10.20 M 91.61%	\$0.16 M 1.39%	●
Operating Non-Labor	\$2.38 M 91.81%	\$2.39 M 92.21%	-\$0.01 M -0.40%	◆
<b>Total Operating Expenditures</b>	<b>\$12.73 M 92.78%</b>	<b>\$12.59 M 91.72%</b>	<b>\$0.14 M -1.06%</b>	●

We have expended approximately \$10.2M (91.61%) of our total operating salaries and benefits budget, which was below our year-to-date goal of \$10.4M (93.00%) by approximately \$155K (1.50%).

We have expended approximately \$2.4M (92.21%) of the total Operating Supplies, Services, and Inter-fund expenditures, which in-line with our year-to-date goal of \$2.4M (91.81%), over expectations by approximately \$10K (0.40%).

**Radio, LMR, and MCT Replacement Project Expenditures:** As of November 2023, we have expended approximately \$3.5M (34.13%) of our total annual appropriation of \$10.2M.

Radio, LMR, & MCT Replacement Projects	Appropriation	YTD	Remaining	
Technical Projects	\$9.83 M 100.00%	\$3.19 M 32.42%	\$6.64 M 67.58%	●
Non-Operating Labor	\$0.36 M 100.00%	\$0.29 M 81.36%	\$0.07 M 18.64%	●
<b>Total Non-Operating Expenditures</b>	<b>\$10.18 M 100.00%</b>	<b>\$3.48 M 34.13%</b>	<b>\$6.71 M 65.87%</b>	●

**Other Capital Projects and Non-Operating Expenditures:** As of November 2023, we have expended approximately \$1.1M (42.69%) of our total annual appropriation of \$2.6M.

Other Non-Operating Expenditures	Appropriation	YTD	Remaining	
Technical Projects	\$2.52 M 100.00%	\$1.10 M 43.72%	\$1.42 M 56.28%	●
Non-Operating Supplies and Services	\$0.09 M 100.00%	\$0.01 M 12.20%	\$0.07 M 87.80%	●
<b>Total Non-Operating Expenditures</b>	<b>\$2.60 M 100.00%</b>	<b>\$1.11 M 42.69%</b>	<b>\$1.49 M 57.31%</b>	●

**Reserves:** No reserves have been used year to date.

**Risks:** A slowing economy, the cost impact from rising inflation, supply chain disruption, and the shortage of certain supplies and services pose the greatest risk to our revenues, primarily because Kitsap 911's main source of revenue is derived from taxable retail sales in Kitsap County. We will continue to monitor these and other risks over the coming months.



