# APPENDIX A

# Proposal Requirements Compliance Matrix

Proposers must provide a complete compliance table listing all technical requirements of this RFP in their response (preferably by embedding responses in the requirements text) using the following:

* Fully Comply – no clarification required although additional information is allowed
* Partially Comply – clarification required
* Not Compliant – no clarification required although additional information is allowed
* Read and Understood (information only) – if a statement provides information and does not require compliance

| **Reference** | **Fully Comply** | **Partially Comply** | **Not Compliant** | **Read & Understood** | **Clarification** |
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|  | **Section 1 Project Description**  |
| **1.1 Project Objectives** |  |  |  |  |  |
| **1.2 Summary** |  |  |  |  |  |
| 1.2 A |  |  |  |  |  |
| 1.2 B  |  |  |  |  |  |
| **1.3 Schedule of Events** |  |  |  |  |  |
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| **2.1 Basic Project Description** |  |  |  |  |  |
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| **2.6 CAD System Interface Requirements** |  |  |  |  |  |
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| 2.11.1 (6) |  |  |  |  |  |
| 2.11.2 (1) |  |  |  |  |  |
| 2.11.2 (2) |  |  |  |  |  |
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| **2.14 Documentation Requirements** |  |  |  |  |  |
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| 2.14.1 (6) |  |  |  |  |  |
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| 2.15.1 (IV) |  |  |  |  |  |
| 2.15.1 (V) |  |  |  |  |  |
| 2.15.1 (VI) |  |  |  |  |  |
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| 2.15.1 (XII) |  |  |  |  |  |
| 2.15.1 (XIII) |  |  |  |  |  |
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| **2.17 Additional Information** |  |  |  |  |  |
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| 3.2.17 |  |  |  |  |  |
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| **4.1 Compliance with RCW39.04.350** |  |  |  |  |  |
| **4.2 References** |  |  |  |  |  |
| **4.3 Pre-Proposal Conference** |  |  |  |  |  |
| **4.4 Additional Charges** |  |  |  |  |  |
| **4.5 Questions and Addendum** |  |  |  |  |  |
| **4.6 Alternate Software and Solutions** |  |  |  |  |  |
| **4.7 Reference to Addendum** |  |  |  |  |  |
| **4.8 Responsibilities & Items to be Furnished by Kitsap 911** |  |  |  |  |  |
| **4.9 Major Items & Responsibilities of Proposer** |  |  |  |  |  |
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| 4.9 (B) |  |  |  |  |  |
| 4.9 (C) |  |  |  |  |  |
| 4.9 (D) |  |  |  |  |  |
| 4.9 (E) |  |  |  |  |  |
| 4.9 (F) |  |  |  |  |  |
| 4.9 (G) |  |  |  |  |  |
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| **4.11 Holding Time for Proposal Security** |  |  |  |  |  |
| **4.12 Retainage of Performance Security Submissions** |  |  |  |  |  |
| **4.13 Prevailing Wages** |  |  |  |  |  |
| **4.14 Proposal Submissions** |  |  |  |  |  |
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| 4.14 (B) |  |  |  |  |  |
| 4.14 (C) |  |  |  |  |  |
| 4.14 (D) |  |  |  |  |  |
| 4.14 (E) |  |  |  |  |  |
| 4.14 (F) |  |  |  |  |  |
| 4.14 (G) |  |  |  |  |  |
| 4.14 (H) |  |  |  |  |  |
| 4.14 (I) |  |  |  |  |  |
| 4.14 (J) |  |  |  |  |  |
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| 4.15.4 |  |  |  |  |  |
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| 4.15.6 |  |  |  |  |  |
| 4.15.7 |  |  |  |  |  |
| **4.16 Proposal Package** |  |  |  |  |  |
| **4.17 Proposal Opening** |  |  |  |  |  |
| **4.18 Partial Proposals** |  |  |  |  |  |
| **4.19 Award or Rejections, Irregularities, and Kitsap** |  |  |  |  |  |
| **4.20 Non-Confirming Exceptions & Clarifications** |  |  |  |  |  |
| **4.21 Proposal Evaluation** |  |  |  |  |  |
| **4.22 Notice to Proceed** |  |  |  |  |  |
