



Vendor Demonstration Checklist

Purpose: The purpose of this list is to provide a scripted set of features and functions that each vendor **MUST** demonstrate during the sections. These items were compiled by the Kitsap 911 RFP team and represent essential functions that all systems must showcase. They have been broken down by section with separate lists for the CAD Console Demonstration and the Mobile Computer Users Demonstration.

Introduction

The vendor must spend no longer than 30 minutes providing a company introduction and background before moving into the demonstration items.

CAD Console System Demonstration 0800 - 1200

The RFP vendor must be able to demonstrate how to accomplish the following items utilizing both the mouse and the command line (where applicable). The vendor is not required to go in the order listed.

❑ Event Control

- Event creation
- Event updates
- Stack event
- Subtype event
- View responder safety
- View location of interest or history information
- Add Supplemental Information
- Copy event
- Relocate event
- Change agency
- Assign case number
- Abandon and recall an event
- Dump ANI/ALI and RapidSOS
- Dump TTY and text-to-911
- Demonstrate monitoring an Active Priority Event while updating other events
- Show/Hide system comments
- Demonstrate formatting options for event narrative text
 - Color, Size, Font, etc.
- Demonstrate keyword highlighting
- Demonstrate differentiating user comments from responder comments

- Rapid SOS integration dump into CAD location
- Cross reference events
- Undo cross referenced events
- Demonstrate duplicate event detection and creation
- Multi agency events
- Nearby events
- Upgrade alarm level
- Upgrade/Change event type
- Linked Police/Fire events

■ Control Units

- Dispatch
- Enroute
- Arrive
- Transport/Transport arrive
- Departing scene
- Clear
- Update/Change Location
- With patient
- Assign Custom Status
 - Vendor should have built a custom out of service status for Fire units labeled FO
- Move up a unit/Change unit home location
- Show status of Unit's AVL signal
- Place a unit out of service
 - Include a comment
- View/update unit properties
- Contact unit
- Unit alarms
- Emergency activations from unit
- Attach additional unit (rider/secondary)

■ Shared Crew

- Apply shared crew
- Dispatch shared crew Unit
- Remove shared crew
- 3 way shared crew among 3 units at a single station
- 3 way shared among units at multiple stations
- Enable/Disable shared crew while unit is on a call

■ Unit Monitor

- Filter for one or more agencies or dispatch groups
- Status indicator
 - Visual
 - Audible

❑ Event Monitor

- Update indicator
- Sort events
- Filter events
- Breakdown active and pending events
- Status Indicator
 - Visual
 - Audible
- Demonstrate multiple event monitors
 - One for active events
 - One for pending events

❑ Reports and Inquiry using CAD Software

- Display a closed event
 - Reopen a closed event
 - Update a closed event
- Show a breakdown of all stations and their available apparatus and crew
- Search for past events by type
- Search for past events by location
- Search for past events by time
- Search for past events by case number
- Search for past events by plate/name
- Search for past events by operator
- Demonstrate wildcard searching
- Search for unit history

❑ Map

- Zoom In/Out
- Turn on/off layers
- Display aerial imagery, display Google maps
- Officer safety indicators
- Commonplace names
- Apartment/floor level/unit handling, if applicable
- Non-traditional address points (trail markers, waterways, hydrants)
- Staging locations
- Labeling in more & less crowded areas

- Show block range at point on particular street
- How to make changes on the map (understanding the map roll process will be obsolete)
 - Discuss routing changes based on map changes
- Client map file storage
- Road closure and restrictions
- Modify road properties such as speed and direction of travel
- ❑ Client UI
 - Launch a 3rd party application from inside CAD (use Notepad.exe as an example)
 - Demonstrate Incident Command tracking and timers
 - Timestamping Fire Out, CPR started
 - Demonstrate tow rotation
- ❑ MACROs/Command Line
 - Execute a MACRO/Command
 - Create a MACRO/Command
 - String together multiple commands
 - Command line error handling
 - Ability to move/relocate command line
- ❑ Recommend Unit
 - Display Unit Recommendation
 - Dispatch Recommendation
 - Change recommendations
 - Incomplete recommendations
 - Apply an Ad-Hoc Recommendation example add an additional engine
 - Add an ad-hoc unit via command line
 - Recommend based on AVL Location
 - Recommend based on Beats
 - Recommendations on upgrade\
 - Balance of alarm
- ❑ Messaging
 - Send a message to another console
 - Send a message to a group
 - New message indicator
 - Visual
 - Audible
 - Send a message to a mobile user
 - Send a message to an external device such as cell phone
 - Review and search for saved/pinned messages