# Kitsap 911

## Monthly Financials for the Month Ended 11/30/2023

Description	2023 Annual Budget	November 2023 Expected Budget \$	November 2023 Expected Budget %	November 2023 YTD	Delta to Annual Budget		Delta to YTD Budget		
					\$	%	\$	%	
<b>Revenues</b>									
Sales Tax 1	\$ 6,613,461	\$ 6,066,528	91.73%	\$ 6,417,992	\$195,470	97.04%	\$351,464	105.79%	
Sales Tax 2	6,613,461	6,066,528	91.73%	6,417,991	195,470	97.04%	351,463	105.79%	
Telephone Excise Tax	2,613,822	2,412,759	92.31%	2,462,370	151,451	94.21%	49,612	102.06%	
Other Revenues	2,974,311	2,745,517	92.31%	3,193,863	(219,553)	107.38%	448,346	116.33%	
<b>Total Revenues</b>	<b>\$18,815,055</b>	<b>\$17,291,332</b>	<b>91.90%</b>	<b>\$ 18,492,217</b>	<b>\$322,838</b>	<b>98.28%</b>	<b>\$1,200,885</b>	<b>106.95%</b>	
<b>Operating Expenditures</b>									
<b>Operating Labor</b>									
Salaries	\$ 8,819,946	\$ 8,141,489	92.31%	\$ 7,663,127	\$1,156,819	86.88%	(\$478,362)	94.12%	
Payroll Taxes	781,293	722,696	92.50%	624,209	157,084	79.89%	(98,487)	86.37%	
Benefits	2,147,265	2,057,796	95.83%	1,907,953	239,312	88.86%	(149,842)	92.72%	
Budgeted Attrition	(619,304)	(571,665)	92.31%	-	(619,304)	0.00%	571,665	0.00%	
<b>Total Labor</b>	<b>\$ 11,129,201</b>	<b>\$ 10,350,316</b>	<b>93.00%</b>	<b>\$ 10,195,290</b>	<b>\$933,911</b>	<b>91.61%</b>	<b>(\$155,026)</b>	<b>98.50%</b>	
<b>Operating Supplies and Services</b>									
Supplies	\$ 359,082	\$ 305,005	84.94%	\$ 463,614	(\$104,531)	129.11%	\$158,609	152.00%	
Professional Services	423,976	387,599	91.42%	464,474	(40,498)	109.55%	76,876	119.83%	
Communications	287,950	249,941	86.80%	280,201	7,749	97.31%	30,260	112.11%	
Travel	65,098	63,113	96.95%	26,148	38,950	40.17%	(36,965)	41.43%	
Advertising	9,673	8,962	92.65%	4,357	5,316	45.04%	(4,605)	48.62%	
Operating Rents/Leases	170,030	163,501	96.16%	171,917	(1,887)	101.11%	8,416	105.15%	
Insurance	114,942	114,942	100.00%	95,195	19,747	82.82%	(19,747)	82.82%	
Utilities	168,534	152,961	90.76%	170,299	(1,765)	101.05%	17,338	111.33%	
Repairs & Maintenance	900,301	848,894	94.29%	651,006	249,295	72.31%	(197,888)	76.69%	
Miscellaneous	92,478	84,932	91.84%	62,990	29,488	68.11%	(21,942)	74.17%	
<b>Total Supplies and Services</b>	<b>2,592,065</b>	<b>2,379,849</b>	<b>91.81%</b>	<b>2,390,202</b>	<b>\$201,864</b>	<b>92.21%</b>	<b>\$10,352</b>	<b>100.43%</b>	
<b>Total Operating Expenditures</b>	<b>\$ 13,721,266</b>	<b>\$ 12,730,165</b>	<b>92.78%</b>	<b>\$ 12,585,491</b>	<b>\$1,135,775</b>	<b>91.72%</b>	<b>(\$144,674)</b>	<b>98.86%</b>	
<b>Capital and Other Non-Operating Expenditures</b>									
<b>Radio, LMR, and MCT Replacement Projects</b>									
Technical Projects	\$ 9,827,857			\$ 3,186,030	\$6,641,827	32.42%			
Non-Operating Labor	356,021			289,660	66,362	81.36%			
Non-Operating Supplies and Services	-			-	-	0.00%			
<b>Total Non-Operating Expenditures</b>	<b>10,183,878</b>			<b>3,475,690</b>	<b>\$6,708,188</b>	<b>34.13%</b>			
<b>Other Capital and Non-Operating Expenditures</b>									
Technical Projects	\$ 2,515,584			1,099,826	\$1,415,758	43.72%			
Non-Operating Supplies and Services	85,000			10,368	74,632	12.20%			
<b>Total Non-Operating Expenditures</b>	<b>2,600,584</b>			<b>1,110,195</b>	<b>\$1,490,389</b>	<b>42.69%</b>			
<b>Total Expenditures</b>	<b>\$ 26,505,728</b>			<b>\$ 17,171,376</b>	<b>\$9,334,352</b>	<b>64.78%</b>			



# Kitsap 911

## Fund Balance Summary

<b>Net Fund Position</b>	<b>as of 11/30/2023</b>
<b>Temporary Investment Balance</b>	\$ 9,591,154.41
<b>Cash Balance</b>	
Warrant Account	2,026,162.30
Payroll Account	616,465.66
Flex Spending Account	21,057.61
Petty Cash	400.00
<b>Cash Subtotal</b>	<u>2,664,085.57</u>
<b>Total Cash and Cash Equivalents</b>	<u><b>12,255,239.98</b></u>
Add: Outstanding Warrants	30,258.11
Less: Outstanding Receipts	-
<b>Net Fund Position</b>	<u><b>\$ 12,285,498.09</b></u>

