



Addendum 2

Kitsap County 911 RFP

for

DC Power System Equipment and Services

RFP Questions and Responses

August 29, 2023

Responses to Questions Received before August 22 Deadline

All questions received before the August 22, 2023, 4:00PM deadline have been included in this list with responses developed by Kitsap 911. The questions are provided in their original form with the identity of the questioner removed.

Q1. “As I wade through to entire proposal what is needed for us to quote the request?”

A1. Kitsap 911 encourages a more thorough reading of the very detailed RFP. Exhibit D, Checklist of Proposal Required Submissions, is provided to aid Proposers with ensuring that requirements described in the RFP are included. The items in Exhibit D are the required submissions. The checklist is **not** intended to include the complete content of a Proposal. Complete Proposals require **all** the items described in the RFP.

For example, Proposers are encouraged to review Section 4 Instruction to Vendors, item 21 Proposal Evaluation. Proposals will be evaluated based on significant factors and their relative importance with the elements considered in awarding the Importance points explained in the RFP. Proposals without information on the elements of the significant factors may not be sufficient for Kitsap 911 to evaluate the proposal and are likely to score well in the evaluation.

Evaluation Criteria	
Factor	Importance
Project Understanding and Approach	10
Proposed Equipment	20
Product and Resource Availability	10
Expectation of Delivery Performance Based on Past Delivery Performance	20
Annualized Costs for Equipment, Services, and Recurring Expenditures for Comparable Systems	40
Total	100

Q2. “Good morning, I found that line item 11 on the Replacement BOM&S has the wrong part number

24100.601.VC Wrong Part Number Should Be 242100.601VC,

Do you want me to correct it on my sheet?”

A2. Thank you pointing out this typographical error. The correct part number is 242100.601.VC referred to in the item description. In the Instructions tab of the Bill of Materials and Services spreadsheet, “The Proposer is responsible for reviewing the Bill of Materials and Services spreadsheet and proposing any changes or corrections in the proposal submittal.” Kitsap 911 anticipates Proposers will highlight this correction on the spreadsheet, but other methods of proposing changes or corrections will be reviewed. For this mirror error, another version of the BOM&S will not be posted. If other changes to the spreadsheet require another version, this change will be included in the amended spreadsheet.

Q3. “For my quote do you want me to address it to Scott or the contract manager ?”

A3. Exhibit O - Proposal Submission Address Format should answer your question. Exhibit O contains the address label for attachment to the sealed proposal package. Exhibit P contains the Proposal Format and Pricing Tables beginning with the cover letter addressed to:

Contracts Manager

Kitsap 911

911 Carver Street

Bremerton, WA 98312-4300

Responses Received during Optional Pre-Proposal Virtual Conference

Virtual Conference Attendees:

Ryan Lundin, Eric Olsen, Walter Olenick, Brad (Blythe), Tina McGraw, James (BPS), Jon Wagoner
Kitsap 911: Brandon Wecker, Stephanie Browning, and Scott Peabody

All questions received before the end of the August 29, 2023, Pre-Proposal Virtual Conference (Zoom) Call have been included in this list with responses developed by Kitsap 911. The questions are provided in their original form with the identity of the questioner removed.

Q4. (Paraphrased oral question) Do we need to transfer power during a low activity maintenance window from the old power system to a temporary power system and transfer power from the temporary power system to the new power system?

A4. No, the work can be performed during normal business hours. The most critical site at the main dispatch center (a.k.a. 911 Carver St. or Cencom) is designed as a parallel system with construction and commissioning of the new system while the old system is operating. The cutover for these loads will be done individually after the new system is commissioned.

The remainder of the sites are simulcast transmitter sites. As such, an outage at any one of these radio sites may impair the coverage for portable radios so a short duration of outage, while not desired, can be tolerated. Before these critical transfers, Kitsap 911 field personnel will check with dispatch operations to check for any major events before authorizing the transfer.

Q5. "Will Kitsap 911 consider redline requests to the Contract (Section 5)?"

A5. Yes. Kitsap 911 will assess the 10 Importance points based on three elements:

1a) Understanding of the project requirement and compliance,

1b) Overall delivery approach, and

1c) Acceptance of Contract Terms and Conditions found in section 5 of this RFP.

The project is a public works project, so Kitsap 911 is limited in its ability to change the Terms and Conditions described by our contract attorney. Importance points will be assessed on the expectation of reaching agreement on the Terms and Conditions in a reasonable amount of time.

For your convenience, the language pertaining to evaluation and the contract terms and conditions is included below:

Evaluation Criteria	
Factor	Importance
Project Understanding and Approach	10
Proposed Equipment	20
Product and Resource Availability	10
Expectation of Delivery Performance Based on Past Delivery Performance	20
Annualized Costs for Equipment, Services, and Recurring Expenditures for Comparable Systems	40
Total	100

Each factor is described below with elements considered in awarding the importance points:

1. Project Understanding and Approach - Points will be awarded in proportion to the Proposer's comprehension and thorough presentation of the following:
 - a. Understanding of the project requirements and compliance with the technical requirements established in the Proposal documents.
 - b. Overall delivery approach as described in the proposal with:
 - i. Detailed and tailored Method of Procedure (MOP) for the DC power replacements for Kitsap 911 including the number and duration of proposed outages.
 - ii. Detailed acceptance test plans tailored for Kitsap 911.
 - c. Acceptance of Contract Terms and Conditions found in section 5 of this RFP.

Q6. "Per Section 4, paragraph 10(H): What is the intended disposition of removed equipment, and when will disposition occur? Will any removed equipment be returned to Kitsap 911?"

A6. The answer to this question depends on the equipment and location. Batteries are treated differently than rectifier shelves. For instance, the project at Cencom is a parallel build so the old batteries must remain in service until the new system is accepted. In contrast, the Gold Mountain batteries can be disposed of immediately after battery replacement.

The Proposer should assume all replaced equipment will require disposal. Kitsap may retain some of the rectifier equipment for spare parts to maintain the existing systems until the new systems are in service. In general, the Proposer must check with Kitsap 911 before disposing of any equipment. If Kitsap 911 determines they do not need the equipment, the Proposer will be expected to dispose of the equipment as part of site cleanup.

Q7. "Per Section 5, paragraph 22: Are electrical permits required to perform the services?"

A7. Kitsap 911 cannot answer this question as it depends on the work to be performed and the determination by the Authority Having Jurisdiction (AHJ). Section 5 paragraph 22 could be seen as ambiguous on electrical permits. The Proposer should assume electrical permits with inspections will be obtained and coordinated by the Proposer.

Q8. “Per Section 5, paragraph 39(B): What percentage of work is estimated to occur outside of normal working hours?”

A8. Kitsap 911 believes all work can be accomplished during normal working hours and normal working hours are preferred. Due to the sensitive nature of the DC power work, someone from Kitsap 911 will arrive at the site between 8:00 and 8:30AM (depending on the travel time from Cencom at 911 Carver St., Bremerton) and leave the site between 3:30PM and 4:00PM (again depending on the travel time to Cencom at 911 Carver St., Bremerton). Unplanned work after 3:30PM to troubleshoot and repair must not be scheduled but will be supported if necessary.