- Search for a saved/pinned message
- Supervisor review all messages sent in a time period
- Send message of a different priority
 - Higher
 - Lower
- ❑ Data Interface
 - Run a Person (DOL and criminal history)
 - Run a Plate (in state, out of state)
 - Run a custom query
 - Enter stolen items
 - Enter persons (wants, missing, etc.)
 - Attach data to an event
- ❑ Additional Interfaces
 - Display recent PTTIDs received
 - ID attached to unit
 - ID attached to vehicle
 - ID not attached
 - Emergency button activation
- ❑ Demonstrate offline mode

Mobile Computer User Demonstration 1300 - 1700

The RFP vendor must be able to demonstrate how to accomplish the following items but is not required to go in order:

- ❑ MCT Dashboard (configurable landing page)
 - Viewing events in proximity
 - Custom options for this page
- ❑ Change Unit Status
 - Quick buttons (on always available toolbar)
 - Smart buttons
 - Custom statuses
 - Status changes while on shared crew

- ❑ Visual & Audible Indicators for Unit (include where this is displayed)
 - Current Unit Name and Unit Status (IE: W443 DP)
 - Current Unit Location in CAD (not based on AVL)
 - AVL based location, where all can we see this?

- ❑ Visual & Audible Indicators for Events (include where this is displayed)
 - Notification incoming event
 - Where to find event, once away from this notification

- ❑ Unit Monitor
 - View units and their events for own agency & show filter options
 - View units and their events for additional agencies
 - Demonstrate how riders are shown on the dispatcher screen.

- ❑ Event Monitor
 - View units and their events for own agency & show filter options
 - View units and their events for additional agencies
 - Show how to differentiate between active and pending events

- ❑ Event activities
 - Show how to close an event, if more than one unit on the event
 - Show how to close an event, if only unit on the event
 - Show how to assign a case number
 - Show how to attach data to event
 - Show how to view data attached to event
 - Show how to attach pictures to events
 - Show how to view attachments to event (pictures, etc.)
 - Show how to create a field event
 - View associated prefire plans
 - Enter locations with common names, cross streets or AVL

- ❑ Demonstrate Day and Night mode functionality
- ❑ Data Interface
 - Query a person by name and dob
 - Query a person by dl
 - Query DOL photo, where is it saved?
 - Hyperlinked queries > Plate queries pic > Parse out name and dob and query that person

- Query a vehicle
- Query Canadian vehicle
- Query Canadian Person
- Query boat
- Query Hotsheets
- Query Article
- Query Data and Attach Data to Event
- Fetch Previous records
- Show how inbox is organized: all returns for one query in a group or separate, are the titles indicative of what was run and the type of response, showing what they are without opening them?
- Show how keyword highlighting on returns looks
- Show options to view larger returns
- Show Options to query data using barcode scanner

□ Messaging

- New message
- Visual
- Audible
- Send message
- Search message
- Send message with priority
 - Higher
 - Lower
- Reply to message
- Send Group message

□ Mapping

- Demonstrate day and night Map
- Demonstrate route to event
- Route based on direction of travel, map rotation
- Multisource map options
- Display hydrants on the map
- Turn on/off map layers
- Zoom In/Out
- Labeling in more/less crowded areas

□ Unit Control

- Add/Remove equipment

- Add/Remove personnel
- Add/Remove radio ID
- Demonstrate transport
 - Ad-hoc transport
 - Pre-defined transport location
- ❑ Reports
 - Search for past events
 - Search for unit history
 - Search for case numbers
 - Wildcard search (% *)
- ❑ Navigation through application (how many clicks)
 - How to view an event
 - How to view data return
 - Find an event on the map
 - Use of touchscreen vs keypad
 - Demonstrate links to 3rd party applications
- ❑ Demonstrate offline mode
 - Additionally demonstrate mapping
 - Additionally demonstrate access to prefire Plans
- ❑ Personal Settings
 - What settings are saved per user
 - Settings retained for filtering per user or per computer

Web Interface User Demonstration

- ❑ The RFP vendor must be able to demonstrate how to accomplish the following items but is not required to go in order:
 - ❑ Demonstrate web interface to CAD.
 - ❑ Demonstrate phone application for mobile users.