**Funds Committed for Capital and Non-Operating Projects**

As of November 2023

**Funds Committed for Non-Operating Projects and Expenditures**

Job Code	Project	Estimated Project Total	Total Funds Appropriated	Current Month Expenditures	YTD Expenditures	LTD Expenditures	Budgeted Funds Remaining	Approved via Resolution No.
64	Dispatch Floor Project - Console Furniture	\$ 500,000.00	\$ 500,000.00	\$ -	\$ -	\$ -	\$ 500,000.00	2022-007
61	CCTV and Access Control Replacement	500,000.00	500,000.00	-	155,270.95	155,270.95	344,729.05	2023-001
40	UPS Hardware Replacement	300,000.00	300,000.00	-	658.74	658.74	299,341.26	2022-007
62	Carver Roof Replacement	250,000.00	250,000.00	-	138,547.50	138,547.50	111,452.50	2022-007
67	Replace AV System	250,000.00	250,000.00	-	-	-	250,000.00	2022-007
68	VX Rail Infrastructure	200,000.00	200,000.00	-	206,762.63	206,762.63	(6,762.63)	2022-007
65	Dispatch Floor Project - Carpet	150,000.00	150,000.00	-	-	-	150,000.00	2022-007
66	Dispatch Floor Project - Soundproofing	150,000.00	150,000.00	-	-	-	150,000.00	2022-007
69	Move-up Module	100,000.00	100,000.00	-	-	-	100,000.00	2022-007
55	Replace Blue Truck	80,000.00	80,000.00	-	61,730.84	61,730.84	18,269.16	2022-002
44	Server Virtualization & Cyber Security	55,000.00	55,000.00	-	8,107.07	8,107.07	46,892.93	2022-002
70	Data Logging Software	50,000.00	50,000.00	-	-	-	50,000.00	2022-007
71	First Due Interface	50,000.00	50,000.00	-	-	-	50,000.00	2022-007
72	Network Security Analysis	50,000.00	50,000.00	-	-	-	50,000.00	2022-007
56	Replace Supervisor & Training Room PCs	23,000.00	23,000.00	-	-	-	23,000.00	2022-002
74	Office and MDM Replacement	20,000.00	20,000.00	-	-	-	20,000.00	2022-007
75	Offsite Backup Enhancements	20,000.00	20,000.00	-	-	-	20,000.00	2022-007
49	Antenna Repairs	20,000.00	20,000.00	-	-	-	20,000.00	2022-002
73	Secondary Edge Frontier Licenses	15,000.00	15,000.00	-	-	-	15,000.00	2022-007
<b>Subtotal Capital Projects</b>		<b>\$ 2,783,000.00</b>	<b>\$ 2,783,000.00</b>	<b>\$ -</b>	<b>\$ 571,077.73</b>	<b>\$ 571,077.73</b>	<b>\$ 2,211,922.27</b>	

**Funds Committed for Capital Projects**

Job Code	Project	Estimated Project Total	Total Funds Committed	Current Month Expenditures	YTD Expenditures	LTD Expenditures	Budgeted Funds Remaining	Approved via Resolution No.
58	LMR Replacement Project	\$ 39,000,000.00	\$ 4,000,000.00	\$ 1,281.16	\$ 21,158.85	\$ 21,158.85	\$ 3,978,841.15	2022-010
63	MCT Replacement	3,740,000.00	3,740,000.00	-	2,918,249.23	2,918,249.23	821,750.77	2022-010
57	Microwave System	2,000,000.00	2,000,000.00	3,580.00	536,282.28	537,685.43	1,462,314.57	2022-002
<b>Subtotal Non-Operating Projects</b>		<b>\$ 44,740,000.00</b>	<b>\$ 9,740,000.00</b>	<b>\$ 4,861.16</b>	<b>\$ 3,475,690.36</b>	<b>\$ 3,477,093.51</b>	<b>\$ 6,262,906.49</b>	
<b>Total Capital and Non-Operating Projects</b>		<b>\$ 47,523,000.00</b>	<b>\$ 12,523,000.00</b>	<b>\$ 4,861.16</b>	<b>\$ 4,046,768.09</b>	<b>\$ 4,048,171.24</b>	<b>\$ 8,474,828.76</b>	