| **4.23 Verification of Work** |  |  |  |  |  |
| **4.24 Time for Completion** |  |  |  |  |  |
|  | **Section 5 Contract Terms and Conditions** |
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| **5.2 Titles** |  |  |  |  |  |
| **5.3 Insurance** |  |  |  |  |  |
| **5.4 Indemnification/Hold Harmless** |  |  |  |  |  |
| **5.5 Government Approvals** |  |  |  |  |  |
| **5.6 Standards of Performance** |  |  |  |  |  |
| **5.7 Fully Qualified** |  |  |  |  |  |
| **5.8 Scope of Services** |  |  |  |  |  |
| **5.9 Change of Scope** |  |  |  |  |  |
| **5.10 Non-Discrimination** |  |  |  |  |  |
| **5.11 Independent Proposers** |  |  |  |  |  |
| **5.12 Subcontractors** |  |  |  |  |  |
| **5.13 Entire and Superseding Agreement** |  |  |  |  |  |
| **5.14 Separate Contracts** |  |  |  |  |  |
| **5.15 Assignment** |  |  |  |  |  |
| **5.16 Correlation and Intent of Documents** |  |  |  |  |  |
| **5.17 Errors or Omissions** |  |  |  |  |  |
| **5.18 Authority of Kitsap** |  |  |  |  |  |
| **5.19 Disputes** |  |  |  |  |  |
| **5.20 Claims by Other Proposers** |  |  |  |  |  |
| **5.21 Patents, Copyrights, and Royalties** |  |  |  |  |  |
| **5.22 Permits, Licenses, and Regulations** |  |  |  |  |  |
| **5.23 Taxes, Social Security, Insurance, and Government Bonding** |  |  |  |  |  |
| **5.24 Superintendency & Staffing** |  |  |  |  |  |
| **5.25 Inspection of Work** |  |  |  |  |  |
| **5.26 Protection of Work and Property** |  |  |  |  |  |
| **5.27 Materials and Workmanship** |  |  |  |  |  |
| **5.28 Or Equal Clause, Specified Software/Equipment** |  |  |  |  |  |
| **5.29 Change Orders to the Contract** |  |  |  |  |  |
| **5.30 Claims for Extra Cost** |  |  |  |  |  |
| **5.31 Contract Expansion or Amendment** |  |  |  |  |  |
| **5.32 Deduction for Uncorrected Work** |  |  |  |  |  |
| **5.33 Application for Payments** |  |  |  |  |  |
| **5.34 Payments to Proposer** |  |  |  |  |  |
| **5.35 Payments by Proposer** |  |  |  |  |  |
| **5.36 Payments Withheld by Kitsap** |  |  |  |  |  |
| **5.37 Kitsap’s Right to Withhold Certain Amounts and Make Application Thereof** |  |  |  |  |  |
| **5.38 Price Stability & Additional Quantities** |  |  |  |  |  |
| **5.39 Progress Chart, Schedule of Work** |  |  |  |  |  |
| **5.40 Time Computation** |  |  |  |  |  |
| **5.41 Delays** |  |  |  |  |  |
| **5.42 Use of Kitsap Property** |  |  |  |  |  |
| **5.43 Testing of Software and Equipment** |  |  |  |  |  |
| **5.44 Non-Compliance** |  |  |  |  |  |
| **5.45 Kitsap’s Right to do work or Terminate Contract** |  |  |  |  |  |
| **5.46 Proposer’s Right to Stop work or Terminate Contract** |  |  |  |  |  |
| **5.47 Time for Completion of Work** |  |  |  |  |  |
| **5.48 Laying out of Work** |  |  |  |  |  |
| **5.49 Project Reporting and Schedule** |  |  |  |  |   |
| **5.50 Latest Version** |  |  |  |  |  |
| **5.51 Continuity of Service** |  |  |  |  |  |
| **5.52 Beneficial Use of System** |  |  |  |  |  |
| **5.53 Technical Support and Training** |  |  |  |  |  |
| **5.54 Project Close Out Documentation** |  |  |  |  |  |
| **5.55 Guarantee/Warranty** |  |  |  |  |  |
| **5.56 Software Releases during Guarantee Period** |  |  |  |  |  |
| **5.57 System Acceptance, Testing Procedures, and System Final Acceptance** |  |  |  |  |  |
| **5.61 Severability** |  |  |  |  |  |
| **5.62 Assignment, Sublet, and Transfer** |  |  |  |  |  |
| **5.63 No Waiver** |  |  |  |  |  |
| **5.64 Incorporation of Proceedings and Exhibits** |  |  |  |  |  |
| **5.65 Construction** |  |  |  |  |  |
| **5.66 Conflicts of Interest** |  |  |  |  |  |
| **5.67 Access to REcords** |  |  |  |  |  |
| **5.68 Public Records Law** |  |  |  |  |  |
| **5.69 Force Majeure** |  |  |  |  |  |
| **5.70 Good Standing** |  |  |  |  |  |
| **5.71 Authoriity** |  |  |  |  |  |
| **5.72 Execution of the Agreement** |  |  |  |  |  |
| **5.73 Counterparts** |  |  |  |  |  |
| **5.74 Survival** |  |  |  |  |  |