**Funds Assigned**  
As of November 2023

Job Code	Project	Year Assigned	Total Funds Assigned	Current Month Expenditures	YTD Expenditures	LTD Expenditures	Assigned Funds Remaining
	Stabilization Fund	2023	\$ 2,188,277.00	\$ -	\$ -	\$ -	\$ 2,188,277.00
	Microwave System (Equipment and Installation) - Cash Flow	2023	6,417,991.52	-	-	-	6,417,991.52
	Payroll Cashflow	2023	350,000.00	-	-	-	350,000.00
29	Unexpended Fire Alerting Project Funds	2022	128,192.11	-	6,205.05	6,205.05	121,987.06
26	Backup Center	2022	108,673.07	-	-	31,326.93	77,346.14
50	Simulcast Tuning	2022	13,125.00	-	-	585.00	12,540.00
<b>Total Assigned Funds</b>			<b>\$ 9,206,258.70</b>	<b>\$ -</b>	<b>\$ 6,205.05</b>	<b>\$ 38,116.98</b>	<b>\$ 9,168,141.72</b>

# Kitsap 911 2023 Key Projects and Initiatives

Rev. 11/17/2023

Technical Projects			Estimated				NOTES
Proj/Task#	Project/Initiative		Priority	Start	Completion	Status	NOTES
2019 1	Backup Center - develop plans to leverage remote 911 to provide a more geo-diverse backup		3	9/30/2022	TBD	In Progress	Proof of concept testing in January. Plan development will begin once testing complete. Build location reviewed, currently reviewing the proposed lease
2019 2	SUPPORT - RMS/JMS Replacement (Support KCIS)		3		6/30/2023	In Progress	This is a county project. We will do our best to support their requested timelines. Kitsap County has marked the project complete. We will continue to work with them
2019 3	Replace UPS		5	4Q 2022	TBD	In Progress	Refreshing quotes for replacing the UPS. Will update completion time based on parts lead times and procurement update. Writing RFP. RFP will be opened on 10/19.
2020 4	Evaluate feasibility of bringing all IT functions in house		4				Review current services provided by Kitsap County and evaluate the cost/benefit of each service to determine whether to bring it in house
2020 5	Evaluate how to manage incoming data and media (NG911, Cameras, etc.)		3			Pending	colaborative effort between ops and tsg
2021 6	Closest Fire Unit Dispatch- Changing Gears Deployments		2	6/1/2021	Q4 2024	Delayed Start - In Progress	Still working with HeXagon to fix the AVL bug. We have completed BFD except for L1 which is being done by Ops Chiefs. We are starting on SKFR.
2022 7	Replace inventory/asset management software		4	9/30/2022	Q1 2023	Complete+	We have locked Trackit Inventory down to ready only and are only updating Asset Panda for all new assets.
2022 8	Complete 10-year TSG Staffing Analysis		2	12/28/2022	Q2 2023	Complete	Project Kicked off 12/21/2022. Document framework created and content being generated. Finalizing document to have first draft to Richard by end of April 2023.
2022 9	Security System Replacement		2	4Q 2022	Q3 2023	Late	Close to final project close out, we will hold on to close out until punch list items are completed. Completed lockdown and fire alarm testing only a couple punch list items
2022 10	Replace Kitsap 911 Roof		3	1/16/2023	Q1 2023	Complete+	Currently half done, completion time will vary based on supply chain and weather. Work is complete, need to verify it before marking project complete. Work has been
2022 11	Replace Blue Truck		4	11/1/2022	Q3 2023	Complete	VIN and chassis assigned. New truck received.
2022 12	MCT Replacement		1	10/19/2022	Q2 2023	Complete	All MCTs are imaged and available for pick up.
2022 13	Cad to Cad Interface with South Sound 911		2	Q3 2022	Q4 2023	In Progress	Moving to testing with CTC.
2023 14	Data Logging Software		3	Q2 2023	TBD	Rescheduled	We are completing the pricing and analysis of this project this year. We will be holding
2023 15	Office and MDM Replacement		3	1/15/2023	Q2 2023	Complete	New licenses purchased, working to roll out intune as MDM replacement
2023 16	Upgrade Accounting Software		4	Q4 2022	Q1 2023	Complete+	The upgrade to cloud based accounting software is complete. We started the process early in October 2022 and I think we wrapped it up in Q1 2023
2023 17	Secondary Edge Frontier License		3	Q3 2023	TBD	In Progress	Received a quote, discussing options. Looking into a cold fail over option. HeXagon is working up a quote to implement cold fail over.
2023 18	Improve redundancy of VX Rail Infrstructure		3	4/1/2023	Q1 2024	Rescheduled	Completion delayed to as not cause an outage during storm season.
2023 19	Offsite Backup Enhancements		3	Q2 2023	Q4 2023	In Progress	Evaluating offsite storage locations and getting hardware specs
2023 20	Network Security Analysis		3	Q4 2023	Q1 2024	Not Started	Timeline updated based on grant funding
2023 21	First Due Interface for Edge Frontier		4	Q4 2023	TBD	Not Started	
2023 22	Move Up Module		4			Pending	
2023 23	Replace AV System		4	Q4 2023	TBD	In Progress	Working on evaluating options for replacing AV in individual rooms, moving away from a building wide system.
2023 24	Dispatch Floor Project - Carpet		3	Q4 2023	TBD	In Progress	We are currently evaluating options
2023 25	Dispatch Floor Project - Soundproofing		3	Q4 2023	TBD	In Progress	We are currently evaluating options
2023 26	Dispatch Floor Project - Console Furniture		2	Q4 2023	TBD	In Progress	We are starting to review vendors, we will be at SNO911 on 9/20 for demos
2023 27	Support Fire Service Efforts to Improve EMS Wait times with SMMC		3	Q1 2023	9/5/2023	Complete	Initial meeting with Fire and SMMC completed. Working out the plan for location of these services and access with Fire and SMMC. Fire has decided not to pursue this

Microwave Replacement Project (Multi-Year)			Estimated				NOTES
Task#	Milestone		Priority	Start	Completion	Status	NOTES
MV 1	Onsite training for Staff		2	2/27/2023	3/3/2023	Complete	Training has been scheduled and equipment has been shipped, all staff have RSVP'd



Proj/Task#	Project/Initiative	Priority	Start	Completion	Status	NOTES
MV 2	Factory Staging Assessment Testing	1	3/6/2023	3/10/2023	Complete	Factory Acceptance scheduled, transportations arrangements made
MV 3	Indoor Equipment Installation	2	5/15/2023	8/1/2023	Complete	All sites have been prepped and are ready for installation to begin.
MV 4	Outdoor Equipment Installation	2	7/1/2023	11/1/2023	Late	Two sites left
MV 5	Project Completion	2		Q1 2024		

LMR Replacement Project (Multi -Year)			Estimated			NOTES
Task#	Milestone	Priority	Start	Completion	Status	NOTES
LMR 1	Vendor Demonstations	3	2/15/2023	3/24/2023	Complete	2 day demonstration put on by all RFP responders.
LMR 2	First cut of RFP proposals	2	3/20/2023	3/27/2023	Complete	Narrow down the RFP responders to 2 choices
LMR 3	RFP Interviews and Reference Checks	3	3/27/2023	4/7/2023	Late	Call and discuss past performance with other clients, managers, etc
LMR 4	Final Vendor Selection Recommendation	2	5/29/2023	8/9/2023	Complete	Waiting on field device testing results and coverage analysis before final numbers can be reviewed by radio steering committee for recommendation. Pending board award
LMR 5	Contract Negotiations with awarded responder	2	8/10/2023	TBD	In progress	Pending board award of RFP
LMR 6	Project Kick off and begin system design work	1	Q4 2023	TBD		Pending board award of RFP and contract negotiation completion